

# **April 2012 Quarterly Report**

City of Eureka



**Public Works and Building Department**  
**BUILDING DIVISION**

The 1st quarter valuation for 2012 of \$2,493,182 is slightly down from last years 1st quarter total of \$3,009,603. The Building Division issued 210 permits for the quarter. Staff conducted approximately 843 inspections, 59 plan reviews, and investigated 42 new code enforcement complaints. During the quarter 49 code enforcement cases were resolved.

<b>Permit Type Totals</b>			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	0	\$0.00	\$0.00
Duplex	0	\$0.00	\$0.00
Electrical	24	\$11,000.00	\$2,907.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	2	\$232,920.00	\$2,738.00
Grading	0	\$0.00	\$0.00
Improvement Commercial	32	\$1,474,827.00	\$25,195.00
Improvement Residential	50	\$439,751.00	\$17,021.00
Mechanical	33	\$0.00	\$2,713.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	37	\$0.00	\$3,864.00
Residential Addition	3	\$41,888.00	\$1,831.00
Reroof Commercial	7	\$101,265.00	\$2,108.00
Reroof Residential	18	\$165,015.00	\$3,876.00
SFD	0	\$0.00	\$0.00
Signs	4	\$26,516.00	\$1,693.00

<b>Quarter Summary</b>					
	January	February	March	Quarter Totals	Last Years Totals
Permits ISSUED	61	81	68	210	227
Permits FINALED	41	67	86	194	213
Valuation	\$1,169,775.00	\$488,523.00	\$834,883.00	\$2,493,181.00	\$3,009,603.00
Inspections Performed	276	280	287	843	744
Plan Reviews	21	21	17	59	50

Code Enforcement					
	January	February	March	Totals	Last Year Totals
Complaints OPENED	15	16	11	42	56
Complaints CLOSED	18	12	19	49	33
Investigation Fees	\$484.00	\$336.00	\$1,997.00	\$2,817.00	\$3,780.00

### Vacant and/or Boarded Buildings

**Vacant and/or boarded building monitoring inspections were conducted in early January in conformance with Eureka Municipal Code § 150.095. Twenty one (21) buildings/properties were inspected. Seven (7) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Ten (10) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee. Four (4) properties were added to the list this quarter as a result of the inspections.**



1439 Myrtle Avenue  
Monitoring Fee Assessed



3015 I Street  
Monitoring Fee Assessed



915 Del Norte Street  
Monitoring Fee Assessed

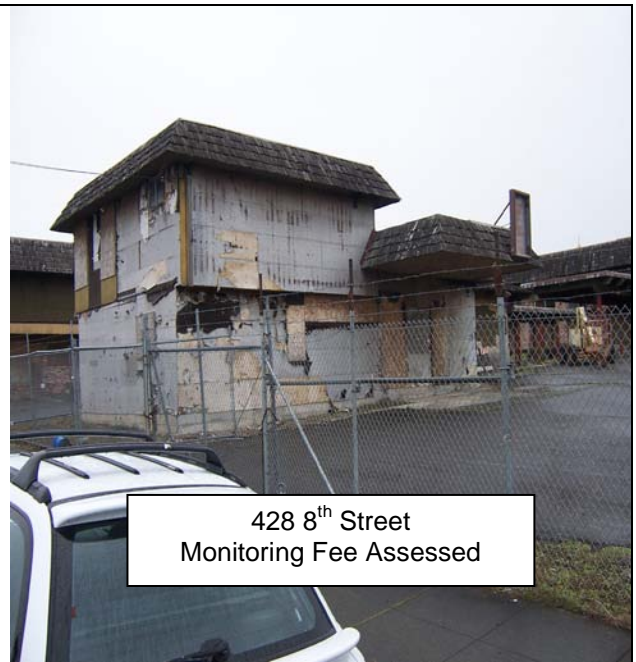


2442 K Street  
Monitoring Fee Assessed





325 O Street  
Notice of Inclusion



428 8<sup>th</sup> Street  
Monitoring Fee Assessed



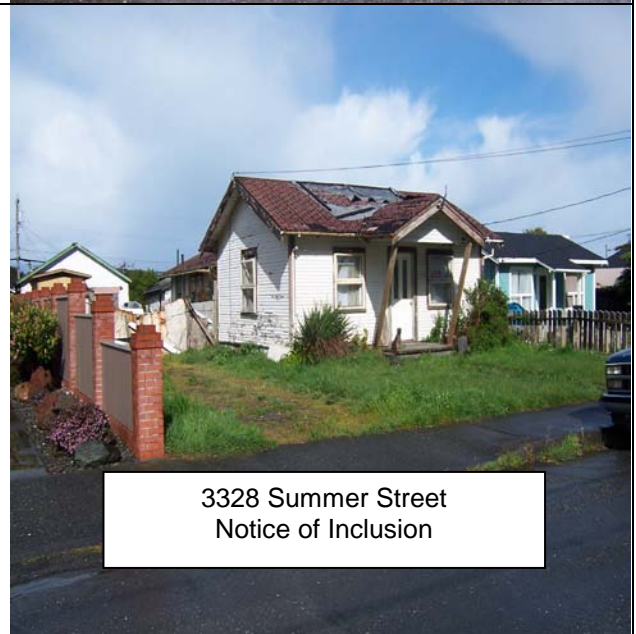
2325 2<sup>nd</sup> Street  
Monitoring Fee Assessed



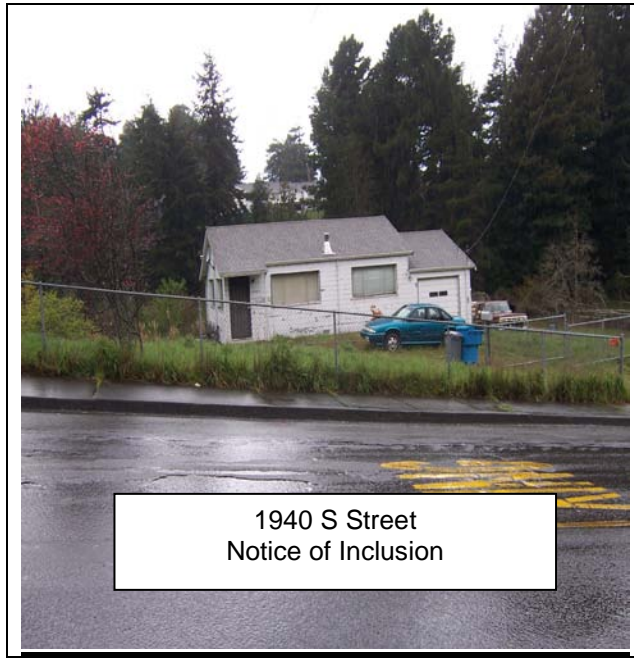
3225 Ingley Street  
Monitoring Fee Assessed



1620 Broadway  
Notice of Inclusion



3328 Summer Street  
Notice of Inclusion



### COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2525 4 <sup>th</sup> Street	Target	Fire Sprinkler	\$18,000.00
2525 4 <sup>th</sup> Street	Target	Interior Remodel	\$625,000.00
3300 Broadway	Dew Claw	Fire Sprinkler	\$214,920.00
402 F Street	Six Rivers National Bank	Stucco Repair	\$41,532.00
4 C Street	City of Eureka	Solar Panel Array	\$500,000.00
524 5 <sup>th</sup> Street	Jon O'Connor	Add Residence to Commercial Structure	\$60,000.00
930 W. Harris Street	L & H Properties	Site Work for VA Clinic	\$59,500.00
1117 Myrtle Avenue	Larry & Lisa Debeni	New Partition Wall	\$15,000.00
636 W. Harris Street	Cole WA Eureka	Room Addition & Room Modification	\$60,000.00
143 M Street	Ingomar Club	Re-Roof North Side Lower Flats	\$34,000.00

## RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
535 Del Norte Street	Thomas Jimerson	Foundation Repairs	\$19,500.00
2320 Albee Street	Mary Kirtley	Convert Garage to Art Studio	\$25,550.00
3142 Dolbeer Street	Marth Sutton	Remodel Bathroom & Kitchen	\$24,900.00
1816 D Street	Michael Wheeler	Addition	\$26,700.00
2246 Fairfield Street	Laura Reinsmith	Rehab Per Scope	\$27,995.00
2436 F Street	Paul Allen	New Detached Garage	\$23,528.00
3347 Cottage Street	Clyde Cox	Install Vinyl Siding	\$33,448.00
1320 Carson Street	Alvin Smither	Remodel	\$26,200.00
3925 Campton Road	Vernon Clower	Convert Garage to Dwelling & New Garage	\$73,619.00
3460 H Street	Jeanne Nicolds	Addition	\$22,480.00



2012 FIRST QUARTER

## *Department and Mission*

The Community Development Department is responsible for administering, implementing and enforcing the goals and policies of the City of Eureka's adopted General Plan and zoning regulations, as well as other local, state, and federal land use and environmental regulations. The Department has five divisions:

- ◊ Administrative
- ◊ Environmental Planning
- ◊ Current Planning
- ◊ Enforcement
- ◊ Long Range Planning

Our mission is to administer and implement the goals and policies of the City Council within the framework of the adopted General Plan.

We strive to promote and encourage public comment, understanding, and interest in the planning process, and to explain the many and varied rules, regulations, policies and procedures in a courteous, knowledgeable and professional manner.

Our goal is to provide exceptional public service to the community.



*In our profession, a plan that everyone dislikes for different reasons is a success. A plan everyone dislikes for the same reason is a failure. And a plan that everyone likes for the same reason is an act of God.*

Richard Carson, Pacific Northwest planner and writer

## *Spotlight on Lost Coast Brewery*

Lost Coast Brewery intends to relocate and expand its existing brewery operations currently located on West Third Street, while retaining the existing Lost Coast Brewery and Cafe located on Fourth Street in downtown Eureka. The Community Development Department has been processing the numerous entitlements - General Plan Amendment, Zone Reclassification, Text Amendment, Conditional Use Permit, and Lot-Line Adjustment - for this new craft brewery facility located east of Broadway/Highway 101 between Sunset to the south and the Ocean View Cemetery to the north, adjacent to Weiler Road in Eureka. Final Council approval for the project is anticipated on May 1, 2012.

Phase 1 of the project will consist of approximately 53,000 square feet of manufacturing space, office space, a tasting room and gift shop, and warehouse space; parking facilities; a sound wall and landscaped buffer along Weiler Road; and improvements to Sunset Boulevard.

Phase 2 will include an approximately 7,500 square foot expansion of warehouse space. Phase 3 will include an approximately 35,500 square foot expansion of manufacturing, office, and warehouse space as well as an expansion of the tasting room and gift shop.



## *Administrative Division*

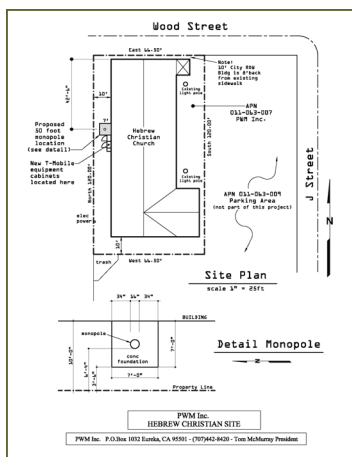
The Administrative Division provides guidance and leadership for, and plans, coordinates, supports and monitors the activities of the Community Development Department.

The Administrative Division provides staff support to boards, commissions, the City Manager and the City Council.

The Administrative Division also provides the administrative support for the entire Community Development Department.



## *Current Planning Division*



The Current Planning Division administers and implements the goals and policies of the General Plan and enforces local, state, and federal zoning and land use regulations including but not limited to the Coastal Act, Subdivision Map Act, and CEQA.

The Current Planning Division reviews all building permits for conformance with zoning and land use regulations, and reviews all business licenses for compliance with zoning regulations.

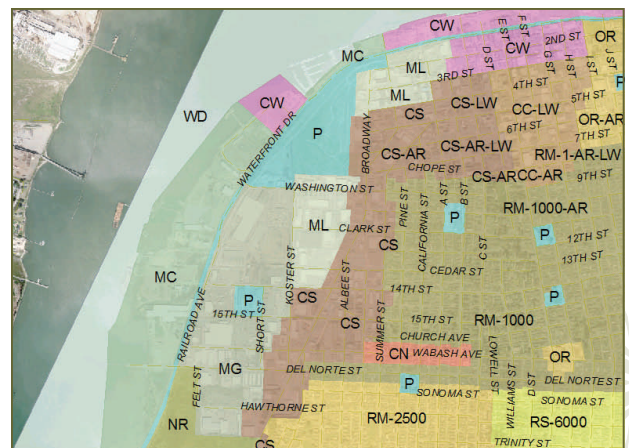
The Current Planning Division provides information services to the public and other city Departments; meets with property owners and applicants to discuss development proposals; conducts Development Coordination Committee meetings; processes all development applications; provide staff support to the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees; and, nearly all other day-to-day planning related tasks and duties

## *Long Range Planning Division*

The Long Range Planning Division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing Element review and updates; grant preparation and support; administration for Long Range City Planning; and, annexations and other City reorganization efforts through LAFCO.

In addition, the Long Range Division is responsible for flood plain management, special land use surveys, studies and reports supporting land use decisions as required.

The Long Range Planning Division also processes City projects such as the Elk River Trail and the Coastal Trail.





### *Environmental Planning Division*



The Environmental Planning Division supports the Community Development Department and other City Departments through planning, implementation, management, and monitoring of a variety of complex projects, programs, and activities.

The Environmental Planning Division aids other City Departments in determining project permit requirements, the environmental review process, and advises on feasible mitigation measures, project management, and compliance monitoring. The Environmental Planning Division completes the environmental work and permit applications, and if appropriate, the grant applications for City projects; and assists in project management, grant funds accounting and mitigation monitoring.

### *Enforcement Division*

The Enforcement Division implements the goals and policies of the General Plan through the enforcement of local Zoning, Land Use, Coastal Zone and Subdivision ordinances. The primary goal of the Enforcement Division is voluntary compliance.

The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of violations in accordance with City policies, procedures and ordinances, and state law.

The division coordinates with other City, local, state and federal regulators on enforcement actions that cross over jurisdictional boundaries.

The Enforcement Division compiles and maintains data and information for all citizen and agency filed complaints, ongoing compliance investigations, abatement proceedings, and violation compliance.



### *Staff and Contact Information*

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## *Summary of First Quarter 2012 Activity*

In the first quarter of 2012, the Community Development Department held 10 public hearings and presented 14 applications to the Design Review Committee, Historic Preservation Commission and Planning Commission for action. The Department presented a number of reports and applications to the City Council for consideration and action, including the Secondary Dwelling Unit, Carriage House and Historic Setback ordinances; Lost Coast Brewery, and a zoning ordinance amendment.

We reviewed approximately 23 building permits, issued 28 Home Occupation Permits, prepared 2 Burn-Down letters, and opened 2 medical cannabis cases and resolved 1 case. We attended 3 Community Improvement Team meetings, conducted approximately 8 code compliance inspections; and opened 15 code compliance cases.



We are beginning the early stages of our General Plan Update by starting the process to amend our Sphere of Influence. The amendments we are considering include expanding our Sphere in the Indianola area, retracting our Sphere the Humboldt Hill and Freshwater/King Salmon areas, and other miscellaneous amendments.

Two new hotels are in the works. A Holiday Inn Express is planned on Wabash near Broadway, and is in the process of obtaining building permits. A hotel (Redwood Coast Hotel) on the waterfront generally between "D" and "E" Streets is in the early stages of CEQA review.

We are working with Pierson on placing a Veteran's Administration Center in a portion of the old Safeway building across from the Eureka Mall.

We are working on text amendments to the zoning ordinance to address recent issues that have arisen regarding parking requirements and signage.

## *Partial list of Projects, Permits and Ordinances Active in the Fourth Quarter*

- |  |  |  |
|--|--|--|
| ◊ Montessori School, Cooper Gulch          | ◊ Martin Slough Interceptor                    | ◊ Medical Cannabis Dispensary CUP (under moratorium) |
| ◊ Greenway/Open Space Ordinance            | ◊ PALCO Marsh Phase 1A                         | ◊ Lost Coast Brewery                                 |
| ◊ Update of the Coastal Zoning Regulations | ◊ Waterfront Drive Connection                  | ◊ Redwood Coast Hotel                                |
| ◊ Group Home Ordinance.                    | ◊ Martin Slough Enhancement                    | ◊ Sutton Street Vacation                             |
| ◊ Design Guidelines                        | ◊ Stimulus-Funded Street Improvement Projects  | ◊ Bareilles Subdivision Map Act Compliance           |
| ◊ Marina Center                            | ◊ PALCO Marsh Properties Vegetation Management | ◊ Holiday Inn Express Hotel                          |
| ◊ Sphere of Influence update, LAFCO        | ◊ Mad River Pipeline Phase 4                   | ◊ Marina Way Vacation                                |
| ◊ Eureka Waterfront Trail                  | ◊ Food Waste Digester Project                  | ◊ Burre Center Church                                |
| ◊ RCAA Trail Grant                         | ◊ Parcel 4                                     | ◊ Various Design Review Projects                     |
| ◊ County General Plan Update               | ◊ Humboldt Open Door Clinic                    | ◊ Various Historic Preservation Projects             |
| ◊ County Housing Element                   | ◊ Emergency Shelter Ordinance                  | ◊ Various zoning Ordinance Text Amendments           |
| ◊ Forster Gill Subdivision                 | ◊ Review of Parking Regulations                |  |
| ◊ Clarke Historic District Formation       | ◊ Medical Cannabis Ordinance Moratorium        |  |



## **Chief's Report**

### **Chief Ken Woods**



During the first quarter of this year Humboldt Bay Fire continued to undergo changes related to consolidation and these changes have resulted in improvements in service along with a continued streamlining of a wide range of operations. Due to these changes we are a more efficient organization providing a higher level of service than ever before. As efforts towards full consolidation continue we are continuously examining and reevaluating everything we do from operations, standard operating procedures, policies, purchasing, equipment needs, Volunteers, Fire Investigation and Fire Prevention.

Some of these changes included the consolidation of the Eureka and Humboldt Fire District Volunteers programs. Volunteer firefighters are now pulling 12-hour duty shifts at all of our fire station locations and we have seen excellent responses of our volunteer personnel to structure fire calls. The ability to have volunteers stay at any of our stations gives us a greater pool of manpower, especially at structure fires where it is most critical due to the labor intensive operations. In addition, due to a vehicle sharing agreement, all personnel can now drive and operate any equipment within our fleet whether it is painted red or yellow. This agreement allows us greater flexibility and the ability to reduce our reserve apparatus fleet since we have a larger pool of equipment to draw from due to the combining of fleets. We are also working to combine our Arson and Fire Investigation personnel whereby instead of having duplicate fire investigators on duty for both agencies, we now will only need one to serve both jurisdictions.

One of the biggest events this past quarter was the department being informed that they had been awarded Assistance to Firefighter Grant in the amount of \$739,800 towards the purchase of a new ladder truck. Currently we

have a 1994, 100' platform truck in front line service and a 1977, 85' platform truck in reserve use. This grant will allow us to retire the 1977 truck as it is beyond its operational efficiency and will allow us to place our well used 1994 truck into reserve status. A new ladder truck is a very expensive piece of equipment due to the complex nature of the vehicle.

Major components of such a vehicle include a 100' aerial ladder, a 1500 gpm pump, a 200 gallon water tank, a full complement of ground ladders and a full hose complement. With the purchase of a new ladder truck that has an anticipated service life of 30 years, a lot of research and work must be performed in order to ensure that we are purchasing the right type of apparatus that will meet our needs not only now, but also well into the future. Therefore over the past seven months a committee made up of six members of the department has been performing a wide range of research into the types of ladder trucks currently on the market. This research involved traveling to other fire departments within Northern California to see the different types of equipment and talking to the firefighters that are actually using the apparatus everyday. In addition, we were able to ride along with these departments on emergency calls to see first hand how they operated and functioned. We spoke with mechanics to determine the reliability and limitations of the equipment and serviceability. Finally we had manufacturers bring demonstrator vehicles to Eureka to see the equipment first hand and try it out. This research took into account our own past experiences on how we have used our platform ladder trucks in the past, their benefits and limitations, but also included keeping an open mind into what different types of vehicles were actually operating throughout the nation.



## Chief's Report

After careful review of all of the information gathered from our research we determined that a tractor drawn tiller type ladder would be the best all purpose vehicle to meet our community's needs. Some of the major factors in this decision included the maneuverability of this type of unit. We saw first hand that this type of apparatus, though longer than a standard fire engine, could go places a normal engine could not due to its tiller type configuration and ability to separately steer the trailer. We were very impressed with how this apparatus was able to negotiate tight streets and traffic congestion. The second biggest advantage to this type of vehicle was the compartment space.

As the Fire Department's mission expands, whether it be structure or wildland fires, medical calls, traffic collisions, water rescue, confined space rescue, hazardous materials responses or urban search and rescues, each one of these disciplines requires a different set of equipment and a need then to carry it to the scene. A tractor drawn tiller type apparatus has over three times the compartment space of our current ladder trucks and therefore allows us to bring what we need to an emergency in one rather than separate vehicles. Experience has shown that having a fully staffed and fully equipped vehicle on scene quickly allows us to mitigate an emergency in a much more efficient and effective manner.

We feel very fortunate to have been awarded this grant that will pay for roughly 65% of the overall cost of the vehicle and the grant requires that the new ladder truck be in service by March 22, 2013. We are looking forward to the results of the open competitive bid process to see who will be constructing our new vehicle and we are excited to soon have an all purpose fully capable ladder truck that will serve our community's needs for many years to come.

Example of a tractor drawn tiller type 100' ladder truck.



*Respectfully, Ken Woods*





This quarter started out with the acceptance processes of our \$180,000.00 Assistance for Firefighters grant for the installation of fire alarms and sprinkler systems in our fire stations. Over the next few months we will be proceeding with the process of specification development and installation.

The Jazz Festival was a significant community event this quarter. The prevention bureau plays a small part assisting the major efforts of facilities, building, recreation, and other staff. We provide pre-event fire and life safety facility inspections and drop-by monitoring of occupant loads, maintenance of egress, etc.

I attended one of the monthly meetings of the Northern California Training Officer's Association in Citrus Heights and Captain 2 Laidlaw attended one in Tiburon. Captain 2 Laidlaw also attended a two week inspection/enforcement class at the National Fire Academy in Emmitsburg, Maryland.

We were pleased to attend a cooperative meeting aimed at improving the safety and efficiency of our emergency responses. Engineering is working on securing grant funding for the installation of "Opticom" traffic pre-emption system that will give our engines priority at traffic light controlled intersections. We are appreciative of Engineering's hard work on this project.

Below you will find reports for various fire prevention and related activities for the quarter.

### **Enforcement / Abatement Issues**

In coordination with the City Improvement Team the department conducted a number of building property inspections. Notices were sent either directly or jointly to three of these properties for fire and life safety violations.

3 enforcement cases were opened late this quarter, all for code violations related to

extending or modifying fire sprinklers after building remodels.

### **Property / Development Issues**

Several significant projects are in progress or were completed this quarter, including:

- Open Door Health Center
- Walmart
- Shamus T-Bone (Complete)
- Greyhound Hotel
- VA Clinic, West Harris
- Lost Coast Brewery

### **Public Education**

Our Volunteer Fire Prevention Officer has completed her training as a CPR and Medic First Aid instructor. With her enthusiastic participation we will be able to be more responsive to requests for these classes.

Fire crews participated in Eureka High Schools annual "Every 15 Minutes" multi- agency drunk driving prevention event. This program presents young drivers with real-life depictions of the many consequences of drunk driving. Our participation consisted of a simulated vehicle collision and extrication simulation.

Fire Extinguisher Class	1
Engine Company Platoon Training	1
Fire/Evacuation Drill	1

### **CPR Training Center**

CPR and AED for Adults, Children, 4-hour class:  
7 classes, 76 students

CPR, AED and First Aid for Adults, 8-hour class:  
1 class, 15 students

### **Public Events:**

- Jazz Festival

### **Fire Investigations**

There were 9 investigation team level cases initiated this quarter. 8 were structure fires and 1 vehicle fire.

## Prevention

### Engine Company Inspections

	1st Quarter
Inspections Completed	165
Follow up Inspections	40
Referred to FPB	2

### Fire Prevention Bureau Inspections

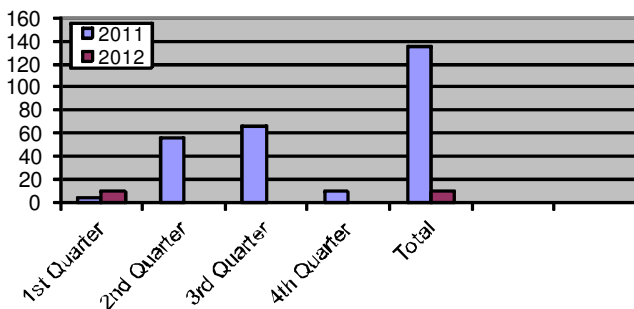
Type of Inspection	1st Quarter
FPO Inspections this Month	
• Code Enforcement	4
• City Facility	1
• Construction / Occupancy	10
• Other (CIT)	5
Open Cases>28 Days	3
Total	20

### FPB Inspector Activities

Type of Inspection	1st Quarter
R1/R2 Assigned	114
% Completed	96.49%
Open enforcement	13
Referred to Fire Prevention	0
Licensed Facility Assigned	13
% Completed	46.15%
Open enforcement	7
Referred to FPB	0
Weed / Trash Abatement	
Complaints Received	5
% Completed	40%
Open enforcement	3
Referred to FPB	0

### Weed Abatement

10 cases opened this quarter.



### Plan Reviews

	1st Quarter
Plans Approved	21
Completed<21 Days	100%
Invoiced Review Fees	\$2,724.50

Significant / Noteworthy Projects Reviewed:

- VA Clinic / 930 West Harris Street
- Greyhound Hotel / 430 3rd Street

### Haz Mat Response Team (HMRT)

During this quarter there were two Haz Mat Team responses; one to Arcata for a citizen concerned about possible radioactive tsunami debris washed up on the beach, and another to Whitethorn to assist with a fire with possible hazardous materials involvement. The Arcata call was an opportunity to learn about tsunami debris status and hazards.

The team also participated in three consultations; a diesel spill on Highway 101 near Orick, a suspected drug lab, and a suspicious envelope at College of the Redwoods.

A new member from the Humboldt Waste Management Authority has joined the team. She has a chemistry background and will be especially valuable for technical reference support.

### Emergency Management (EOC)

The Assistant City Manager and I attended a public "Living on Shaky Ground" class. The 2 hour class is appropriate for citywide emergency operations training. Applications include raising awareness, workplace preparation, preparing our families to facilitate response and commitment to extended large-scale emergencies.

EOC management training is one of the training priorities identified for our new Fire Services Officer.

*Respectfully, Rusty Goodlive*

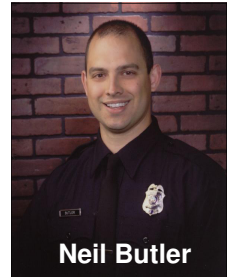
## Operations

*Asst. Chief Bill Gillespie*

The quarter saw the promotion of two new Engineers, Russell Boham and Neil Butler, on March 1<sup>st</sup> following successful completion of their testing selection process. During the quarter we also welcomed three new employees. Sarah Judd began March 7<sup>th</sup> as our Fire Services Officer (FSO). She brings a background of project management, budgeting, and grant program management as well as clerical and administrative skills



**Russell Boham**



**Neil Butler**



**Sarah Judd**

to the position. FSO Judd jumped right in with the department in the fiscal 2012-13 budget development process. The department also saw two new Firefighters complete their background investigation with an academy start date of April 2<sup>nd</sup>. The new firefighters are Ryan Booth and Brett Egbert. Additionally, the department interviewed firefighter candidates from our current employment list to fill three more vacancies in that rank that opened due to promotions. It is anticipated that the three new firefighters, when hired, will begin sometime close to the beginning of the fiscal year.

Collaborative work continues in a number of operational areas as we continue to work to become one as Humboldt Bay Fire. We are working together to implement consistent operational and fire ground policies and procedures, and through this process have completed the first round of draft policies for review. This quarter, the departments continue to collaborate on potential purchasing areas, where collateral duty holders discuss needs, and purchases are coordinated with vendors to work for better price quotes while maintaining each jurisdiction's respective purchasing requirements. This planning and discussion has been equally beneficial as personnel work to develop the fiscal year 2012-13 budgets for the respective parent organizations.

The quarter saw insurance agreements established allowing personnel to utilize and drive vehicles of either jurisdiction. This has given the ability for stations and personnel to train with and utilize engines and staff vehicles more effectively. This has also enabled us to sell one reserve fire engine from the City, while still maintaining an adequate reserve fleet between the two collective departments. Working with Public Works and Rob McNamara, Fleet Supervisor, our 2002 Pierce Contender (AKA Kenworth) was identified as the vehicle to sell, as it possessed the highest resale value and was utilized the least of the reserve engines by our personnel. The unit was placed out to bid with a \$100,000 minimum bid price. Bids closed on March 30<sup>th</sup> with one bidder, Redway Fire Department participating.



Another area of ongoing joint departmental work with both Humboldt Bay Fire and Arcata Fire Protection District is through our mapping and target hazard project. All are working with the same mapping software company, Iron Compass, to provide consistent mapping and target hazard information. The recent system update had not been working properly, but Engineer Freeman was able to get the current update loaded onto his computer. The new program appears to be working, though there are errors that are being corrected. The new program will be loaded into the HQ duty vehicle for use and evaluation. Engine companies have assisted with the update of information and correction of errors by identifying misplaced hydrants, fire department connections and Knox boxes. The corrections have been sent to the Arcata Fire representative who has been working directly with Iron Compass on the issue. Engineer Freeman is working with Riley Topolewski from

## Operations

the GIS department on creating different “layers” of maps including hydrants, FDC, and Knox boxes. This can be helpful in the field as it allows different information to be layered into the map system. These “layers” will be able to be sent to Iron Compass when finished, and should also help us with getting an updated wall map for use in the stations.

Captain II Robertson and I worked with a representative of ISO in early February on the local evaluation of our department and community. Also interviewed during the weeklong evaluation were members of Dispatch, Public Works, and Water Distribution. A number of facets of the community were evaluated, including number of buildings over certain heights, the fire flow required for various buildings within our community, and hydrant supply available for various buildings and complexes around our community. The department was also able to glean valuable information from the ISO representative regarding our upcoming ladder truck specification as well, including how a vehicle is rated, and how that rating affects the overall ISO score given to the fire department. This score is very important, as it is part of the process that helps to establish insurance rates for a given jurisdiction. It will be prudent for the department to bring ISO back in the future as consolidation becomes more complete, as this may further change our rating, and may improve the rating of some of the non-city portions of the greater Eureka area.

A major accomplishment for the first quarter was expansion of the auto-aid contract and implementation of a new move and cover policy with Arcata Fire. Captain II Emmons worked directly with BC Reynolds and AFD Asst. Chief McDonald on this project. This has been used a number of times already. The auto-aid portion will provide a unit from either Humboldt Bay Fire or Arcata to add to the response by the other over a broader response area between the two communities. Move and cover will shift an Arcata engine

south to the Bracut area upon response of a structure fire in the Humboldt Bay jurisdiction, and a Humboldt Bay Fire engine will move north to Indianola for Arcata dispatched fires. This has improved coverage and response for both agencies. Although the foundation is in place to provide a coverage engine in the Bracut / Indianola areas under the move and cover procedure, they are continuing to work on a centralized coverage location with allied government agencies and improvement of dispatching procedures for both agencies.

The first quarter of 2012 saw the department continue with staffing of Truck 8181 from Headquarters with four personnel, and the continued use of the shift Captain II's as the duty officer from HQ. This is the desired model for the department to continue with in the future, as it represents a more efficient allocation of resources both on and off the fire ground. The dedicated shift supervisor/duty officer has also led to better supervision and leadership by the Captain II's as it allows better interaction, project updates, and accountability with the crews.

Captain Lynch has been working on an analysis of Ambulance response times to various locations within the City of Eureka, and to review the last two years of EMS incidents to evaluate Advanced Life Support options within the City of Eureka. Lynch has been working with Battalion Chief Reynolds and Captain II Emmons to tabulate CAD information. This is an area that directly supports the City Council's Strategic Visioning document.



In late March the department received very good news that it had been awarded a grant to assist with the purchase of a new ladder truck through FEMA and their Assistance to Firefighters Grant process. The grant was awarded for a total of \$822,000, with \$739,800 being provided by AFG, and a 10% matching requirement (\$82,200) from the local jurisdiction. The overall cost of a new ladder



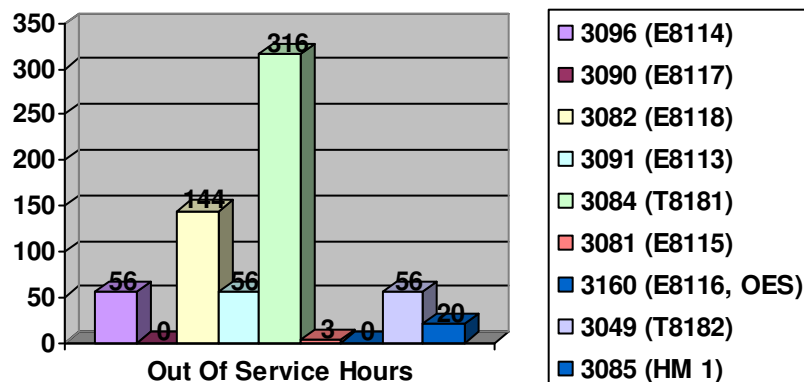
## Operations

truck, sales tax, and equipment will run close to \$1.3 million dollars and this grant will provide more than 60% of the overall purchase cost. Though we have applied for various items in the past, this is the first time we have ever applied for a grant for a vehicle. This is a very tough category to receive a grant, as very few are funded at this significant amount. Acceptance of the grant places the process on a very tight timeline, with the vehicle required to be in Eureka and ready to go into service by March 22, 2013. Fortunately, members of the department, convened as a tuck committee, have been researching for the past seven months the best type of truck to operate in the greater Eureka area. Through extensive research, site visits at shows and other departments, discussion with crews and maintenance personnel, and personal observation, the committee provided a recommendation for a tillered ladder truck with 100' minimum length aerial, a 1,500 GPM pump, and a 200-gallon tank. This style vehicle increases the storage capacity of the vehicle by almost three times over our current truck. This is a very big plus, as it will allow the loading of specialized equipment that must currently be hauled in trailers, and is often delayed in its arrival on an emergency scene. The tillered apparatus will also give a significant increase in maneuverability over our current truck. As part of the grant conditions, Truck 8182 (1977 Sutphen) cannot remain in emergency service with any department, in any country, and cannot be used as a driving trainer. When the new truck arrives and goes into service, the Sutphen must go to a collector, some other non-emergency use, or be scrapped.

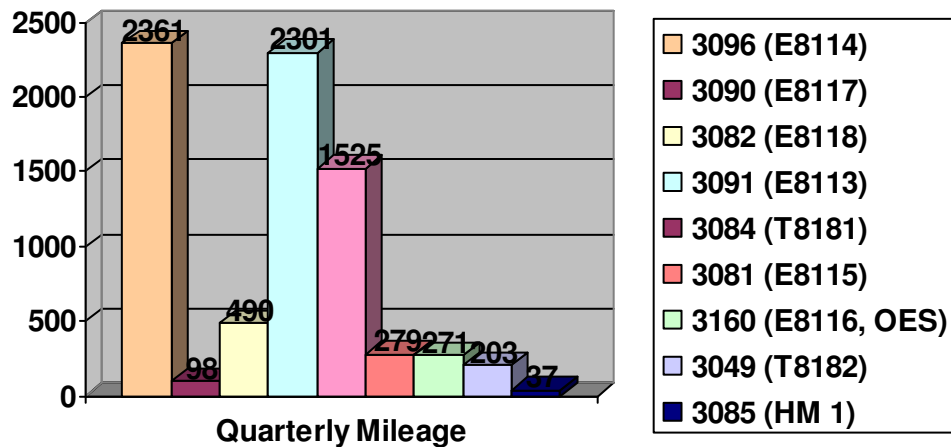
During the first quarter ground ladder and aerial cleaning and testing was completed. All testing is done by an outside third party, and occurs annually in the beginning of March. Both aerial apparatus passed. The 50' ladder from Truck 8182 was out of service at the time. Engineer Butler conferred with the ladder tester regarding how he would grade the ladder. The department had received parts from the manufacturer, Duo, but the parts require modification to the ladder to utilize them. The tester said that without a letter from Duo stating that the repairs were authorized and endorsed by them, the ladder would fail testing due to modification from original condition. The tester also noted multiple rungs needing replacement. At this point the ladder remains out of service. Based on the remaining life of Truck 8182, the only vehicle that can carry the 50' ladder, it is my recommendation that the ladder remain out of service permanently pending disposal.



Quarterly apparatus out of service hours and mileage is included in the following charts for comparison of miles driven versus hours out of service.



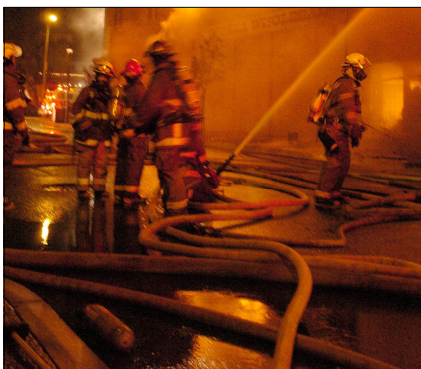
## Operations



Engineer Mitchell reported that the SCBA Warranty has expired on our Scott air packs excluding the rigid frame. He anticipates the cost of replacement parts to keep the packs in service to dramatically increase. Over the last year our packs have been requiring more repairs and much time commitment to keep in service. Engineer Mitchell is currently recruiting new Techs to help with the repair and annual testing of our SCBA fleet. In March, Engineer Lahargoue, Engineer Stokes, and FF Penn attended SCBA technician training in Sacramento, with Lahargoue completing refresher training. Engineer Mitchell worked to research the cost and time line to have a Tech class held in Eureka, but our remote location and limited class size seem to be the limiting factor. Engineer Mitchell continues to pursue repair and maintenance training on the Mako compressor, and is awaiting information back from Mako on possible dates. Face-fit testing began in December, and was completed by February.



Engineer Beddow conducted an inventory of hose on the various City engines and at the respective stations. He found that because of a lack of past funding and deferred replacement, a large amount of our fire hose has been in service for more than 20 years. Some of the hose currently in service dates back to the early 80's, with a few lengths dating into the mid 70's. As an example, 60% of our 4" supply hose that we use from a hydrant to the engine is more than 20 years old. Through budget planning, an ongoing increase to the replacement line item has been requested, with a goal of replacing all hose in excess of 20 years old over the upcoming years, and maintaining a replacement schedule that will purchase a certain amount of hose each year to replace hose that fails during training, testing, and on incidents. There may be the ability to purchase some hose with end of year spending to help begin to address needs. Captain II Hulbert has developed an initial plan to provide a standard replacement amount of hose at each station.



## Operations

Captain II Hulbert reported that two of the HUSART members, Captain Beyer and Engineer Baxley have both been working extensively on the confined space and technical rescue programs. Captain Beyer has provided significant oversight in the confined space realm. Baxley has worked heavily on Rescue Systems 2 site accreditation at Hilfiker, where he has made progress in building props and purchasing tools specific to the site. Several tools arrived for the site during the quarter, having been purchased through a HSGP grant administered by County OES and Dan Larkin. Achieving Rescue Systems 2 site accreditation continues to be a priority project for the Hilfiker Training site. Level 2-site accreditation allows level 2 rescue classes to be taught at the training site. Currently there are a limited number of RS2 accredited sites in California, and local personnel must travel at great cost to attend trainings out of the area. During the quarter Humboldt Bay Fire worked with a local facility in an attempt to reach an agreement to provide standby confined space emergency response services. We also worked during the quarter with PG&E, whom we have a standby agreement. They have been dismantling Unit 3 at the Humboldt Bay Power Plant. Personnel toured the plant to preplan possible rescue scenarios and challenges in the event of an incident, and provided standby during a critical lift and transfer of a part from the reactor core to the cooling pool in late March. PG&E provided reimbursement costs for the standby.



Also being pursued at the training site is the addition of a concrete pad along the training tower to allow crews to pull and deploy fire hose without dragging it through the mud. EFD is working in conjunction with Engineering to complete plans and specifications for a surface that will support our ladder truck. Design work may be held up until this winter due to workload. This project may be impacted by the trail project across the street as the City works on a plan to bypass a private property holding directly across from the drill tower. At this time it appears that an option to relocate a series of utility poles along the PG&E right of way may allow

the trail to proceed without a roadway alignment, which would be beneficial to the Hilfiker Training Facility. Staff continues to work with Public Works on this project. Staff also continues to work with the possible waste digester project located on the south half of the Hilfiker Training Facility in a property also referred to as the "Crowley Property." Discussion is ongoing as to property line locations and possible impacts to both projects by the other.

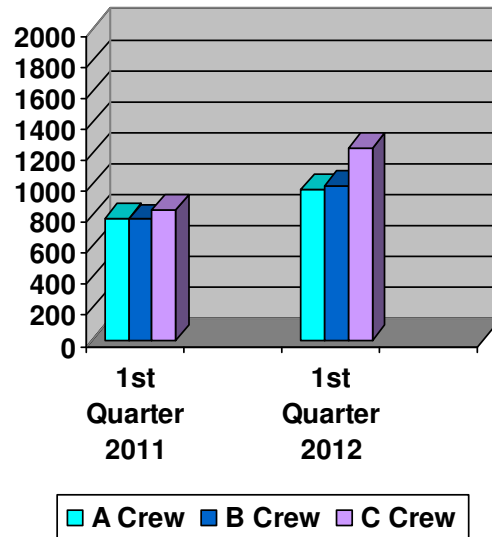
Captain II Emmons reported that there were no changes to Firehouse Software during the first quarter. In the beginning of the second quarter we anticipate performing our standard upgrades which will also allow us to begin using an IPAD for Fire Inspector duties. Ray Noggle from Arcata Fire Protection District has been working as a liaison with the Firehouse Representative for discussion on upgrading all of the systems with Eureka, Humboldt, and Arcata Fire Departments. We have found that changing databases at this time is not recommended by Firehouse and it would be somewhat cost prohibitive until all agencies are ready to upgrade their licenses. We currently all run the same system and will need to upgrade due to the company discontinuing the current system over the next two years; however, there is still time to do so as the company has delayed release of their new database. We are hopeful of future joint purchases with options of seeking grant funding. The priority is to still merge the databases of Eureka and Humboldt Fire as we consolidate toward becoming Humboldt Bay Fire.

## Operations

During the quarter we received notification of a possible exposure of an engine company to meningitis. The notification came to the department via third party contact from another responder who had been notified directly. Captain Lynch made contact with St. Joseph Hospital personnel, and discussed the need for pre-hospital non-ambulance responders to also be notified of possible exposure cases. He believes that the discussion was positive and that we now have better communication and understanding on both sides of the system for notification and contact for future events.

### Training Hours by Shift

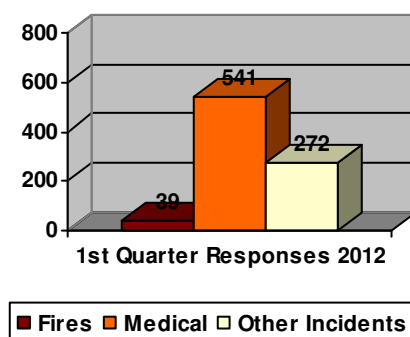
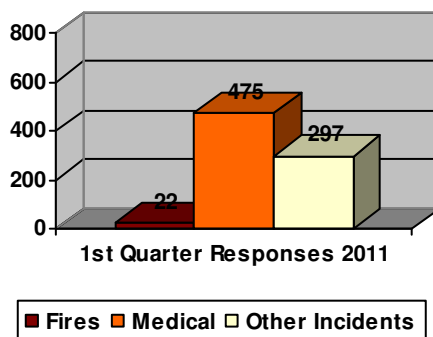
The total number of hours for the three platoons in the department for the first quarter of 2012 was 3,205.5 hours. For the same period in 2011, the total training hours were 2,405 hours.



### INCIDENT ACTIVITY

During the first quarter, we responded to a total of 879 calls for service. Fire calls represented 39 calls, 17 of which fell into the structure fire category, including 220 W. Church, 801 Allard, and 530 W. Buhne. Overall estimated dollar loss from fires was \$1,053,900 for the quarter.

### First Quarter 2011 vs. 2012



Emergency Medical Service (EMS) Incidents including minor and major medical aids, traffic collisions, extrications and rescues for the first quarter accounted for 541 incidents. All other calls for service accounted for 272 responses. Our call volume for the first quarter of 2012 was higher than the same period in 2011. Both fire and medical response numbers rose from the same period last year. These figures come from Firehouse data provided for the quarter.



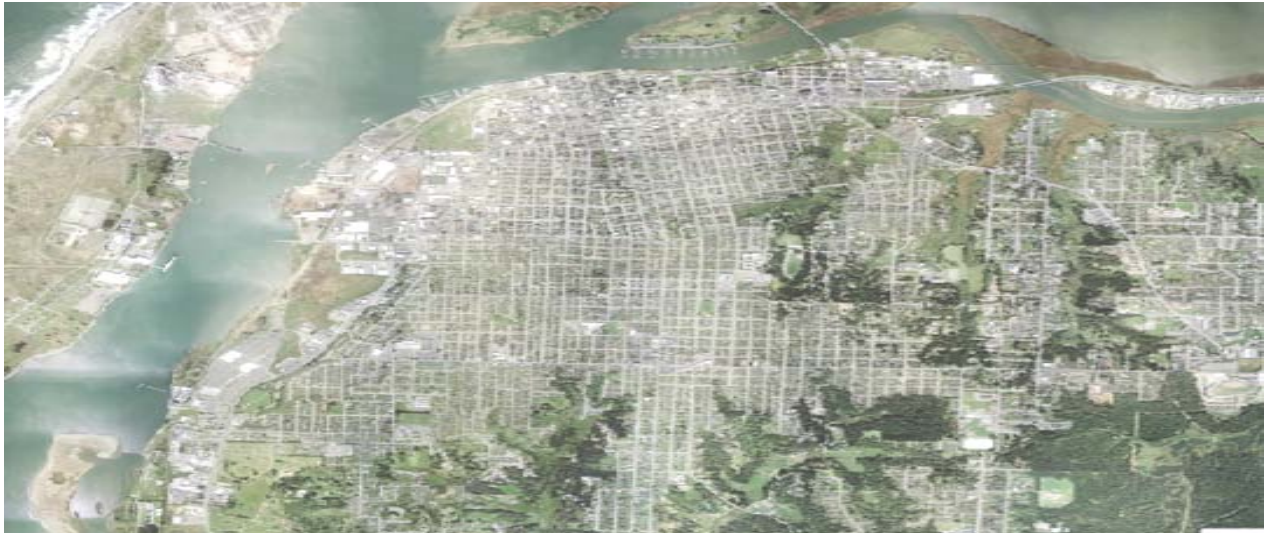
### Closing Thoughts

The quarter continued to provide many exciting changes and opportunities for Eureka Fire Department, or as we like to say "Humboldt Bay Fire". One of the biggest was the award of the truck replacement grant through the Assistance to Firefighters Grant process. This will provide needed funding to help facilitate the purchase of a new ladder truck, and at the same time save the city more than 60% of the overall cost. Through ongoing consolidation work we have made great steps in developing and implementing joint policies, and continue to identify areas where we can work more efficiently as one organization rather than as two. The ability to work as one through shared equipment has allowed the City the ability to sell a fire engine to a local department, and earmark those revenues towards outfitting and equipping our new ladder truck; both are wins.

Our combined use of the leadership coach, and sessions with all of our officers across the board is helping to shape the leaders of our combined organization. One of our officers told me that the personnel he works with have told him that his performance has improved. He credits this to the James Rowan leadership training we have been receiving over the past year, and encouraged the administration to maintain this training. He went on to say that morale and performance on his crew had improved as a result of the training.

I feel that the direction Eureka Fire Department and Humboldt Fire District #1 are moving as Humboldt Bay Fire continues to be the right direction for us and the community. We are working together as we continue to become one, and are committed to community service through leadership, vision, and integrity.

*Respectfully, Bill Gillespie*



# **ENGINEERING DEPARTMENT**

## **Activities and Status Report**

### **First Quarter 2012**

#### **Summary of Activities**

##### **1. Administration**

**Administrative staff was excited to have Tiffany Peerson back from maternity leave, and also a little sad to see our intern go. We are excited about getting a new one at the end of next quarter and seeing what the budget has to offer us for the new fiscal year.**

##### **2. Construction Division**

**In the first quarter of 2012, no projects were completed, construction continued on two projects, two projects were advertised for bids, and engineering design continued on eight projects and two programs.**

### **3. Development Division**

**Development assisted with surveys for the Elk River Trail project, design of Sunset Reconstruction, Tydd Street Water Line Loop project and misc. sidewalk surveys, and continues to issue water, sewer and encroachment permits along with handling counter inquiries to assist citizens and developers with their requests and inquiries. Some encroachment permits also require Development to prepare agreements to reduce liability risks to the City. Insurance reviews for projects, leases, agreements, and encroachment permits continue to require approximately one employee's full time.**

### **4. GIS Division**

**The GIS Division continues to work on implementing a centralized 'Enterprise' GIS migration, consolidation of mapping data between the City's Corporation Yard and Engineering Department, and a public safety oriented GIS-based response and planning system.**

### **5. Traffic/Signals Division**

**Preliminary engineering for traffic projects and budget preparation has been the focus of this division's first quarter.**

### **6. Property Management**

**Property Management oversees Capital Improvement Program Projects along with performing routine property management duties, which include managing real property and the administration of leases for the City of Eureka. Property Management continues to operate under budgetary constraints while searching for and evaluating cost effective measures for managing the City's real property.**

# Construction Division

Kurt Gierlich  
Carolyn McKenna

Angi Sorensen  
Angela Martindale

Lisa Savage  
Celeste Redner

**No projects were completed in the first quarter of 2012.**

**The following projects are currently in construction:**

1. **Martin Slough Interceptor - Phase 1 – \$6,600,000** (estimated) (includes \$1,340,600 in project administration costs. Funding breakdown = \$2,572,905 Prop 50 Grant Funding + \$1,829,000 EPA Funding + \$ 790,000 City Funding + \$1,405,000 HCSD Participation).  
The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main gravity wastewater interceptor pipeline from the “O” Street lift station to the Golf Course lift station. Construction commenced in May 2011, and was approximately 75% complete when it was placed into winter suspension in December 2011. Construction will begin again in 2012, when weather conditions permit. (Gierlich, Shikany, Savage, SHN Consulting Engineers & Geologists) Mercer-Fraser Company
2. **Reservoir Maintenance and Security Project Phase 3 – \$1,000,000**  
Phase 3 of the Reservoir Maintenance and Security program consists of abrading and repainting the interior members of the reservoir roof support structure. (McKenna, Duncan, DB Gaya Consulting LLC) Farr Construction Corporation

**Two projects were advertised for bids in the first quarter of 2012.**

3. **Martin Slough Interceptor - Phase 2a – \$6,400,000**  
Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station (Phase 2a) and force main (Phase 2b) and demolition of lift stations and connecting them to the interceptor pipeline (Phase 2c). Bids were opened for construction of the Martin Slough Pump Station on March 27, 2012. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell) Stanek Contractors, Inc.
4. **Fisherman’s Terminal Photovoltaic System – \$450,000**  
This project will add a grid-tied array of photovoltaic (PV) panels to the south-facing roof of the Fisherman’s Terminal Building to generate electricity. The PV system will be connected to the existing electricity distribution grid, eliminating the need for onsite battery storage. Electrical energy generated onsite will offset energy used for refrigeration equipment and lighting in the building, and visitors will learn about the system through an interactive display. Bids were opened on March 22, 2012. (Sorensen, Greenway Partners, McKeever Electric) Danco Builders Northwest



## **The following projects are currently in design:**

### **5. Cross Town Interceptor Condition Assessment – \$85,000**

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor wastewater transmission main. A condition assessment is underway, which includes preliminary identification of potential risks. This investigation will provide a basis for developing and evaluating alternatives for maintenance, repair, and replacement projects. (Sorensen, Winzler & Kelly – GHD)

### **6. Biosolids Dewatering Facility - Phase 2 – \$1,400,000**

Phase 2 will consist of the purchase and installation of mechanical equipment for an automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Sorensen, Gehrke, SHN Consulting Engineers & Geologists)

### **7. Fire Safety Training Tower Paving Project – \$40,000**

This project will add asphalt paving at the Regional Public Safety Training Tower on Hilfiker Lane. Currently, training activities that involve flowing water require restoration of the existing gravel surface. Pavement will prevent this erosion, decreasing sediment runoff and increasing the functionality of the training facility. This project is anticipated to be constructed in the summer of 2012. (McKenna, Boughton, Jelinek)

### **8. Mad River Pipeline Phase 4 – \$1,500,000**

Phase 4 will replace two sections of the Mad River Pipeline as part of the continuing project to provide improved water supply system reliability. The section in Arcata is located between the south side of 7<sup>th</sup> Street and the California Highway Patrol Station on Samoa Boulevard, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. Construction plans have been finalized, and required permit applications were submitted in the first quarter of 2012. (Gierlich, Young, Oscar Larson & Associates)

### **9. Tydd Street Waterline Loop – \$300,000**

This project will construct a new section of water main within existing and new utility easements to connect existing water mains in Sixth Street and Tydd Street. This connection will serve existing and approved developments along the alignment and will facilitate future improvements to the water distribution infrastructure on Bay Street. (Gierlich, Boughton, Redner, SHN Consulting Engineers & Geologists)

## **The following projects are undergoing preliminary design and environmental review:**

### **10. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000**

Extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently on hold pending results of initial environmental evaluation. (Gierlich, Shikany, North State Resources, Oscar Larson & Associates)

**11. Waterfront Drive Connection - Phase II “G” to “J” Streets – \$3,600,000**

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete. A grant in the amount of \$450,000 was received from Caltrans' Local Assistance Program Bicycle Transportation Account, which has been reprogrammed for a 2016 completion date to allow Union Pacific Railroad to complete the environmental cleanup of contaminated soil prior to the City acquiring the property to initiate the road and bike lane construction. Staff is continuing to negotiate with the railroad authorities for right-of-way. (Gierlich, Parrott, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

**The following projects are continuing:**

**12. Martin Slough Interceptor - Phases 2b, & 2c – \$8,000,000**

Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station (Phase 2a) and force main (Phase 2b) and demolition of lift stations and connecting them to the interceptor pipeline (Phase 2c). The Martin Slough Pump Station will begin construction in spring 2012. The Force Main will be split into two projects, with one piece constructed in fall 2012, and the second piece constructed in summer 2013. Phase 2c is scheduled to be bid in late 2012, with construction in 2013. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

**13. Wastewater Facilities Plan and Program - Phase 2b – \$250,000**

Phase 2b of the Wastewater Facilities Plan will build on the Phase 2a Facilities Plan work. It will include updating and evaluating the ebb tide discharge model, effluent blending and storage evaluation, feasibility analysis for treating peak wet weather discharges, solids thickening facility pre-design, web-based collection system model, and collection system Inflow and Infiltration reduction program. (Gierlich, Knight, Young, Gehrke, Brown and Caldwell)

**14. SCADA System Program – \$1,000,000**

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and treatment processes in municipal water and wastewater systems. A Needs Assessment was completed in May 2011, which identified individual projects and developed a preliminary budget for the overall program. The City has reached the first critical milestone: selecting a new software package for developing custom graphical user interfaces, and is in the process of installing redundant hardware and developing new interfaces for the Water Treatment and Wastewater Collection Divisions. (Sorensen, Gehrke, Mathes, ArcSine engineering)

## **TOTAL: 14 Projects, \$43 Million Capital Improvement Value**

### **Longer Term Projects:**

**A. Mad River Pipeline - Phases 5 & 6**

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available.

**B. High Zone Water Pump Station – \$500,000**

Design and construction of a new pump station to fill the elevated water storage tank will progress as funding becomes available.

**C. Wastewater Lift Station Upgrades – \$250,000**

This continuing maintenance program will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. Design and construction will progress as funding becomes available.

**D. Sunny Avenue and 14th & 'P' Embankment Repairs – \$400,000**

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf", pending identification of funding for these projects. (Gierlich, SHN Consulting Engineers & Geologists)

**E. Railroad Crossings – \$100,000**

This project would replace at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding and on the railroad commencing operation. (Boughton)

**F. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000**

This proposal is on hold. This project would enhance State Route 101 from Airport Road to "V" Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

**G. Extended Fuel Storage Facility – unknown cost at this time**

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Knight, Young)

## **Other Department Projects and Programs:**

- **North Coast Plug-in Electric Vehicle Project**

Redwood Coast Energy Authority has received notice of a proposed award from the California Energy Commission for strategic planning efforts to develop plug-in electric vehicle (PEV) infrastructure. The City's commitment includes participation in meetings regarding development of public PEV charging infrastructure and associated codes and permitting procedures. Staff will also share usage data from the City's charging station located at 4 C Street and will provide input on educational materials developed through the grant. (Sorensen, McKenna, Redwood Coast Energy Authority, et. al.)

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich, Boughton)

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water distribution system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Redner, Gierlich, McKenna)

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all Engineering Department documents and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanners. (Martindale)



# Development Division

Gary Boughton

Tiffany Peerson

Laurie Shannon

## Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (0)
2. Building Permits, (34 permits, some with several reviews)
3. Encroachment Permits (40)
4. Insurance Reviews, (196, some with several reviews)
5. Water Permits, (1)
6. Sewer Permits, (2)
7. Requests for Service or Complaints, (20)
8. Street Tree Reviews, (12)
9. Certificate of Subdivision Compliance Descriptions, (0)
10. Coastal Development Permits, (16)
11. Conditional Use Permits, (4)
12. Design Review Applications, (9)
13. Street and Alley Vacations, (0)
14. Variances, (2)
15. Lot Line Adjustments, (2)
16. Parcel Maps, (1)
17. Subdivision Maps, (0)
18. Descriptions for City Projects, (8)
19. Humboldt County Referrals, (10)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

### 1. **Capital Improvements Program**

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2011-2016 CIP is anticipated to be reviewed by the Planning Commission on August 8, 2011 and to be received and filed by the Eureka City Council at its August 16, 2011 meeting. (Martindale, Boughton)

### 2. **City Council**

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City. (Gierlich, Boughton)

**3. Disadvantaged Business Enterprise Program (DBE)**

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The State has a new twist to the program by adding Underutilized Disadvantaged Business Enterprises (UDBE's). (Boughton)

**4. Design Review**

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts. (Shannon, Boughton)

**5. Development Coordination Committee**

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions. (Boughton)

**6. Humboldt County Liaison Committee**

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings. (Sorensen, Boughton)

**7. Insurance Review**

Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way. This effort continues to take the time of a full time employee. (Peerson)

**8. Open Space, Parks and Recreation Commission**

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have. (Boughton)

**9. Planning Commission**

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction. (Boughton)

# GIS Division

## Riley Topolewski

The GIS Division, staffed with a coordinator, has the following projects or tasks either completed or currently underway during the first quarter of 2012.

- **Community Development Sphere of Influence Modifications**
- **Community Development Water Sphere Analysis**
- **Community Development Community Garden Planning**
- **Fire Department: Mapping of Critical Infrastructure**
- **Public Works: Street Cleaner Route Mapping**
- **Community Development Rezoning Candidates Analysis**
- **Mapping of Coastal Zone Jurisdiction and Categorical Exclusion**
- **Creation of a Centralized, GIS Server**

The GIS Division has a new centralized, dedicated GIS server. The new server will allow for an array of GIS services for city, private and public access clients. The hardware is in place and the GIS Division is utilizing the server for data warehousing and GIS applications.

- **Housing Element Collaboration**

The GIS Division produced all mapping elements of the Housing Element of the City's General Plan Update. In accordance with Community Development's requests, subsets of parcels were grouped into various categories and thematically mapped. New GIS datasets were also created and have become commonly exchanged information.

- **Web GIS Application**

The GIS Division has recently migrated its old Web GIS application to a brand new web application that runs on ESRI's ArcGIS Server. The new site is available on the City of Eureka GIS Program Homepage, <http://www.ci.eureka.ca.gov/depts/engineering/gis.asp>

- **Block/Utility Map Consolidation**

The GIS Division has completed the scanning of all Corporation Yard Utility maps. Block maps, water maps and drainage maps comprise the bulk of the effort. Phase two of this project involves meticulously noting any and all differences between the maps maintained by the Corp Yard and those maintained by the Engineering Department. Phase two is complete. Phase three, which is currently underway, consists of processing the consolidated mapping information into the appropriate GIS datasets.

- **Host Regional GIS Users Group**

The City of Eureka Bayroom at the Wharfinger building is the new location for the North Coast GIS User's Group. The group meets quarterly to discuss the latest applications of GIS on the north coast.

- **Wireless E 9-1-1 Project**  
The GIS Division has been involved in the statewide Wireless E 9-1-1 Project in conjunction with the City of Eureka Police Department. The GIS Division is responsible for the accurate placement of addresses received from the city Public Safety Answering Point (PSAP). PSAPs are responsible for answering 9-1-1 calls for emergency assistance from police, fire, and ambulance services.
- **Water Distribution System Mapping**  
Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapping as well as attributed with pertinent data.
- **Wastewater Collection System Mapping**  
The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.
- **Parcel Database Updates**  
The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.
- **Local Area Network Application Creation/Maintenance**  
Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)
- **Application Deployment**  
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Process Daily Requests for Mapping**  
The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.



# Traffic/Signals Division

Sheila Parrott

Dan Moody

Scott Ellsmore

## The following projects are nearly completed:

### **Street Overlay 2011 - \$800,000**

The Street Overlay 2011 project includes paving of Harris Street from Broadway to Harrison Avenue with ADA compliant corner drop curbs and installation of bike lanes from “I” to “R” Street and bike route sharrows from “R” Street to Harrison Avenue. The project also includes repaving “T” Street between 3<sup>rd</sup> and 4<sup>th</sup> Streets. Mercer-Fraser is the contractor and gas tax is funding the project.

### **Harris and Harrison Signalization Upgrades - \$200,000**

This project installs north and southbound left turn lanes at the Harris and Harrison intersection, including new lanes, signal heads, signal arms, detector loops, and ADA compliant curbs at the corners. The project is being constructed by Smith Electric and is jointly funded by the City’s Proposition 1B funds, Humboldt County and Safeway.

## The following projects are in design:

### **Harris and “S” Street Signal Improvements - \$160,000**

This project installs protected left turn signals and safety lighting at the Harris and “S” Street intersection for east and westbound traffic. This includes new signal heads, arms, and poles, new signal control box, controller, and wiring. HSIP (Highway Safety Improvement Program) grant funds are being used and construction is anticipated to be summer 2012.

### **Emergency Vehicle Pre-emption Equipment - \$584,100**

Emergency vehicle pre-emption equipment at all City-owned traffic signals will be installed to improve traffic safety and emergency response time. This includes signal cabinets, controllers, and pre-emption equipment. HSIP grant funds are being used and construction is anticipated to be fall 2012.

### **Sidewalk Construction/Relocation \$180,000**

This project will include the relocation of the sidewalk and construction of sidewalk curb in front of Washington Elementary School. This opportunity to fill the shortfall in the allocation for the Safe Routes to School project is being presented through Transportation Enhancement (TE) funding. Construction is anticipated to be summer 2013.

### **West Avenue Improvements - \$338,500**

This project includes pedestrian safety improvements on West Avenue from 6<sup>th</sup> Street to Myrtle Avenue. ADA compliant drop curbs and driveways, sidewalk bulb-outs, street

lighting, paving, and replacement of in-pavement lights are included. Grant funding from HSIP has been awarded. Construction is anticipated to be summer/fall 2012.

**Fairway Drive Guardrail - \$40,000**

This project includes the installation of guardrail on Fairway Drive at the culvert over Martin Slough. Gas tax funding is being used and construction is anticipated to be summer 2012.

**Longer Term Projects:**

**1. Downtown Parking Assessment District Task Force**

The Parking District Number One Task Force has been revising its recommendations to the City Council for the operation and possible expansion of the parking district. These recommendations include expansion to the north, shared use parking standards, and residential parking ordinance changes. Currently on hold.

**2. Eureka-Arcata Corridor Project**

Staff continues to provide input to the State's project engineers.

**3. Greater Eureka Strategic Transportation Plan**

The City, County, HCAOG, and State staff continue to work on the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. The traffic model will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts. The consultant LSA Assoc. is currently refining and updating the model through Blueprint Planning Phase III. City staff is working with the consultant providing data.

**4. Greater Eureka Micro-simulation Project**

The latest version of TransModeler, GEOMicrosim has been provided and is being evaluated, tested, and calibrated by the staff. Several revisions to the GEA micro-simulation model have occurred which allow for more detailed simulation of detector operations. Staff continues to provide input and participation in the calibration process.

**5. Underground Utility Conversion**

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction.

**6. Broadway Feasibility Study**

The City is one of several stakeholders in Caltrans' Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5<sup>th</sup> Street is being examined for improvements for non-motorized users. Staff continues to provide input and participation in the process.

## **Other Division Projects and Programs:**

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

### **1. Traffic Signals**

Maintaining operation of the 26 City owned traffic signals is a primary duty for this Division. A traffic signals maintenance agreement between the County and City of Eureka has been developed and approved by both agencies. A monthly signal training/meeting with State, County, and City of Fortuna staff continues to review and discuss traffic signal operations. New signal timing for Harris & E, F, and Harrison intersections has been developed, installed, and tested following the signal modification projects at those locations.

### **2. Traffic Studies**

Staff has provided feedback on the traffic studies and associated traffic issues for the Redwood Coast Hotel at Wabash and Koster Street, and Lost Coast Brewery on Sunset Drive.

### **3. Parking Items**

The Parking Place Commission is currently short one commissioner. Staff prepares the agenda, sends notices regarding requests, gathers data and documentation, prepares staff reports, and attends monthly meetings regarding on and off-street parking issues.

### **4. Meetings with EPD Traffic Officers**

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, pedestrian safety, parking zones, parking meters, and use of radar speed signs purchased through a grant EPD received from the Office of Traffic Safety.

### **5. Transportation Safety Commission**

Staff attends monthly meetings and provides data and reports on various traffic studies, locations, and projects at the request of the Transportation Safety Commission. Staff also attends various sub-committee meetings.

### **6. Humboldt County Association of Governments Technical Advisory Committee**

Staff attends monthly meetings regarding the programming of regional transportation improvement funding and provides data, estimates, and input.

### **7. Electronic Parking Meter Program**

Staff maintains parking meter electronics and collects and maintains inventory, coin and card audits, and maintenance data from all City-owned metered parking lots. This data provides finance with a means to audit revenue through reports generated by the

parking meter software. Additional reports track revenue by stall and lot and provide occupancy data.

**8. Safe Routes District-wide Task Force**

Staff attends and hosts monthly meetings with various stakeholders including EPD, RCAA, HumPal, Bikes There, Transportation Safety commission, District 1 County Board of Supervisors, County Public Works, Public Health, and several members of the School Board District Office regarding safe routes to schools.

**9. Training**

Several traffic/engineering webinars and training sessions were attended and hosted this quarter. These included a Labor Compliance Monitoring webinar, a Safety Aspects of Timing Traffic Signals webinar, and a Signal Timing and Operations training class in Sacramento.

**10. Other**

In addition to the items listed above, regular items processed during the quarter included:

- Special Event requests (traffic control plans included)
- Work Orders for new signs, markings, and parking controls
- Transportation Permits
- Project referrals – Community Development
- Collision pin map and collision report filing
- Complaints and inquiries
- Traffic Studies – various locations for speeds, volumes and warrants



# Property Management Division

**Lisa Savage**

In addition to performing routine property management duties, the following activities of interest occurred during the past quarter.

## 1. **New Leases/Amendments**

Humboldt Seafood Unloaders – The City negotiated an amendment to Humboldt Seafood Unloaders Lease for space on the dock and common interest in the restrooms at the Fisherman's Terminal Building.

## 2. **Lease/License Renewals and Terminations**

Chevron USA - City forwarded updated draft Lease to Chevron for review.

Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products. A tentative lease agreement was drafted, reviewed by the City Attorney and forwarded to Eureka Forest Products for review. They have commented and requested some changes which the City is reviewing. Negotiations have tentatively stalled. - **Update-** No change.

Laurence Badgley – The City terminated the Land License Agreement with Laurence Badgley for his personal hangar at Eureka Municipal Airport. The Agreement was terminated via 60 day notice and is effective July 12, 2010. City filed an Unlawful Detainer for immediate possession of the Property, forfeiture of the Lease, and damages. - **Update-** City Attorney is handling the case.

All Leases are available for review in the Property Management Office.

## 3. **Right of Entry Agreements**

Three Right of Entry Agreements were entered into (USFS, SHN, and the Department of Fish and Game).

## 4. **Community Service Work Referral Program**

Humboldt County's probation department places workers requiring community service time with the City. During the past quarter Community Service Workers served the City at the Zoo and the Marina

## 5. **Facilities Inspection**

The Airport B&B and associated hangar was inspected in the first quarter.

## 6. **Real Property Work Completed**

One service/work request was processed during the first quarter.

7. **Sheriff's Work Alternative Program (SWAP)**

SWAP performed two clean ups for the City in the first quarter. The areas between 7<sup>th</sup> and 8<sup>th</sup> at Myrtle Ave. and Broadway at Henderson were cleared of brush and 40 yards of refuse was removed.

**The following projects are under construction:**

1. **Salt Marsh Restoration, \$275,000, 2011/2012 construction/planting**

The Fisherman's Terminal Project required mitigation for salt marsh covered by the construction of the wharf. The excavation portion of the project is complete and e planting has begun. The site will be monitored over winter and for the next five years. (Savage)

**The following projects are undergoing preliminary design and environmental review:**

1. **Martin Slough Enhancement Project - \$4,400,000**

RCAA is working with consulting engineers Winzler & Kelly to move forward on project designs and supporting documents needed for completion of a CEQA document for the project. Our goal is to get to a sufficient design level to prepare a CEQA document for the entire project, and prepare 100% designs for the replacement of the tide gates at the mouth of Martin Slough. **(No Change)** (Savage, RCAA, Winzler & Kelly Consulting Engineers)

# Memo



To: David Tyson, City Manager  
From: Murl Harpham, Chief of Police  
Date: April 15, 2012  
Re: Jan, Feb, Mar 2012 Quarterly Report

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## **CHIEF'S MESSAGE**

The first quarter of 2012 was a positive time for the Eureka Police Department. With our three officers who had been in Afghanistan for the past year returning and the hiring of new officers we were able to return to the team policing concept.

The team policing accomplishes the following:

- Improves moral
- Allows for special projects without overtime such as stings and sweeps
- Allows each team two days a month of training in perishable skills, again without use of overtime
- Allows officers to catch up on reports without using overtime

On January 1, 2012 and again on February 1, 2012 two officers were appointed and assigned to the Field Training Program. These changes allowed the department to create a Neighborhood Oriented Police (NOP) officer to concentrate on neighborhood problems and to assist the Problem Oriented Police (POP) who directs their efforts on the city's drug problem.

The filling of the vacant positions, which has brought our sworn officers to the highest level in the past 15 years, also allowed us to identify a detective to fill a vacancy position in that section. Officer Jon Luken will be transferred from the patrol section to the investigative section at the end of April.

The recruitment for a traffic/motor officer is now underway. This will be a new position and will be identified the first week in May, 2012.

During this first quarter officers were very proactive making 1,383 arrests, or 460 plus arrests a month. This is 218 more arrests than were made in the fourth quarter of 2011. This despite the fact that most of the arrests at occupy Eureka was made in the fourth quarter of 2011.

Possible reasons for this increase are the positions that have been filled, high moral in the department and fallout from the California Realignment Act.

## **FIELD OPERATIONS DIVISION— Patrol and other Police Services**

Between January 1 and March 31, 2012, Eureka Police Officers responded to 9,487 calls for service and conducted approximately 8,178 self-initiated enforcement actions resulting in 3094 written reports and 1383 arrests.

### Occupy Eureka:

During this quarter the situation and those associated with the so called protest at the Courthouse continued to place an unnecessary burden on our patrol resources, taking up valuable officer time. In early January, six individuals associated with the protest decided to branch out and commit numerous criminal offenses at a vacant residence located 2 miles south of the Courthouse and 2600 miles away from Wall Street.....

### OCCUPY PROTESTERS ARRESTED FOR TRESPASSING AT A RESIDENCE

On 01/18/12 at about 8:55 am, officers of the Eureka Police Department responded to a residence on the 3500 Block of 'O' Street regarding a report of trespassers lodging in a vacant residence. When officers arrived, they spoke to the property managers. The property managers told officers that they had received complaints about people living in the vacant residence. They went to the residence to check on the complaints. When they arrived, they contacted the subjects inside the residence. One of the suspects left at the property manager's request. The rest of the suspects told the property managers they were not going to leave the residence.



As officers were on scene, they could see several people moving around inside. They made several announcements for the suspects to exit, however they refused. As officers began forcing entry to the residence, two suspects exited through the front door. They were identified as Amanda Tierney (24 years old of Eureka) and Shyanne Clark (21 years old of Eureka). Both were taken into custody without incident.

Four additional suspects remained in the residence and refused to leave. As officers tried to enter the front and back doors the suspects barricaded them, using both their bodies and furniture. After repeated attempts officers were able to force their way through the barricades and enter the residence. Once inside, officers arrested Martin Katz (23 years old of Eureka), Ann Rian (21 years old of Eureka), Stanton Wood (25 years old of Florida) and Keelan McWayne (21 years old of Eureka). All of those arrested stated they were part of the "occupy" movement and all of them had been contacted at the courthouse previously by EPD. They told officers that they were "occupying" the residence because of homelessness issues and foreclosures (it should be noted that the home was a vacant rental unit, not a foreclosed residence).



Amanda Tierney



Ann Rian



Keelen Mcwayne



Martin Katz



Shyanne Clark



Stanton Wood

Once all the suspects were placed into patrol cars officers walked through the residence with the property managers. There was graffiti inside the residence, including "anarchist" writing and graffiti related to drug use. There were numerous areas of property damage, including the removal of locks (which were replaced by the suspects with new locks). The property managers estimated that there was **thousands of dollars** worth of damage to the residence.

The suspects were transported to the Humboldt County Jail. They were booked for Vandalism, Forcible Trespassing, Conspiracy and Obstructing a Police Officer.

The best estimate of total officer hours this incident consumed from the original response to all of the follow-up/evidence collection was approximately 30 + hours.

**As of 04/15/12 the District Attorney's Office has yet to file any charges on any of the above suspects.**





Personal Property and Trash



Unknown Type Graffiti



Anarchy Graffiti



Marijuana



Locks that had Been Removed and Replaced

### **SUSPICIOUS ACTIVITY COMPLAINT BY CITIZEN LEADS TO FOUR ARRESTED**

On 2/16/12, at about 11:46 AM, the Eureka Police Department received a report of suspicious persons in a vehicle (dark Toyota Tacoma) in an alley near Wabash and Williams Street. The RP reported seeing two females and two males associated with apartment building moving marijuana to another vehicle (an apparent drug deal in progress). One of the males was reported to have a handgun in his waistband. EPD officers responded and found one of the described vehicles backed into a stall in the apartment building's car port area. As officers drove toward the vehicle all four occupants exited and began walking away. The two males and two females, later identified as Douglas Clyde Camilli (age 57 of Eureka), Sarah Marie Nichols AKA Sara Scott (age 27 of Eureka), Adam Daniel Sundberg (age 32 of McKinleyville), and Brittany Lee Bryan (age 26 of McKinleyville) were detained without incident.

It was learned that Douglas Clyde Camilli had four outstanding arrest warrants for contempt of court. The driver of the vehicle, Adam Sundberg, was on felony probation with a search clause for assault with a deadly weapon. Per Sundberg's probation status, officers searched the vehicle. In plain view in the back seat was a loaded 9mm Hi-Point semi-automatic handgun. Officers also located a large plastic tub filled with bags of processed marijuana packaged for sale. A total of 26 plastic resealable vacuum bags filled with marijuana were found in the tub (6 one pound bags and 20 ½ pound bags) weighing approximately 16 pounds in total. Many of the bags were marked by weight and marijuana strain.



The assistance of the Problem Oriented Policing Unit was requested. POP detectives responded to the scene to assist with the investigation. Camilli was ultimately arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of marijuana for sale, being a convicted felon in unlawful possession of a loaded firearm, and for the several outstanding warrants. Nichols was arrested and transported to the Humboldt County Correctional Facility where she was booked for possession of marijuana for sale and carrying a loaded firearm in a public place (vehicle). Sundberg was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of marijuana for sale. Bryan was arrested for possession of marijuana for sale and transported to the Humboldt County Correctional Facility. However, due to a serious medical condition she was not cleared for booking. Bryan was cited and released with a court date.



Sarah Nichols



Adam Sundberg



Brittany Bryan



Douglas C. Camilli

Officers later discovered that Bryan had discarded and attempted to conceal approximately 3 grams of cocaine in the backseat of the patrol car in which she was transported. An additional charge of possession of a controlled substance is expected to follow.

Based on evidence and information gathered at the scene, investigators believed they would likely find more marijuana at Camilli's residence on the 1000 block of Hodgson Street, Eureka. POP detectives subsequently obtained a search warrant for Camilli's residence which they served around 4:45 PM. 5 subjects (three adult males and two adult females) were detained at the residence. 4 small children were also present at the home (but did not live there). While detectives completed their investigation, the children were temporarily released into the care and custody of uninvolved responsible relatives.

Investigators subsequently located an indoor marijuana cultivation operation inside a detached garage behind the residence. The grow appeared to have been recently harvested. However, 136 small to medium sized marijuana plants in pots and trays were located in the grow rooms. Investigators also located and seized approximately 5 more pounds of processed marijuana along with 7 large paper bags filled with dried marijuana plants awaiting trimming (likely representing a few more pounds of processed marijuana). Additionally, investigators located further evidence of marijuana sales activity including a digital scale, numerous trimming shears, a vacuum sealer and heat seal bags. Drug use paraphernalia, including a methamphetamine pipe, were also found in the house.



Resident Douglas Albert Camilli (age 31 of Eureka, son of Douglas Clyde Camilli) was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of drug paraphernalia.

An additional charge of illegal marijuana cultivation was requested for the owner of the property, Douglas Clyde Camilli.

### **MOTORCYCLIST CAN'T EVADE PATROL'S COORDINATED CAPTURE EFFORT**

On Feb 21<sup>st</sup> at about 1:30 in the afternoon, Sr. Traffic Officer Gary Whitmer observed a suspicious motorcyclist pass by him in the area of Fairfield and W. Henderson. The motorcycle was old, the license plate was faded and from another state, the registration tabs were obstructed and the rear brake-light didn't work. In addition, the driver appeared to be somewhat disheveled. Officer Whitmer followed the motorcyclist, waiting for a safe area to conduct an enforcement stop. At Fairfield and W. Harris, Officer Whitmer turned on his vehicle's emergency lights and attempted to stop the rider.

The driver, later identified as Richard Goad, did not yield and continued driving south on Glenn. Officer Whitmer initially assumed that the driver had not noticed his emergency lights, so he activated his siren.

The driver's response was to speed up and flee, making several sudden turns and failing to stop for stop signs. During the course of the pursuit, Officer Whitmer followed, and continued to update dispatch of the suspect's direction and actions. Over the course of the next 6 minutes, the suspect attempted to evade Officer Whitmer and responding officers as he "zig-zagged" all over the south side of town, committing a host of violations in the process.

Ultimately, the suspect left the road and drove through 'Twenty-Thirty Park' in an attempt to shake Officer Whitmer. However, Officer Whitmer had maintained timely and accurate radio updates of the suspect's actions and direction, including the entry to 'Twenty-Thirty Park'. As a result, the suspect's escape paths were cut off by additional officers.



The suspect made a last ditch attempt to get around one of the patrol cars blocking his path. In doing so, he lost control of his motorcycle resulting in a minor collision.... and his apprehension. He was subsequently booked on a host of charges including:

Reckless driving, Resisting arrest, Possession of controlled substances, Driving on a suspended license, False display of registration, and Not having valid insurance.

Additionally, several items of suspected stolen property were recovered from Goad's backpack.

The officers involved in this pursuit (Whitmer, T. Braud, Quigley, G. Cooper, Wilson, and Jenkins) demonstrated a great deal of good judgment and teamwork. They carefully and systematically, closed in on the suspect, based on updates given by Officers Whitmer and Cooper. Pursuits are always a dicey area for law enforcement and frequently result in erratic behavior on the part of both the suspect, and the police officers involved. The Eureka Police Department has made a concerted effort to practice and implement constant evaluation of the risk vs. gain, in vehicular pursuits. Calm thinking, the appropriate use of available resources, and patience prevailed in this event. The officers involved in this pursuit are to be commended for their good judgment, teamwork, commitment to public safety, and perseverance.

### **TRAFFIC STOP YIELDS A "EUREKA ¼ POUNDER"**

On March 23<sup>rd</sup> at approximately 10:00 PM, a Eureka Police Officer on "routine" patrol near the 1000 block of Harris Street, observed the driver of a grey 2003 Chrysler Sebring commit a minor traffic violation by traveling eastbound in the westbound lane of traffic.

The Officer initiated a traffic enforcement stop on the vehicle to address the Vehicle Code violation. The vehicle yielded on "L" Street, south of Harris Street. The Officer contacted the driver and occupants of the vehicle and subsequently learned that the driver, identified as 23 year old Florencio Hernandez Hernandez of Hidalgo, Mexico, did not possess a valid driver's license; a misdemeanor in California and probable cause to arrest. The officer also learned that the front passenger, verbally identified as 19 year old Eduardo Santos Gayosso also of Hidalgo, Mexico, did not have any form of identification. Under California law, law enforcement officers have the authority to request identification from all passengers in any vehicle that they



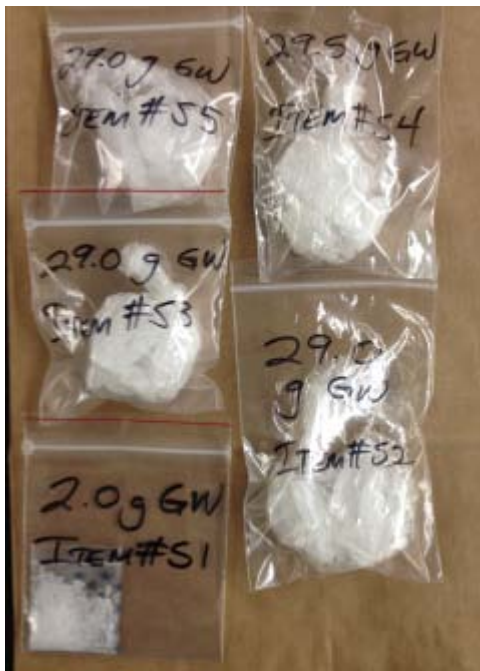
have probable cause to stop. Any passenger who fails to provide proper identification can be detained for the purpose of establishing identification.

The third passenger in the vehicle was known to the Officer from multiple prior contacts as 28 year old Anthony Valandingham Pratt of Eureka, California. The Officer had knowledge that Pratt is currently on felony searchable probation as a result of having been convicted as a narcotics addict in possession of a firearm. The Officer requested additional Officers respond to assist him with his investigation. Upon their arrival, the Officer proceeded with the investigation.

The Officer removed Hernandez from the vehicle and confirmed through Dispatch that Hernandez was in fact unlicensed. He was placed in handcuffs, searched and placed in a patrol vehicle.

The Officer, then asked Gayosso to exit the vehicle. He complied and was placed in handcuffs. The Officer conducted a search of his person for weapons and subsequently located a large quantity of U.S. currency (\$3500.00) along with a large quantity, 4 ounces, of crystal methamphetamine. Gayosso was placed in a patrol vehicle.

The final passenger, Pratt, was then removed from the vehicle and placed in handcuffs. Knowing that he was on probation with a search clause, Pratt volunteered that he was in possession of controlled substances. A search of his person yielded a plastic baggie containing 2 grams of crystal methamphetamine. Pratt was placed in a patrol vehicle.



Officers searched the vehicle for additional evidence before impounding it pursuant to the unlicensed status of the driver. No additional evidence was located.

All three occupants were arrested and transported to the Humboldt County Correctional Facility.

Hernandez was booked into jail for driving while unlicensed and for transporting controlled substances.



Gayosso was booked into jail for transportation and possession of controlled substances for sale. The U.S. currency that he had in his possession was seized as suspected drug sales proceeds.

Pratt was booked for possession of controlled substances and for a probation violation.

The aftermath of this event is as follows;

Hernandez, the driver of the vehicle, accepted a plea bargain and was sentenced to one year in County jail. As an undocumented Mexican National, he also faces deportation upon completion of his sentence.

Gayosso, the registered owner of the vehicle, accepted a plea bargain and was sentence to two years in prison. As an undocumented Mexican National, he also faces deportation upon completion of his sentence. In addition to his sentence, he also forfeited the \$3500.00 and his vehicle remains in impound and will likely also be forfeited.

Pratt, well he failed to appear in court and a warrant has been issued for his arrest. Officers are currently keeping an eye out for him as they know he is a creature of habit and will soon cross their paths again.



Florencio Hernandez-Hernandez



Anthony V. Pratt



Eduardo Santos-Gayosso

## **TWO SUSPECTS APPREHENDED AFTER HOME EVASION GOES WRONG**

On 01/11/12, at about 1845 hours, EPD officers were dispatched to, what turned out to be an in-progress home invasion, call in the 3300 block of Dolbeer. The reporting party (RP) said he could see two subjects outside his residence attempting to break in. The RP was watching the suspect through his in home surveillance system. Moments later the RP advised dispatch that the suspects had made entry into his residence and were running upstairs. The RP had locked himself in his basement and continued to update dispatch as the events unfolded.

Upon the arrival of EPD officers, the officers could see two suspects running by the upstairs windows. The RP was still giving updates to dispatch from his basement and dispatch was relaying the updates to the officers. A perimeter was quickly established around the residence and additional units were requested from the HCSO and an off duty EPD K9. As the perimeter was being established, the RP advised dispatch that the power to his residence had been turned off. This turned out to be the suspects switching off the circuit breakers from an interior electrical panel. Once the perimeter was established, it was determined that the point of entry for the suspects was a shattered rear sliding glass door.

After the perimeter was set and the additional officers were on scene, the first suspect (Rafey James) inexplicably opened the front door and stepped outside. James was met by officers and taken into custody. James stated that there were two suspects inside.

Once James was secured in a nearby patrol vehicle, several K9 announcements were made into the residence in an attempt to have any additional suspects voluntarily give themselves up. When there was no response, EPD K9 "Indy" was deployed inside. "Indy" located a second suspect (Sandra Adams) hiding

in a downstairs closet. Adams was taken into custody and incurred some minor injuries from her encounter with "Indy".

A search of the area where Adams was located yielded a disassembled firearm. A search of James' person yielded a knife, gloves and duct tape. No other suspects were located.

During the course of this investigation, it was determined that the victim's residence was an ongoing indoor Marijuana growing operation and that the above events were tied to the illegal cultivation activity.

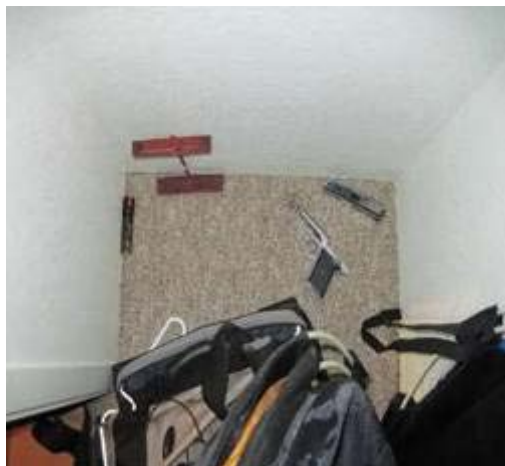
The exceptional teamwork displayed by EPD Dispatch, Patrol, K9 and the HCSO deputies, brought this call for service to a safe conclusion for all.... except Adams, who was missing a small amount of flesh.



**Rafey James**



**Sandra Adams**



**Closet where Adams was located**

## **Special Projects:**

### **STOLEN SHOPPING CARTS ROUNDUP**

On 3-7-2012, officers of the Eureka Police Department conducted a citywide special operation focusing on the recovery of stolen shopping carts. The police department had been receiving numerous complaints from local and corporate business' owners and managers regarding the continued theft of their shopping carts. The replacement cost for these shopping carts ranged from \$175.00 to nearly \$400.00 in value for each cart.

As a result of this operation 46 stolen shopping carts were recovered and 6 subjects were taken into custody for their possession. The estimated total value of the recovered shopping carts was \$9,200.00.



As each cart was recovered, it was photographed and then returned to the business from which it was stolen.



### **SATURATION PATROL**

When given the opportunity to deviate from regular patrol, officers will try various methods to proactively seek out the bad guys. These methods vary from motel/hotel interdiction, to slow "blacked out" burglary patrols in residential areas at night to "Saturation" patrols in areas identified as having a higher active criminal element.

What is a "Saturation" patrol? Saturation patrol is when patrol officers identify a problem area that is the need of special attention and every available officer working at the time is placed in that area. Officers will sometimes team up and go out on foot which makes them less visible compared to patrolling in the black and whites. These operations generally generate numerous arrests, foot and bicycle pursuits, and other productive contacts. Having all available officers patrolling just one designated area allows for "back up" being just around the corner, so the officers really have an advantage over the criminal element by simply playing a numbers game.

During saturation patrol officers will contact every person they see in the identified area on a "consensual" basis. Officers also stop every vehicle that violates a vehicle code section. This turns out to be a highly visible enforcement operation. The criminal element doesn't like it because every where they turn is a cop. The citizens, business owners, and residents love it because every where they look is an officer.

Officers try to periodically conduct these types of operations when staffing levels, weather, and call for services permit them to do so; however, the officers don't neglect their regular duties during these

operations and still respond to all calls for service without delay. Officers recently conducted two (2) of these operations on back to back nights when staffing levels were at a peak (eight (8) officers and two (2) supervisors on duty).

The enforcement operations were conducted on February 7<sup>th</sup> and 8<sup>th</sup> and were conducted between the hours of 11:30 pm & 2:00 am. Officers working saturation patrol will usually choose 2 different areas to conduct the operations as it doesn't take long when you have ten (10) cops working a small area to turn the place into a ghost town. So when that happens, the officers will switch to the second designated area.

The areas selected for the two nights in early February were bordered by the following streets; Area 1 – “K” Street to “V” Street / 8<sup>th</sup> Street to 2<sup>nd</sup> Street and Area 2 - Washington Street to Henderson Street / “B” Street to Broadway (aka “West Side”).

**As a result of these two (2) operations, officers made 91 self initiated stops (either pedestrian or vehicle), contacted and ran warrant/probation checks on 121 different persons and made 14 arrests. The arrests included public intoxication, narcotic violations, outstanding warrants, and one drunk driver. Officers also had one bicycle pursuit where a wanted parole was quickly apprehended.**

The officers involved are to be commended for their efforts in making the operation successful. And the Communications Dispatchers are also to be commended for enthusiastically keeping up with the additional work load created by the nature of the operation.

So as you are home sleeping, rest assured the officers and dispatchers of the Eureka Police Department are working diligently to provide the most efficient service to our community to keep you and your belongings safe. Sleep well!

#### **EPD RUNS DECOY OPERATION TO REDUCE UNDERAGE DRINKING**

The Eureka Police Department, in conjunction with the Department of Alcoholic Beverage Control, cited two clerks/employees for selling alcohol to a minor, and cited one other adult who purchased alcohol for a minor on February 10, 2012. This action was the result of a “minor decoy” and “shoulder tap” operation conducted with grant funding.

The Minor Decoy Operation involved minors who work under the direct supervision of law enforcement and attempt to purchase alcohol from 29 retail licensees in the City of Eureka, and greater Eureka area.

Those who sold to the minor face a maximum of a \$250.00 fine, and/or 24 to 32 hours of community service for a first violation. In addition, the Department of Alcoholic Beverage Control (ABC) may take administrative action against the business's liquor license. The administrative action may include a fine, a suspension of the liquor license, or the permanent revocation of the license.



The minor decoy **WAS ABLE** to purchase alcohol from the following businesses:

- 1). Patriot Gasoline (4175 Broadway)**
- 2). Babetta's Restaurant (1587 Myrtle Ave)**

The minor decoy **WAS NOT ABLE** to purchase alcohol from the following businesses:

1. Performance Fuels (1125 4<sup>th</sup> St)
2. Shell Gasoline (1310 5<sup>th</sup> St)
3. N&S Liquors (1505 5<sup>th</sup> St)
4. Chevron (2806 Broadway)



5. Texaco (3505 Broadway)
6. Broadway Gas-N-Deli (4050 Broadway)
7. Performance Fuels (1007 Broadway)
8. Patriot Gasoline (1723 Broadway)
9. Stop and Shop Market (39 Wabash)
10. C&V Market (1634 F St)
11. Handee Market (3500 F St)
12. Harris and K Market (3103 K St)
13. Harris Street Market (411 W. Harris)
14. Shell Gasoline (1434 Myrtle Ave)
15. Gas-N-Go (1711 4<sup>th</sup> Street)
16. Courthouse Market (905 4<sup>th</sup> Street)
17. Fourth Street Shell (2111 4<sup>th</sup> Street)
18. Plaza 76 / Circle K (2480 6<sup>th</sup> Street)
19. 14<sup>th</sup> Street 76 (1411 Broadway)
20. California Market (2100 California)
21. Safeway (2555 Harris Street)
22. Walgreens (2525 Harris Street)
23. United Gas (1679 Myrtle Ave)
24. Three Corners Grocery (5945 Myrtle Ave)
25. Harris Street Shell (111 West Harris)
26. Round Table Pizza (2810 E Street)
27. Winco Foods (636 West Harris)

Decoys also solicited a number of adults for the purchase of alcoholic beverages outside local licensed establishments. During that operation, one Eureka resident was arrested after furnishing the decoy with an alcoholic beverage. The resident was subsequently cited and released with a notice to appear.

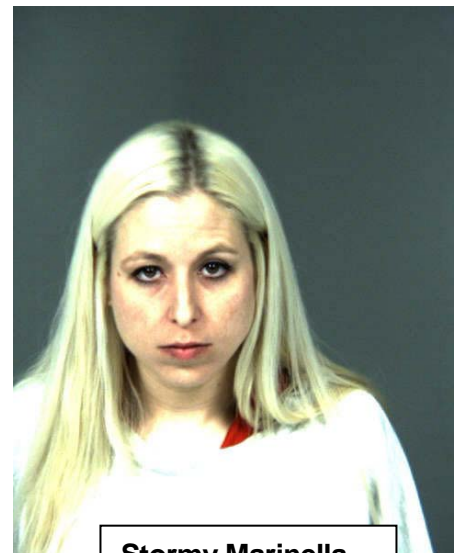
This project is part of the Department of Alcoholic Beverage Control's Minor Decoy / Shoulder Tap Grant Project, funded by the California Office of Traffic Safety through the National Highway Traffic Safety Administration.

The Eureka Police Department would like to commend and thank the 27 licensees whose employees properly checked identification and did not sell to the decoy.

### **EPD / ABC UNDERCOVER OPS AT LOCAL BAR NETS VIOLATIONS**

On February 11, 2012 at about 1:17 am, Investigators from the Department of Alcoholic Beverage Control (ABC) and the Eureka Police Department conducted plain clothes enforcement in Ragg's Rack Room, a local "on-sale" establishment in the 600 block of 5<sup>th</sup> Street. This action was in response to increasing disorderly conduct, attributed to this establishment and its patrons. The conduct included fights, assaults and the excessive intoxication of its patrons.

During the operation, investigators observed numerous extremely intoxicated individuals, in and about the business who were continuing to be served in excess. Many patrons were having difficulty walking and navigating the bar room itself. At the conclusion of the operation, investigators arrested five patrons for public intoxication. The bartender, **Stormy MARINELLA**, of Eureka, was arrested on suspicion of violation of **Business and Professions Code 25602(a)**, serving an obviously intoxicated individual. During a search of Marinella's person incident to her arrest, she was found to be possession of prescription narcotics not belonging to her.



**Stormy Marinella**



Marinella was transported to the Humboldt County Jail where she was booked and lodged. The administrative investigation by the Department of Alcoholic Beverage Control is on-going.

This operation was made possible by grant funding and the combined efforts of the California Department of Alcoholic Beverage Control and the Eureka Police Department.

### **K9 Unit Report:**

On the afternoon of 01/31/12, K9 handler Ed Wilson and K9 Maggie were called to assist the POP team with a traffic stop involving a suspected drug dealer, Nu Yang. Local law enforcement officers, have long suspected Yang of transportation and sales of illegal drugs, but had not been able to catch him in the act.

Upon arrival at the scene of the traffic stop, Officer Wilson conferred with POP Officers and surveyed the suspect's vehicle for safety concerns, before allowing Maggie to begin her search. (This preliminary visual check is done, whenever possible, to ensure that the detection dog is not deployed into a hazardous, or booby-trapped environment.)

Additionally, all suspects and witnesses are removed from a search area (in this case the vehicle) prior to the detection dog being deployed on a narcotic search.

In this case the suspect, Nu Yang, had been sitting in the back seat of a POP vehicle, while Officer Wilson instructed K9 Maggie to search the exterior of Yang's car. Maggie began her search pattern, just the same as she always does, but almost immediately pulled off course and toward the POP vehicle, which Yang was seated in. Officer Wilson used Maggie's harness to restrain her from approaching Yang and sent her back on the car to search.

Meanwhile, POP officers had Nu Yang exit the POP car and escorted him to the rear of the POP vehicle, in an attempt to halt the apparent 'distraction' he was causing for Maggie. Officer Wilson again attempted to deploy his dog on the Yang's car, and again, Maggie began working as usual, but then immediately pulled away from the car and directly toward the now standing (in a different location) Nu Yang. It was at this juncture that the proverbial light-bulb went off for Officer Wilson....Maggie **was**, in fact, trying to finish her search - but the odor was coming directly from the suspect.

Because case law restricts law enforcement officers from using a drug dog to search their immediate person, Officer Wilson held Maggie back from physical contact with Nu Yang.

However, Maggie's intention and message were clear, "The drugs are right there....That guy has them." Sure enough, further investigation revealed that Nu Yang had concealed a baseball sized amount of Methamphetamine in his underwear in hopes that the police wouldn't find it.

Good job to all the involved officers for their hard work and perseverance!



**Nu Yang**

## **Criminal Investigations Section**

### **Major Cases:**

During this quarter, the Criminal Investigations Section (CIS) initiated or provided follow-up investigations in over two dozen felony cases.

CIS also reviewed and/or investigated over 40 cross reports forwarded by either Adult Protective Services or Child Welfare Services.

CIS facilitated five extraditions of felony warrant suspects for prosecution.

CIS investigators assisted the POP unit with investigations on two occasions, and assisted allied agency Law Enforcement in two felony investigations and one officer involved shooting investigation.

### **The following is a summary of some of the higher profile cases investigated this quarter:**

#### **Case Number 3c11-9916:**

Officers were dispatched to an armed robbery at the subway sandwich shop in the Harris Street Mall. The case was referred to CIS for additional follow-up.

CIS Detectives conducted forensic follow-up and interviews which led to suspects being arrested and the case solved.

#### **Case Number 3c12-1066:**



Officers were dispatched to the Coast Central Credit Union at the Bayshore Mall for a robbery alarm. Officers determined that an actual robbery had just occurred and CIS detectives responded to assume the investigation.

CIS Detectives conducted forensic examination of evidence, numerous interviews, and prepared and served search warrants during the course of the investigation which led to the identification of the suspect and his ultimate arrest. During the course of this investigation, the suspect also committed an additional bank robbery in Rockford, Illinois where he has been indicted on federal charges for the robbery.

#### **Case Number 3c12- 1778:**

CIS Detectives were contacted by the Del Norte County District Attorney's (DNDA) office requesting assistance in the service of search warrants in Eureka regarding a large scale embezzlement from the Yurok Tribe.

CIS Detectives assisted with the service of a search warrant on a local Eureka business and collection of evidence in the DNDA case.

#### **Case Number 3c12-1955:**

Officers responded to a traffic collision on Waterfront Drive. CIS Detectives were brought in to assist in this investigation due to the significant injuries sustained by one of the parties who later died of their injuries. CIS Detectives worked with the Traffic Section Investigators and subsequently filed a criminal case requesting homicide charges be brought against the driver of the vehicle involved in this case.

**Case Number 3c12-2518:**

EPD Detectives were called upon to assist in the investigation of an Officer Involved Shooting (OIS) by officers of the Fortuna Police Department. This request for assistance was pursuant to the newly reinstituted Humboldt County Critical Incident Response Team (CIRT) guidelines adopted by Humboldt County's Law Enforcement Chief's Association Members. The CIRT guidelines were emplaced in response to Ca. DOJ no longer responding to investigate OIS incidents.

**CIS/Evidence Section:**

During this quarter, CIS/Evidence has continued to process numerous vehicles, residences, and digital media along with numerous crimes scenes.

The forensic processing of digital media – primarily cell phones – has continued to be a time consuming job, but has resulted in valuable case evidence.

**Missing Persons/Runaway Juveniles:**

Since December 1, 2011 there have been 93 missing person/runaway juvenile reports filed with E.P.D. There have been 25 W&I 601 (incorrigible) citations issued to juveniles.

Currently there are 6 runaway reports and one adult report that are open. Two of the juveniles have warrants and can be taken to juvenile hall when located. Two have CWS protective warrants out on them. One is currently out of town with relatives and will be home soon. The other one is hiding from her legal guardian and is being hidden by other family members. The one adult is a transient who was heard from about two months ago and seen in the Eureka area about one month ago.

There is only one report that is still open for the year of 2011 and that is on an 18 year old female who has a warrant for her arrest and we know is in the Sacramento area.

**Personnel:**

CIS continues to operate at minimal staffing levels due to the promotion of a detective to sergeant in 2011. This position will be filled during the second quarter of the year now that departmental staffing is increasing.

**Training:**

During this quarter, CIS personnel attended a statewide Sexual Assault Response Team training and workshop in Sacramento for updates on amended laws and to establish protocols to maintain compliance with current case law as well as attending a two day search warrant course put on at College of the Redwoods. Detectives have also continued to attend in-house continuing education training in the areas of tactics, firearms, and case law.

**Community Response / POP Unit****STATISTICS FOR FIRST QUARTER 2012:**

The following are some approximate POP Unit statistics for the period of 01/01/12 - 03/31/12:

- 80 arrests made.
- 10+ E.M.C. citations issued.
- 3 search warrants served (narcotics sales –locations/persons).
- \$5,970.00 cash seized.
- 5 vehicles stored/impounded.
- 2 firearms seized.
- 16+ grams of heroin seized (approximately ½ ounce).
- 163 grams of methamphetamine seized (approximately 5.7 ounces).
- 29 grams of cocaine seized (approximately 1 ounce).
- 34,359 grams of processed marijuana seized (approximately 75 pounds or 1,206 ounces).
- 65+ narcotic investigations initiated/conducted (including drug/grow houses).
- 45+ assists rendered (Patrol/CIS/other agency).
- 1 neighborhood watch meeting(s) attended.
- 8 CIT (Community Improvement Team) inspections conducted (residential problem properties).

- 2 Community Improvement Team meetings attended.
- 158 Housing Authority background checks conducted (POP PSO).
- 4 crime prevention events (POP PSO--3 department student tours and table at Girl Scout 100-Year Anniversary celebration).

### **SPECIAL ENFORCEMENT OPERATIONS AND ACTIVITIES:**

During this quarter, the team's special operations & activities included (among others):

- Multi-agency gang task force/safe streets sweep.
- Prostitution sting operation (internet/in-call).
- Purse theft sting operation (assisted HCSO's Community Response Unit).
- Multiple narcotic enforcement/drug house-related investigations (search warrants, probation/parole searches, surveillance, knock & talks etc.).
- Multiple fugitive apprehension operations.
- Multiple NOP and transient camp related enforcement/suppression sweeps.

### **TRAINING:**

POP personnel attended the following outside training classes/courses during this quarter:

- Discipline – "Putting It into Practice" workshop. Fortuna, March 28-29 (supervisor).
- Search Warrants A Through Z. College of the Redwoods, March 22-23 (4 detectives, supervisor).
- Tactical Handgun course. Sacramento, February 29 – April 1 (1 detective).

### **SELECTED CASE SUMMARIES:**

The following are some selected POP cases from the first quarter of 2012:

#### **Coke Dealer Arrested**



During the second week of January 2012, a Eureka Police Department officer received information that a male subject by the name of "Gabe" was selling cocaine. The officer contacted "Gabe" via phone. Gabe expressed his willingness to meet with the officer (who was acting in an under cover capacity) and sell him an "eight ball" of cocaine (1/8<sup>th</sup> ounce).

Investigators with the Eureka Police Department's Problem Oriented Policing Unit (POP) began planning an operation to set up and arrest "Gabe" for cocaine sales.



On the evening of 1/11/12, investigators responded to a motel on south Broadway where the under cover officer had earlier arranged a meeting with Gabe to buy cocaine from him. At about 5:50 PM, Gabe, later identified as Gabriel Talamantes (age 33), arrived at the motel room and knocked on the door. Investigators were waiting for him inside and Talamantes was taken into custody without incident.

Detectives searched Talamantes incident to his arrest on suspicion of cocaine distribution. Inside his pants pocket, they located a sealed plastic baggy containing approximately 3.5 grams of powder cocaine (an "8-ball"). Talamantes was holding a plastic Pelican case when he arrived at the room. Inside the case, investigators located a digital gram scale and two more sealed baggies of cocaine. In all, approximately one ounce (25.7 grams gross weight) of cocaine was found in his possession. Talamantes was arrested and transported to the Humboldt County Correctional facility where he was booked for transportation and possession of cocaine for sale and for probation violation.

## Multi-Agency Gang Sweep Nets 15 Arrests

On February 1<sup>st</sup> – 2<sup>nd</sup>, 2012, investigators and agents from multiple federal, state, and local agencies participated in a two day anti-crime/anti-gang sweep in Humboldt County. The operation was planned and coordinated by the FBI's North Bay Regional Gang Task Force under their Safe Streets Violent Crime Initiative. (*"SSTFs focus primarily upon street gang and drug-related violence and address specific violent crime problems through the teaming of federal, state, and local law enforcement officers and prosecutors."*).



Sureno gang graffiti

The operation was hosted by the Eureka Police Department and the teams were led locally by the Humboldt County Sheriff's Office's Community Response Unit (CRU) and the Eureka Police Department's Problem Oriented Policing Unit (POP). Approximately 22 agents and investigators with the Federal Bureau of Investigation, California Department of Corrections and Rehabilitation/Parole (CDCR), Humboldt County Probation Department, U.S. Marshall's Office, Humboldt County Sheriff's Office, and Eureka Police Department participated in the gang task force sweep.



Over a two-day period, the task force executed a series of parole and probation searches at various locations within Humboldt County primarily targeting previously identified members of violent street and/or prison gangs. These targeted searches were designed to gather intelligence, identify gang members and gang associates, and make arrests as appropriate.

During the course of the operation, a total of 15 suspects were arrested for various offenses ranging from misdemeanor and felony warrants, possession of drug paraphernalia, possession of a controlled substance (heroin and methamphetamine), possession of marijuana for sale, and parole and probation violations. Approximately 10 of those arrested were documented gang members. Those arrested during the gang sweep include:

**Jeremy Dean Wildman (moniker: Looney)**, age 35 of Eureka, was arrested for possession of marijuana for sale after investigators found nearly 5 pounds of processed marijuana and multiple digital scales in his apartment on the 100 block of West Del Norte Street, Eureka.

**Scott Ryan Campbell (moniker: "Droopy")**, age 35 of Eureka, was arrested for a felony warrant alleging violation of his post release community supervision. Campbell was contacted with Wildman at his West Del Norte Street residence.

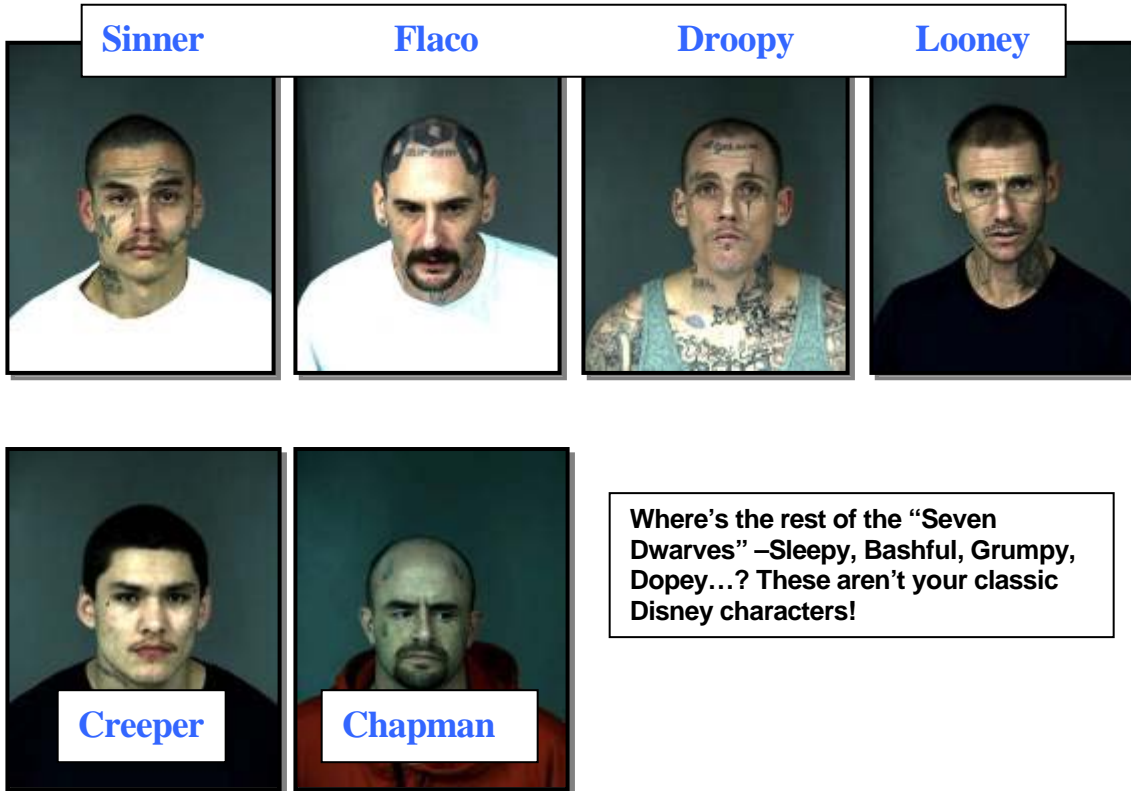


**Anthony Manuel Burgess (moniker: “Creeper”)**, age 19, was arrested for violation of his probation at a cottage on the 2900 block of California Street, Eureka.

**Corey Allen Cole (moniker: “Sinner”)**, age 29, was arrested for violation of his parole at the same cottage where investigators encountered Burgess.

**Zachery Jacob Chapman**, age 34, was arrested in McKinleyville for a violation of his parole.

**Michael Thomas Meyers (moniker: “Flaco”)**, age 34, was arrested for violation of his parole at an apartment on the 700 block of 10<sup>th</sup> Street, Eureka.



### Why One Shouldn't Play 'Hide and Seek' with the Cops



On 3/08/12, at around 11:00 AM, investigators with the Eureka Police Department's Problem Oriented Policing Unit responded to a residence in the 3300 block of G Street, Eureka to look for a wanted fugitive. POP had received information that a parolee-at-large, Michael Wayne Brissette (age 37), was staying there. Brissette had a felony warrant for his arrest alleging violation of his parole. Brissette was reportedly considered a high risk offender and he'd been on the run for approximately 10 months after cutting off his GPS ankle monitoring bracelet. He also had a prior history of resisting officers.

Upon arrival at the house, Detectives contacted an adult female resident who was on searchable probation along with two small children and two adult male visitors. The children and adult males were sent away while detectives searched the residence.

Detectives found drug use paraphernalia along with a small quantity of methamphetamine in the residence. However, initially they could not locate Brissette. When the detectives started to check the attic they heard movement above the ceiling and someone dropped a hypodermic syringe and other items through the closet attic access hole.

Detectives eventually confirmed Brissette was hiding in the attic and they attempted to talk him down. However, Brissette refused to communicate with the detectives, even acknowledge their presence, or exit the attic. Officers repeatedly deployed chemical agents into the attic with no effect. At one point, Brissette broke a hole through the ceiling for ventilation.

Additional EPD officers and detectives were called to the scene and an extended stand-off ensued. An EPD police K-9 team was also called to the scene along with the Eureka Fire Department. Over the next approximately 4 hours, officers unsuccessfully attempted to negotiate with Brissette and convince him to surrender peacefully. Apart from yelling "run mother f---ers run" at officers on one occasion, Brissette would not speak with negotiators. There was no indication Brissette was armed, though this possibility was a concern due to the risks involved with sending officers into the attic after him.

Humboldt County Sheriff's Department deputies responded to assist with additional equipment. Deputies deployed a small robot with a camera into the attic. However, the robot was unable to locate Brissette who remained hidden in the insulation and rafters.

As the stand-off progressed, EFD shut off gas and power to the residence as a precaution. City Ambulance paramedics were also staged nearby.

At approximately 3:00 PM, officers breached another opening into the attic through the ceiling of an adjacent bedroom. This was in preparation for deploying more significant chemical agents into the attic to compel Brissette to surrender. Prior to deploying the chemical agents, an EPD negotiator again attempted to communicate with Brissette. This time he was successful and Brissette agreed to

surrender. As luck would have it, Brissette just happened to be lying face down between the ceiling joist at the exact location where an officer used a large metal rake to break the new hole. Apparently, the inadvertent rake to the face got his attention and he had an epiphany.

At approximately 3:12 PM, Brissette exited the attic through the hole in the ceiling and he was taken into custody without further incident.

Brissette received no significant injuries during the incident but he was checked out by EFD medics at the scene as a precaution. He declined further medical attention and was transported to the Humboldt County Correctional Facility where he was booked on his felony warrant and on several fresh charges including possession of a controlled substance, resisting arrest, and parole violation.



### **Cranking it Up (Meth Dealer Busted)**

On 3/13/12, at about 1:30 PM, detectives with the Eureka Police Department's Problem Oriented Policing Unit (POP) served a search warrant at a residence on the 1500 block of Vernon Street, Eureka (just outside the city limits). The warrant was obtained after the POP Unit received information that a resident, Christopher Alan Wilson (age 50), was selling methamphetamine from the property and supplying dealers trafficking meth in the City of Eureka.



Detectives forced Wilson's door open and detained him after he was given warning and failed to open the door. During a subsequent search of Wilson's room, investigators located approximately 3 ounces of crystal methamphetamine packaged for sale in 14 individual baggies along with a small quantity of suspected hash and heroin. Investigators also found drug use paraphernalia (numerous hypodermic syringes and meth pipes), a digital gram scale, measuring spoons with meth residue, numerous drug sales packaging baggies, a box of 50 whip-its ("small canisters of compressed nitrous oxide intended for cooking and baking purposes, which are inhaled for a momentary high"), two whip cream dispensers (for inhaling whip-its), and a working stun gun.

Wilson was prohibited from possessing the stun gun as a convicted felon.

Wilson was arrested and transported to the Humboldt County Correctional Facility where he was booked for possession of a controlled substance for sale, maintaining a space for drug use/sales, possession of a controlled substance, possession of concentrated cannabis, and possession of drug paraphernalia.

Additional charges of possession of nitrous oxide for the purpose of causing intoxication (a misdemeanor) and unlawful possession of a stun gun by a convicted felon are expected to be added.

#### **Prostitutes "Escorted" to Jail**



Raven

On the afternoon of 3/14/12, the Eureka Police Department's Problem Oriented Policing Unit (POP), assisted by deputies with the Humboldt County Sheriff's Office's Community Response Unit (CRU), conducted an internet prostitution sting. The operation specifically targeted prostitutes advertising their "services" locally on various internet websites.

During the approximately 8-hour operation, POP and CRU investigators arrested 3 female suspects for solicitation/facilitation of prostitution after responding to the "escorts" webpage ads for "in-call services" (where the

prostitute sets the location where they will meet to trade money for sex).



A prostitute using the escort names "Kashlee" and "Kaylea" was arrested around 4:00 PM at the Arcata Redwood Inn (4700 block of Valley West Blvd.) in Arcata. "Kashlee" was also on probation and had prior arrests for prostitution. The

Arcata Police Department assisted with the transportation of "Kashlee" (age 19 of Eureka) to the Humboldt County Correctional Facility where she was booked for solicitation of prostitution.

A prostitute using the escort name "Raven" was arrested around 8:00 PM at the Arcata Motel 6 (4700 block of Valley West Blvd., Arcata). "Raven" (age 31 of Georgia) was transported to the Humboldt County Correctional Facility where she was booked for solicitation of prostitution.

A prostitute using the escort name "Katrina Erotica" was arrested around 9:30 PM at 4<sup>th</sup> and M Streets in Eureka. "Katrina Erotica" (age 23 of Eureka) was



Katrina Erotica

transported to the Humboldt County Correctional Facility where she was booked for solicitation of prostitution.

Additionally, detectives have identified an individual who may be assisting one or more of the prostitutes with their illicit business. The investigation into this possible “pimp” is continuing.

### **Problem Houses – 2304 ‘A’ Street**

Drug and nuisance houses have remained a major focus of the POP Unit's efforts over the past two years. One such problem house is (was) 2304 ‘A’ Street, where a steady stream of heroin addicts freely came and went. The back “apartment” had no running water though at any given time around a dozen drug users and peddlers could be found there. In addition, there were several abandoned cars and a large amount of trash dumped in the alley.

From January through March 2012, EPD patrol and POP officers stepped up self-initiated enforcement activity around the property. Probation searches were conducted, drugs were seized, and several arrests were made. POP requested assistance from the City of Eureka's Community Improvement Team (CIT). CIT opened a case on the property and conducted an inspection of the premises. Bank of America, who was foreclosing on the property, was also contacted, made aware of the problems, and asked to expedite the process. By April, the property was vacant and being maintained by B of A pending sale.



### **EPD Adds NOP to POP (we love our acronyms)**

On January 4, 2010, the Eureka Police Department's understaffed Problem Oriented Policing program (POP) received an infusion of manpower and resources with the addition of a full-time sergeant and two officers. This enabled the POP Unit to expand its enforcement efforts beyond neighborhood nuisance problems (largely transient and trash house issues) to major street crimes enforcement (such as narcotics and drug house investigations).



On 2/06/12, POP added a new full-time Neighborhood Oriented Policing (NOP) officer position to the unit. The "NOP" position was created and envisioned by interim Chief Harpham to be a specialized assignment within the POP Unit.

The NOP investigator is teamed up with a reserve officer currently assigned to the unit. Their primary focus is on solving neighborhood nuisance, crime, and quality of life problems not sufficiently being addressed by standard patrol-based responses. (Due to the level of calls for service and Officer initiated activity, patrol officers don't have the time to sufficiently and effectively provide long term solutions for many of the neighborhood issues faced by the Citizen's of Eureka).

The NOP investigator is responsible for identifying, reducing, and eliminating the source of problems resulting in recurrent criminal activity or high numbers of calls-for-service at various locations within Eureka. NOP's responsibilities include:

- *Problem-solving commercial and neighborhood complaints regarding nuisance and quality of life problems such as recurring loud parties and excessive noise, abandoned/junked vehicles and appliances, drug and grow houses, illegal trash dumping, squatters in abandoned buildings etc.*
- *Transient camp enforcement, clean-ups, and related homeless issues.*
- *Participating in the City's Community Improvement Team (CIT) site inspections as its enforcement arm.*
- *Enforcement of Eureka's Medical Cannabis Ordinance.*
- *Participating in community based meetings, such as Neighborhood Watch, to improve neighborhood health and reduce crime.*
- *Assisting POP Detectives with the unit's street crimes/narcotics investigations.*

#### **FAQ: WHY DOES POP FOCUS ON DRUGS SO MUCH?**

In 2001, a final report (executive summary) regarding the national COPS (Community Oriented Policing Services) program was completed using federal funds provided by the US Department of Justice. The report described the changes to community-oriented policing in eight law enforcement agencies, including the Eureka Police Department, that participated in a locally-initiated research program sponsored by the National Institute of Justice in the late 1990's. EPD launched a Neighborhood Oriented Policing (NOP) program during this period. (The program was eventually suspended due to budgetary issues).

The report (**COPS: Innovations in Policing in American Heartlands**) referenced a 1993 City of Eureka survey conducted by the City Manager's Office in which 62% of respondents said that Eureka has a serious or very serious problem with drugs. In February 2011, EPD initiated a 3-month survey on crime and policing in Eureka. Notably, 92% of the survey takers characterized illegal drug sales as being a significant or very significant problem within the City of Eureka and 86% of the survey takers characterized illegal drug possession and use as being a significant or very significant problem. So, from 1993 to 2011 our residents' perception of drugs being a serious/significant crime problem in Eureka rose 30% (from 62% to 92%).

It is a well established fact that drugs are a huge problem and the root of most crimes in our community. The great majority (around 90%) of complaints and crime tips POP receives are directly drug-related. These include not only dealing and drug/grow houses, but also other related neighborhood nuisance problems (such as loitering, squatting, illegal trash dumping, abandoned vehicles etc.). For this reason, the current POP/NOP program has focused heavily on narcotics and drug house enforcement in addition to our other investigative responsibilities.

#### **EPD's Homeless Liaison and Referral Program**

We (EPD officers and I) have assisted many people with transitioning off the streets. Some stay off and others find their way back to a life they find comfortable. It is sometimes hard to remember that people find recovery in their own way. I used to get upset when someone I helped get off the street and would wind up back there three months later. Now we are learning that when folks are off the streets in clean and sober housing or other treatment placements for three months, that is still time that we are not spending taking

them to jail or the hospital. There have been many people who have asked for help and some who have actually taken the help and changed, if only for a few day or weeks or months. Others decline all offers of assistance. We don't give up when it doesn't work out and we never quit offering support or encouraging change. Some folks can't do change on their own for whatever reason. Those are the folks we are trying to help.



Here is "Dan's" story:

"Dan" never drank or did drugs but his mental health issues prevented him from getting and keeping housing. For the last fifteen years Dan wandered the streets of Eureka. He had no income, housing or support system. Various homeless programs had offered him assistance to get off the streets but he was unable to accept help. Dan ate out of dumpsters and wore clothing that people left on the side of the road. He had no sleeping bag, tent, or even a piece of cardboard to protect him from the wet weather.

He was paranoid and delusional and his demeanor was frightening to those who did not know him. But he didn't hurt people and denied wanting to hurt himself. There is no law against having a mental illness. The officer's hands were tied.

The public would call EPD worried and requesting welfare checks because of his bizarre behavior. Dan would walk around town seemingly shouting at no one. EPD would respond and hope that there would be a way to legally take Dan to Semper Virens (SV). Everyone knew he had a mental illness but you can't 5150 people without just cause. If Dan was told that he was scaring people, he would politely apologize and quietly move on.

At one point he was so out of touch with his own condition that he ended up with gaping sores and maggots in his feet. That was when officers could finally intervene. He spent several weeks in the hospital. While EPD and other homeless service providers had been concerned about his condition, no one knew the extent of his need due to his ability to present that everything was just fine.

When asked what he did, he would state that he had a job working at a local hospital and that he was a psychiatrist. He often said would be leaving the area to "get married on the first." When asked how he was, he would politely reply that he was fine and did not need any help. Dan never applied for any of the indigent benefits such as food stamps, medical aid, or General Relief money. He never asked for a hand out or hand up. If you gave him something by leaving it near him, he would tell you he would give it to



someone in need. Many times other homeless people came to ask me for help because Dan had sent them. He really did help people even though he didn't really have a job as a psychiatrist at the hospital.

One night this past winter, when it was 26 degrees, a couple days after he was discharged from the hospital for his feet, we found Dan sitting on a park bench with the thin sweatpants he was wearing stuck in the ice on the bench. Officer Goodale heated up the patrol car and asked Dan how he was doing. Dan replied that he was fine and having a "good day." As usual he didn't have a blanket, a piece of cardboard or anything. Officer Goodale looked at Dan and said, "Dan, I am taking you to get some help, even though you don't want it. I am making the decisions for you now." While Dan verbally objected, again telling us he lived in a fine hotel, that his secretary was arranging everything and he would be just fine, he did get up and peacefully got in the back seat of the patrol car. Then we took him to SV.

Officer Goodale wrote more than usual on the 5150 form and added an additional narrative page with Dan's history as EPD knew it. Knowing this might not be enough, we contacted Dan's parents about his situation. They told us that though they tried for years, he always declined any housing or financial assistance. They still wanted to help and agreed to write a letter to Mental Health asking them to take care of their son. We hoped that this effort would be enough to finally get him the help he needed.

According to Dan's family members, Dan's life changed the day his brother died about fifteen years ago. Before that Dan had housing and a job. He had a girlfriend and a family he spent time with. He had no contact with law enforcement or history of homelessness.

SV kept Dan for several weeks and he cooperated with taking his meds. He slowly began to stabilize but he was still very ill. He continued to believe he was a psychiatrist and had an assistant who took care of his affairs. Anytime he was asked if he needed something or would sign anything he would state that his secretary was taking care of it and he didn't need any intervention from us. He was polite but firm. Dan was still insisting that he worked, lived in a fancy hotel in Eureka and could manage his own affairs. He was not yet ready to be on his own. He went from SV to supported housing where he continues on his path toward recovery. He is starting to thrive there. Not only does he love his new housing but the staff and roommates love him. They all say he is a joy to be around. Recently someone asked Dan how he was doing, and he said, "Did you know I used to be homeless?" They asked him how he liked being housed and he replied, "It's pretty great!"

Today Dan is not paranoid. He has lost weight because he said he is eating healthy food and no longer has to search the dumpsters for a meal. Today he is happy and goes to a program where other folks support him in his recovery.

Officer Goodale and I visited or checked up on Dan every step of the way. That was key in his stabilization. SV called us at one point and asked us to help get Dan to his next placement. It was important that we followed through from his last ride in the back seat of the patrol car to his present living situation. On our third visit with Dan in his new place, Officer Goodale asked Dan to think about something he could get for him. Officer Goodale really wanted to give Dan something because Dan had always declined anything offered in the past. The following week when we showed up for our visit Officer Goodale asked Dan what it was that he wanted. Were we surprised when Dan stood up tall and said, "A pair of white high top tennis shoes from Sport and Cycle. Size 15 ½ please." We had been expecting him to say some gum or sunflower seeds, a puzzle book or something. We were not expecting him to ask for shoes. Knowing how important it is to follow through and keep our word to someone who has a mental illness, we left and went to Sport and Cycle and bought the only pair of size 15 1/2 high tops they had in stock. They were not white but Dan was happy to get them the following week. He now has several pair of shoes. The awesome folks where he lives provide him with support, encouragement, praise and a place where he is not only accepted but appreciated for all he is.

Dan would like to find a job and work. He is still a psychiatrist and he likes helping others.

I am going to include a photo of Dan on the park bench, but due to confidentiality, I am not able to put the picture of Dan smiling and standing with Officer Goodale and me in this article. But trust me... he is no longer afraid and his smile is huge and genuine.

This success story would not have been possible without the support of many EPD officers. The homeless people who were also concerned about Dan when he was out on the streets have referred many other people to us.

We work with the courts, the jail and the other programs to try to figure out what each individual needs to stabilize and transition off the streets. Because people and their situations are unique, we try to fit the intervention to meet the need of the individual. There are some really great programs in Humboldt County that we are able to link people with. We would not be able to assist folks without those community partners.  
Submitted by Pamlyn Millsap

## TRAFFIC SECTION

During this quarter Officers of the Eureka police Department took 205 traffic collision reports. These reports included non-injury property damage only, hit and run reports, major injury reports, DUI collisions, and one fatal collision report. There were numerous other collisions within Eureka during this time period that were minor in nature and were handled civilly meaning that no police report was taken.



Three car crash on Broadway near Hawthorne street. Vehicle vs. two parked cars.

### **Traffic Analysis Summary**

	<b><u>This Quarter</u></b>	<b><u>Last Quarter</u></b>
<u>Total Collisions</u>	205	215
<u>Fatal Collisions</u>	1	1
<u>Injury Collisions</u>	69	66
<u>DUI Collisions</u>	8	9
<u>Bicycle Collisions</u>	6	7
<u>Pedestrian Collisions</u>	11	11

Vehicle vs. Pedestrian collision in front of Eureka High School.

### **Areas of Concern**

As always the majority of our traffic collision occur on Broadway, 4<sup>th</sup>, 5<sup>th</sup> and Harris Streets, due in part that these roadways carry a greater number of vehicles on an average day.

### **Office of Traffic Safety Grant**

We are currently at the half way point of our Office of Traffic Safety (OTS) grant. The Selective Traffic Enforcement (STEP) grant provided \$80,463.00 for overtime funding for details such as, Speed Enforcement, Red Light Enforcement, Intersection Patrol where collisions are frequent, DUI Patrols, Court Stings, and DUI Checkpoints. The grant also provided funding for four radar reader boards, and a hand held laser radar unit.

The EPD Traffic Section applied for two grants during this quarter. The first grant is for a DUI Checkpoint Program funded by US Berkeley / Safe Transportation Research and Education Center. (\$21,940.84)

The second grant application was through the California Office of Traffic Safety (OTS). This application was for another STEP grant as described above. This application requested similar overtime funding along with two police motorcycles. (\$109,173.76)

If awarded these grants would start October 1<sup>st</sup> 2012.

### **Total Number of Citations Written**

This Quarter	Last Quarter
1031	711

### **Total Number of DUI Arrests**

This Quarter	Last Quarter
75	60



This person crashed into a parked car, and then a stop sign pole a block away, allegedly because she was talking on her cell phone and was distracted.

### **POLICE AND FIRE COMMUNICATIONS CENTER**

Over the last several months, the Communications Center has been working closely with the Humboldt Bay Fire Department and the Fire Communications committee members in streamlining our dispatch response for several different fire type calls. During these meetings, Humboldt Bay Fire requested an informational article about our communications Center to submit in their quarterly newsletter that goes out to property owners. Below you will find the article written by Dispatcher Karina Timmer where she describes the function of our Communications Center, how we process calls, why we ask so many questions and much more interesting information.

When you call 911, have you ever wondered who answers? Where is that voice on the other end of the line coming from? Why is the voice asking so many questions, instead of sending help? What is the voice doing?

As a communications dispatcher for Humboldt Bay Fire, I'm one of those voices. I talk to people all day long – often during some of the most frightening, confusing, or stressful moments of their lives. Something I've noticed, and that everyone in the dispatch center has come across, is that ordinary citizens aren't quite sure what to expect when calling 911. When people call to report a loved one having a heart attack, or that their house is burning, all they know is they need help and they need help now! And in the heat of the moment, it can be hard to understand why the person on the other end of the line is asking so many questions. Or, there may be confusion about what kind of help is coming, and whether they will be using lights and sirens to get there.

Those of us who answer 911 in Eureka are based out of a communications center within the Eureka Police Department. Our center runs 24 hours a day, 7 days a week, and is always staffed by at least two dispatchers. We are both a fire/medical and a police dispatch center, so we handle a wide range of calls. As Humboldt Bay Fire dispatchers, we handle all fire and medical calls within the city limits of Eureka, and also in the surrounding area.

Generally, fire and medical dispatching starts when a citizen calls into the dispatch center, either on an emergency or non-emergency line. Sometimes, this means a flood of 911 callers reporting a house fire, or someone trapped in a vehicle after a collision. Or it might be a frantic mother phoning because her child is having a seizure, or elderly person phoning because she has fallen and needs help getting up, or a passing motorist who smells smoke in the area but can't find where it's coming from.

No matter what kind of call it is, or how urgent, our first priority is to find out where we need to send help. That way we can get help on the way almost immediately, even if the line gets disconnected or the caller isn't able to answer any additional questions. The computer system in our dispatch center is set up to recognize business names and intersections, too, so we don't have to have a specific address if the caller doesn't know it. We are also trained to know the geography of the city, so if a caller doesn't know where they are, we can often help them figure it out by using landmarks.

After we figure out where to send units, we need to know why we are sending them. Is there a fire? Is someone having a medical emergency? Do police also need to respond? If callers are reporting a fire, we need to know what is burning, whether flames are seen, and if the fire is a danger of spreading to any other structures or objects. If it is a structure on fire, we want to know if anyone is inside, and if they are able to get out. If they are unable to get out, we notify the responding fire units so they can prepare for a rescue.

All of our dispatchers are certified emergency medical dispatchers through the National Academy of Emergency Medical Dispatch (NAEMD). We handle calls for medical emergencies in a very specific way. When a caller is reporting a medical emergency, every question we ask is read verbatim from a set of medical cards. These cards are part of the NAEMD Priority Dispatch system, which helps us to assist callers with everything from controlling bleeding to giving CPR, all over the phone. The first several questions are the same regardless of whether the caller is reporting a toothache or an amputated limb. For example, we always need to know the address and phone number, the nature of the medical problem, and whether the patient is conscious and breathing. In a medical emergency, these questions might seem unnecessary or time consuming, but they truly do help streamline the call-taking and dispatching process.

As I mentioned before, there is often a lot of confusion about what to expect when calling an emergency dispatch center. One of the most common misconceptions is that we automatically get your phone number and address when you call. This isn't necessarily true. Yes, if you call 911 from a landline, both your address and phone number will show on our computer screen. But if you call from a cell phone, we don't receive the exact location you're calling from. We sometimes get GPS coordinates that can give us the general vicinity of where the call came from. Other times, we won't get any location information. And if you call on a non-emergency line, we generally don't even receive the phone number you're calling from. So when we ask for the location of your emergency, it truly is essential information for us.

Another common misunderstanding is that while dispatchers are asking questions on the phone, it delays them from sending help. This definitely seems like it would be true, but it actually isn't. As dispatchers, we pride ourselves on being able to multitask and do a lot of things at once. So while we are asking you questions, we are also typing all the information you give us into our computer system, and dispatching the fire units on the radio to your emergency. We try and reassure callers that help is on the way, but we know it can be frustrating when you're being asked questions but you don't see or hear any help arriving.

We are a busy agency. In 2011, we received 25,724 9-1-1 calls. Of those calls, 20,508 were answered by a dispatcher while 3,451 were "9-1-1 hangs up" requiring a call back from a dispatcher. We dispatched 47,558 police and fire/medical calls for service, and took in 42,891 self initiated calls by police and fire field units. And although we try and get help to everyone who calls, sometimes we just can't respond. We don't, for example, send a policeman or fireman to let people into a locked residence or



vehicle simply as a courtesy. On the other hand, if there is a baby locked in the car, or food cooking on the stove, we would always respond due to the possible dangers of those situations. Another instance we don't generally respond to is when we receive calls from citizens for cats stuck in trees. If a cat can get up on its own, it can generally get down on its own, too.

As previously mentioned, our dispatch center is staffed by two people, 24 hours a day. We work in 12 hour shifts, generally for three or four days each week. Currently, the dispatch center is not fully staffed, so we have the option of signing up for overtime to fill the vacant shifts. If you're interested in applying for a position as a dispatcher, our department is currently hiring. You can visit the City of Eureka website at [www.ci.eureka.ca.gov](http://www.ci.eureka.ca.gov) and fill out an online application. You can also pick up an application at Eureka City Hall at 531 K Street in Eureka.

### **Training:**

Brittany Wilson, Jennifer Dennison and Traci Gagnon attended the 8 hour Active Shooter Situations course on March 30<sup>th</sup>, 2012 in Redwood City.

Michelle Reyna-Sanchez attended the 6 hour Discipline-Putting It into Practice workshop on March 28<sup>th</sup> and 29<sup>th</sup>, 2012 in Fortuna.

### **Calls for Service for both Police and Fire:**

#### **January**

Dispatched- 4,161

Self Initiated- 3,756

Total- 7,917

Priority 1 (life threatening)- 495

Average time from the start of the call until units are dispatched- 1:26

#### **February**

Dispatched- 3,924

Self Initiated- 2,961

Total- 7,885

Priority 1 (life threatening)- 479

Average time from the start of the call until units are dispatched- 1:25

#### **March**

Dispatched- 4,377

Self Initiated- 3,830

Total- 8,207

Priority 1 (life threatening)- 536

Average time from the start of the call until units are dispatched- 1:29

### **ECATS- Emergency Call Tracking System:**

The Communication Center uses the ECATS to run 911 call tracking reports for the number of calls our PSAP (Public Safety Answering Point) receives, the duration of those calls along with how our PSAP call volume compares to others in our jurisdiction by obtaining real-time call statistics from other PSAP in our jurisdiction.

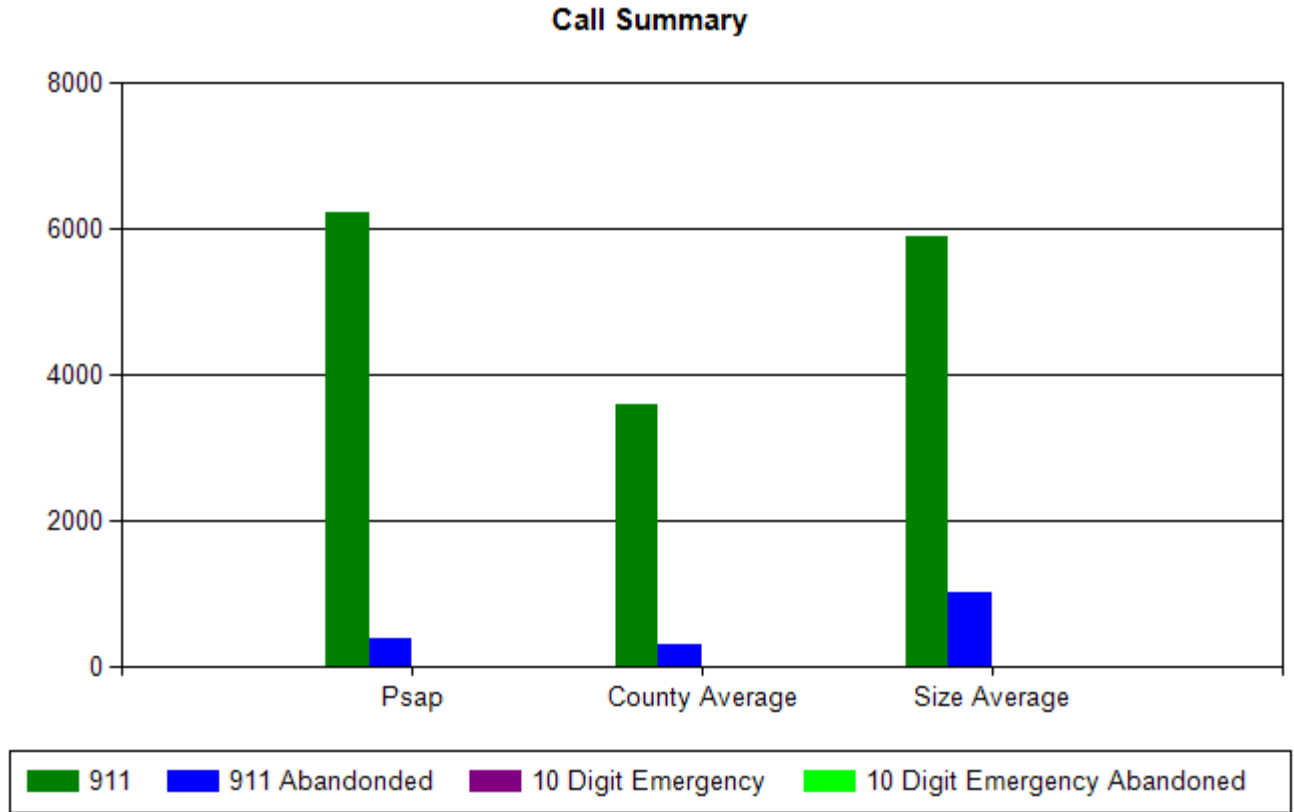
Below are the January, February, and March statistics for 911 calls that each PSAP in Humboldt County received.

Arcata Police- 1,715

California Highway Patrol- 11,745

\*CHP Humboldt PSAP answers 911 calls from the California/Oregon border to Willits.  
Eureka Police and Fire- 6,591  
Fortuna Police- 1,233  
Humboldt County Sheriff's Office- 4,295

**911 calls to Eureka Police and Fire PSAP compared to the County average and other agencies the same size as Eureka Police and Fire PSAP- January, February, and March.**



## RECORDS SECTION

Rotating positions occurred last quarter so the Records staff did not rotate in January of this quarterly report. The Records Section is cross trained and more valuable to the Department, City and each other if absences take place.

*UPDATE ON SUSTAIN* Sustain is an up and running. This system allows EPD to contact the Superior Court of California County of Humboldt System to assist in finding dispositions of cases quickly and efficiently before the return of property is released, reports are released, etc. Yes, we always researched the cases prior to release but Sustain makes it quicker and easier! SUSTAIN is working very well for us.

## PROPERTY SECTION

We only have two Property Technicians. Drug Task Force arrests have increased making more evidence being booked in. EPD arrests have increased again, making more evidence being booked in. We desperately need and appreciate the assistance offered by the employees, who can perform the tasks with minor instruction, from other sections of the Department.

## VOLUNTEERS

The Eureka Volunteer Patrol and other volunteers were busy again this quarter totaling 210 hours of service to the Community. The Volunteer Patrol consists of 8 members who each average approximately 26.25 hours per month of service. In this quarter, they covered 755 miles, performed 2 vacation checks and responded to 1 residential request for extra patrol.

Our Volunteer Reserve Officer Mike Stephen, a full time state Parole agent, logged in 90 hours volunteer hours this quarter performing background investigations, assists in Patrol, DUI checkpoints and many areas as requested and as an advisor for our Explorer POST 104.



- Annual commendation for Detectives Pat Bishop, Justin Braud, Ron Prose and Neil Hubbard, and PSO Jocelyn Haske from POP Sergeant Steve Watson, to commend them for their high caliber work and to recognize their hard work. Various incidents of exemplary investigative work were cited and Sgt. Watson took the time to commend each of them in a lengthy, heartfelt memo. The POP team continues to excel in their duties and in the commitment to the community.
- The Department received a heartfelt letter from parents who were concerned to their son and his mental problems, the fact the he was homeless and would not accept any help. They urged the department to please find a way to help their son because they feared that his spending anymore time on the streets would result in his death. As a result of the efforts of EPD Homeless Liaison Pamlyn Millsap and Officer Drake Goodale, "Dan" is now housed, receiving the medical help he needs and desires to assist others who need a helping hand. Please read the portion of this report called "Dan's story" to follow his road from homelessness and helplessness, to his current status. Truly an uplifting story.
- To Officer Tim Cooper from POP Sergeant Steve Watson, to commend him for his continued excellent self-initiated work, specifically in the area of narcotic enforcement. Sgt. Watson cited several incidents that were initiated by Officer Cooper resulting in several arrests resulted from drug busts.
- For Officer Drake Goodale from boutique owners in Old Town, for investigating a shoplifting incident, arresting four female suspects, and returning stolen merchandise to their store. It made these shop owners appreciate the amazing people who protect and keep them safe. Thank you Officer Goodale.

- For PSO Pamlyn Millsap and Officer Drake Goodale from Sgt. Bill Nova for going above and beyond in working to literally save the life of “Dan”. It is through PSO Millsap and Officer Goodale’s hard work that “Dan” is stabilized on medication and doing well in his new home.
- For Officer Andrew Endsley from a citizen, to show appreciation for his assisting with an ongoing noise problem in the neighborhood.
- For PSO Jessica Schwend from a citizen to express thanks for her hard work involving a car burglar in a neighborhood. She responded to requests from citizens regarding their stolen property, and was kind and informative...very professional. Thanks for the attempts to keep our community safe.
- For Officer Josh Sipola from a citizen, to thank him for making a swift identification of a suspect and getting his wallet back in record time. The citizen appreciates the professional and dedicated service provided to him.
- To the officers of the Eureka Police Department from a habitual suspect, to apologize for his resisting arrest, and for being part of the problem, not the solution.
- For Sergeant Patrick O’Neill from Paul Cappitelli, Executive Director, Commission on Peace Officer Standards and Training, to express his sincere appreciation for the Sgt’s invaluable contributions as a member of the POST Guidelines development committee for Crowd Management, Intervention and Control. Sgt. O’Neill brought a wealth of knowledge, experience and expertise to the process. The resulting publication represents the best thinking of contemporary law enforcement leadership.
- To Chief Murl Harpham, from Chief Tom Chapman, Arcata Police Department, to thank him and Sgt. Bill Nova, Sgt. Patrick O’Neill and Officer Ed Wilson in their assistance to make New Year’s Eve a successful event on the Arcata Plaza. With the agency assist from EPD, APD was able to reduce alcohol related crime and eliminate the costly destruction they suffered during the Halloween debacle on the plaza. The professionalism shown by our staff was greatly appreciated.
- For Officer Wayne Rabang from a citizen to recognize his outstanding service and performance while work on a case regarding a stolen i-Phone 4. The citizen was impressed by Officer Rabang’s professional demeanor and conduct, and the way he investigated the case was more outstanding resulting in the recovery of his i-Phone. Job well done!!!

#### NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS

Corrie Watson – Police Officer  
Young Porambo Police Officer



**Corrie Watson**



**Young Porambo**

#### SEPARATIONS

Lisa Morrison – temporary Communications Dispatcher

# Memo

To: David Tyson, City Manager  
From: Paul Rodrigues, Finance Director  
Date: March 31, 2012  
Re: Finance Department Quarterly Status Report

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The following activities and accomplishments took place in the Finance Department during the months of January through March 2012:

**Sales Tax Revenues:** Sales tax totaling \$1,649,731 was received during the quarter ending March 31, 2012. This amount represents a .4% cash basis increase compared to the same quarter last year.

**Transaction and Use Tax:** TUT totaled \$485,858 for the quarter ending March 31, 2012. This represents a 7.4% cash basis increase compared to the same quarter last year. Effective April 1, 2011, the "Measure O" TUT was implemented. The City received \$972,382 on the cash basis during the quarter ending March 31, 2012. These revenues are not included in the \$485,858 and are tracked separately.

**Finance Advisory Committee:** The FAC held 2 meetings during the months of January through March 2012. The February meeting was canceled due to lack of a quorum. Current FAC projects primarily consist of City budget policy recommendations, prioritization of Capital Outlay Projects and exploring a funding matrix for local non-profit agencies. Additionally, the City Council assigned the oversight of the Measure O funds to the FAC.

**Annual Financial Audit:** The firm of Caporicci & Larson (C&L) from Walnut Creek was selected to perform the City's audit for the June 30, 2010 through June 30, 2012 fiscal years. As of March 31, the audits for the Eureka Redevelopment Agency and the City of Eureka have been completed. Financial Statements for the Eureka Public Financing Authority and the Humboldt/Del Norte Hazardous Waste Authority were completed in April 2012. Staff has disengaged from C&L for the remaining two years and has engaged the City's previous auditors, Moss, Levy & Hartzheim to perform the City's audit for the next three years. ML&H began their preliminary field work during the 3<sup>rd</sup> quarter of 2011, returned in November 2011 and January 2012 to complete their fieldwork for the audit of the fiscal year ending June 30, 2011. Staff expects the audit to be complete by the end of April 2012.

**Budget:** Staff began preparation of the 2012-2013 budget on March 1<sup>st</sup> with the Budget Kickoff, and continues to work with the City Manager's office and all other City departments in an effort to provide the City Council with a budget by May 31<sup>st</sup>, 2012.



**IT Report:**

- IT staff welcomed Information Services Analyst Kevin Plessinger who started work with the City of Eureka on 2/16. Having Kevin on board will allow IT staff to respond to user requests more quickly and become more proactive, looking for solutions to issues before they become major problems.
- Continued working on delivering higher-speed wireless communications to more of the City's satellite buildings that will provide better network connectivity as well as eliminate recurring costs associated with paying Sudden Link or AT&T for service. Implementation should be completed in the 2<sup>nd</sup> quarter of 2012.
- IT staff completed 320 requests for service through verbal and email requests and the Help Desk System.
- IT staff continues to experience repeated problems with the massive storage array (MSA) which stores data for EPD and EFD. Staff is researching a new solution to this ongoing problem.
- IT staff continues to work with Development Group to help determine feasibility of bringing a proposal to Council to upgrade the City's aging network infrastructure and replace the City's existing Centrex phone system (which has been in place for over 20 years) with a Voice over IP (VoIP) system.
- IT staff worked with the Recreation Division to implement the hardware and software required for their new recreation software, ReCPro.

January 1, 2012  
through  
March 31, 2012



***WHAT'S HAPPENING IN PERSONNEL***

The Personnel Department is responsible for overall management of the City's personnel administrative functions, including recruitment and selection, training, benefits administration, worker's compensation, labor relations, employee records, PERS retirement contract, grievances, disciplinary actions, classification/compensation, employee mandate compliance, and other programs.

The Department continues to support the Council's strategic goals by developing and maintaining the workforce necessary to achieve the objectives of the City Council. We continue an emphasis on customer service, and we are improving our efforts to cross-train our Department staff members so that any of us can provide assistance on nearly any Personnel topic. We strive to incorporate the best practices of the human resources profession together with the work ethic needed to accomplish our goals.

Amongst many of the duties we enjoy in Personnel, the Department has been particularly busy in 2012 on recruitments associated with budgeted service alternatives and job vacancies. These recruitment and selection processes involve a number of key positions, including Police Chief, Fire Engineer, Communications Dispatcher, Legal Secretary, Personnel Analyst, Senior Harbor Technician and others. The City strives to facilitate an equitable opportunity for all candidates in upholding the integrity of our recruitment process.

In March of this year, we offered a valuable training workshop for our supervisors and managers through the Humboldt County Employment Consortium. The program, titled *Discipline: Putting it into Practice* provided important interactive training on effective and defensible disciplinary procedures, and was presented by Suzanne Solomon, an employment law attorney with Liebert Cassidy Whitmore. Future training workshops this year are as follows:

- |             |  |
|-------------|--|
| May 9       | Managing Performance Through Evaluation. <i>Dept. Heads, managers, supervisors</i>       |
| May 10      | Employees and Driving. <i>Supervisor/managers responsible for driving programs</i>       |
| October 24  | Principles for Public Safety Employment. <i>Public safety management</i>                 |
| October 25  | Advanced Fair Labor Standards Act. <i>Supervisors/managers, Finance, payroll, IT, HR</i> |
| November 14 | Difficult Conversations. <i>First Line supervisors and managers</i>                      |
| November 15 | Front Line Defense <i>First Line supervisors and managers</i>                            |

Also, next time you're in the office, please welcome Nancy Winter-Vellis, our new Personnel Analyst. Nancy was our long time Housing Technician in Redevelopment, and we are very fortunate to have her experience and exceptional skill set here in Personnel. We all look forward to maintaining service levels and continuing the tradition of excellence in the Department. Thank you all for working so hard to make this City great, and for your continued patience and support as we strive to provide the highest quality customer service to our employees and the public!

**NEW HIRES IN THE 1st QUARTER THROUGHOUT THE CITY**

A **BIG** welcome to:

City Attorney: Temp. Assignment Manager, Sheryl Garcia

Finance: Temporary Accounting Specialists, Nyla Aziz and Lonna Neumann

Fire: Fire Services Officer, Sarah Judd

Police: Police Officers, Young Porambo and Corrie Watson

Public Works: Temporary Maintenance Workers, Frederic Demello and Michael Williams, Temporary Harbor Aides, Jake Wetzstein and Jeffery O'Hanlon, Temporary Late Keeper, Zane Krakowski, Temporary Zookeeper Aide, Jessica Kard, Temporary Zoo Attendant, Kristine Method, Temporary Zoo Education Aide, Emma Connors.

Public Works Recreation: Catherine Canepa, Michaela Redner, Briana Mendivil, Sarah Goodman, Gregory Manata, Jessica Albee, Melany Filomeno, Asti Morris, Zachariah Seher, Jake Westbrook Aaron Lee. Gordon.

**DEPARTURES**

The following employees have left service with the City, and we wish them only the best:

- Joel Devries—Fire Engineer
- Legal Assistant—Ryan Hurley

**NEW HIRES / SEPARATIONS**

All in all, **27** new employees were hired by the City, and **18** employees separated (including regular, temporary and seasonal employees).

**SEPARATIONS**

2 Regular Full-Time  
16 Temp Resignations

## **PERSONNEL ACTION (PA) FORMS PROCESSED**

A total of **172** PA forms were processed during this quarter. Personnel issued **25** Personnel Action Forms & **74** Performance Evaluation Forms to the following Departments:

<b><u>DEPARTMENT</u></b>	<b><u>PA'S</u></b>	<b><u>EVALUATIONS</u></b>
• City Attorney Office:	0	1
• City Clerk Office:	0	0
• City Manager Office:	1	2
• Community Development:	0	1
• Engineering:	0	2
• Finance:	3	5
• Fire:	4	9
• Personnel:	1	1
• Police:	4	19
• Public Works:	11	30
• Redevelopment:	<u>1</u>	<u>4</u>
	25	74

Personnel received **59** Regular Full /Part Time, and **89** Temporary Personnel Action Forms from all City departments. **32** Volunteers were processed for Public Works. **45** Medical histories were processed for volunteers and temporary employees. **13** Parking Permits were issued to employees and visitors.

## **PROMOTIONS**

**CONGRATULATIONS** to the following employees who received promotions this quarter!

- Lisa Shikany to Principal Planner
- Neil Butler to Fire Engineer
- Russell Boham to Fire Engineer

## RECRUITMENTS

### **EMPLOYMENT APPLICATIONS RECEIVED:**

A total of **152** applications were received for various positions within the city which includes recruitments ongoing into this 1st quarter of 2012.

### **NEW EMPLOYEE ORIENTATIONS:**

2 employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and various legal documents.

### **RECRUITMENT AND TESTING:** Personnel has administered the following recruitments between January 1 — March 31.

- Communications Dispatcher: A new advertising strategy generated 99 applications for Communications Dispatcher. The largest group in several years. A written test was given on April 16th at the Wharfinger building. A tentative oral board examination will be held sometime in May.
- Fire Engineer: An open recruitment between January 1st - February 3rd generated 31 applications. A written test was given on February 7th. The top 3 applicants were interviewed by the Fire Chief and his assistants resulting in two (2) promotional appointments.
- Police Officer: Six (6) additional applications were submitted during an ongoing recruitment. An oral board examination was conducted on April 1st. Three (3) candidates are in the background process.
- Police Chief: An open recruitment for Police Chief began March 1st and ran through March 30th generating seven (7) applicants. Applications have been screened by an outside entity. An Oral Board evaluation process is scheduled for June 5th and 6th.
- Senior Information Services Analyst: This recruitment was closed promotional generating only one application resulting in a promotional appointment.
- Personnel Analyst I/II: A closed promotional recruitment for Personnel Analyst I/II generated four (4) applications. All applicants were interviewed by the Personnel Director and an appointment has been made.
- Senior Harbor Technician: A closed promotional recruitment generated one (1) application. A promotional appointment was made.
- Senior Facilities Maintenance Specialist: A closed promotional recruitment generated three (3) applications. All applications have been sent to the Director of Public Works for departmental interviews. An appointment has not yet been made.



**EMPLOYEE TRAINING AND WORKSHOPS**

- Humboldt County ERC presented a two part series on "DISCIPLINE: PUTTING IT INTO PRACTICE." Both training sessions were conducted by Attorney Suzanne Solomon of Liebert Cassidy Whitmore, and were intended for supervisors and managers. The City of Fortuna hosted both sessions at the River Lodge in Fortuna.

**LABOR RELATIONS/EMPLOYEE RELATIONS**

The City strives to maintain positive working conditions and relations with all of our valued bargaining units. Negotiations will soon begin on several MOU's expiring at year's end.

**DISCIPLINARY ACTIONS**

Various disciplinary and complaint matters were addressed or resolved, or are in process of being addressed.

**RISK MANAGEMENT**

**NEW WORKERS' COMPENSATION CLAIMS**

13 work related injuries occurred during this period, resulting in 10 new workers' compensation claims.

# CITY OF EUREKA

## PUBLIC WORKS 1<sup>ST</sup> Quarter Report JANUARY – MARCH 2012

### PUBLIC WORKS ADMINISTRATION

Public Works Administration processed 713 service requests during the first quarter of 2012. They included 141 street related issues, 57 facility maintenance issues, 71 water distribution issues, 25 were related to sewer, 1 for wastewater treatment, 10 were park issues, 3 were related to storm water, no harbor issues, 16 work requests, and 20 items were addressed by administrative staff (which included encroachments, sidewalk issues and illegal dumping). Approximately 362 service requests were resolved during the quarter.

### PARKS DIVISION

#### Sequoia Park

At the Sequoia Park Zoo classroom, California Conservation Corps managers held a supervisors training class while 90 crew members assisted Park and Zoo staff on a number of public service projects. Work included helping trim and cleanup the 600 foot long Escalonia hedge in front of the Zoo, installation of 33 garden fence posts along the W Street sidewalk, cleanup of winter storm debris and pruning lower branches off the garden boundary hedge.

In the Sequoia Park Garden, park staff worked with CCC crew to prune lower limbs from the garden hedge and then raked out all fallen material. The pruning work opened up visibility from Glatt Street and should also improve overall health of the large hedge. All green waste was disposed of in a recycling bin for future mulch processing by Recology. Garden staff has trimmed back the Dahlias and added a layer of insulating mulch. All perennial plant material was trimmed back for winter dormancy.

The California Conservation Corps is in partnership with the City of Eureka to perform Watershed Restoration Projects at Sequoia Park and Cooper Gulch Park. The spring-creek trail between the Duck Pond and the park maintenance yard was upgraded with a rock reinforced gravel section. GHD Engineering (Winzler and Kelly) is helping to design a new system of steps/decks. The CCC crew installed additional gravel along muddy sections of the Duck Pond Trail. Invasive ivy and holly plants were removed from the hillside area south of the Duck Pond.



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### **Park Facilities**

The Eureka Skate Park continues to attract a large number of skaters. Signage was installed to identify the new Recreation Division Skateboard Class Schedule and Facility Use Rules. Eureka Police Department officers provide daily patrols of the area while enforcing skate park rules and then close the gate at dusk. Park staff open the facility daily around 8:30 a.m. and maintain the skate park.

A split-rail fence near the Carson Park playground was repaired and partially rebuilt. The Cooper Gulch bleachers were inspected and repaired. Two Mutt Mitt dispensers were installed along the walkway at 20-30 Park. At Clara May Berry, a large patch of rubber cushioning material was poured in place near the slide exit chute.

The Carson Park bleachers were loaned to Eureka High School to provide additional student seating along J Street for the annual “Every 15 Minutes” Driver Safety Training event. A broken and dead Alder tree was removed from Ross Park and the site re-graded after stump removal. At Cooper Gulch Park, the softball bleachers were inspected and repaired.

### **Landscape Facilities**

Park staff prepared for the Redwood Coast Jazz Festival by cleaning up and mulching planters in front of the Municipal Auditorium and the Adorni Recreation Center. Seasonal flowering plants were installed in the Adorni entrance planters and parking lots were trimmed up for the event. The Old Town Gazebo and 2<sup>nd</sup> Street planters were also cleaned, planted and mulched to dress up the area.

Five new street trees were planted at 3<sup>rd</sup>/F (2), 3<sup>rd</sup>/K, 4<sup>th</sup>/E and 5<sup>th</sup>/H Streets after old dead trees were removed. Each tree well was covered in weed mat and mulch to complete the project. To help spruce up the Downtown area, tree well cleanup and weed mat/mulch installation is proceeding along 1<sup>st</sup> and 2<sup>nd</sup> Streets and along cross streets from C to I Street. A major cleanup, hedge trimming and mulching project was completed at the 5<sup>th</sup> and G Street parking lot including all surrounding planters and tree wells.

Trees and shrubs were trimmed back in the gulch adjacent to the Eureka Women’s Club at J and 16<sup>th</sup> Street. The parking lots at 3<sup>rd</sup>/G and 5<sup>th</sup>/H Streets were cleaned up and planter areas were covered with weed-mat and mulch to help reduce weed problems.

Parks staff are performing annual street tree pruning along 6<sup>th</sup> and 7<sup>th</sup> Streets. Most of the work includes trimming trees back from adjacent buildings and thinning out dense crown growth. Business and traffic signage visibility is also taken into consideration during pruning work. Smaller trees are trained and shaped to enhance future growth.

## **HARBOR DIVISION**

### **Eureka Public Marina**



Throughout the winter months, the amount of moored vessels in the marina remained above average. We have seen a gradual increase in the amount of vessels remaining in the water during typical inclement weather months. Staff continued work on scraping and grinding the yellow support posts for the oil collection facility. All yellow safety poles were prepped and repainted. Harbor staff replaced hose bibs and handles at various locations on the docks. Main power junction boxes had several breakers replaced. Sixty feet of rub boards were repaired/replaced along the outside of K dock that took some punishment over the winter. All docks in the marina were pressure washed and piling caps scrubbed. Photo-cells were replaced on several of the navigation warning signals.

### **Fisherman's Terminal**

After the late season opener, the terminal was extremely busy. With tenants in place, operations ran very smoothly. Due to the Trinidad pier construction, the City and its tenants worked to accommodate the Trinidad fleet with the initial gear loading for the season. Staff worked to repair some plumbing dock plumbing issues with the couplers. Staff spent extended shifts to ensure smooth operations and keep gear organized. The facility was rekeyed to a new secure "primus" keyway. Staff serviced the 5 ton Public hoist by greasing the fittings and repairing a limit switch.

### **Waterfront Facilities**

The Boardwalk was pressure washed along with the F street dock in preparations for the Perilous Plunge event. Staff worked on getting ahead of the weed abatement issues along waterfront properties by string trimming and mowing areas. Repairs were made to several of the boardwalk benches and banners. Several planks were replaced on the Samoa Launch floating dock. The Del Norte Street fishing pier was string trimmed and cleared of debris.



## **FACILITIES OPERATIONS DIVISION**

The Facilities Maintenance Division jumped into the New Year with several projects at Eureka Fire Station 3. Staff installed a new forced air heating unit and worked along with EFD staff to finish sheet rock, venting, and electrical work on the new dorm additions. The rain kept the Facilities staff busy with roof leaks at the EFD headquarters. The furnace and fan were repaired in the hose drying tower. Staff worked to make several repairs to the roll up doors also. At EPD Headquarters, new phone and network connections were wired for the traffic offices. Custodial staff cleaned and extracted carpets in the records rooms.



At the Zoo, staff removed and replaced the old sump pump in the bear exhibit. New ballasts and bulbs were installed in the classroom and barnyard. Staff installed another phone connection in the front entrance kiosk. Several lighting retrofits took place at the Municipal Auditorium and Adorni Center. Staff worked on completing the wall covering and electrical for the newly completed Adorni Gym flooring. The Annual Jazz Festival kept

staff busy in preparing several city facilities for festival venues. Preparations included cleaning, staffing, and staging for the 3 day event. The electricians replaced several ballasts for exterior lighting in the Adorni parking lot and boardwalk. A new 97% efficient water heater was installed for the Adorni locker rooms.

Staff worked on several items for the new City Attorney including new network connections, painting, and furniture replacement. Light pole ballasts were replaced in the L Street parking lot. Two new work stations were set up for the Traffic Division in Engineering, including network and phones. Traffic signal maintenance kept the Facilities staff on their toes with the large amounts of rainy weather. Several traffic accidents caused knockdowns. Pedestrian buttons were knocked down at Buhne and I, Harris and Dolbeer, and Fairway Drive. A light pole at a city owned parking lot was knocked down and repaired. Call outs for signal maintenance occurred at Myrtle and West, Harris and F, and 14<sup>th</sup> and E. Staff worked to make repairs to the crosswalk indicator lighting in front of Zane School.



## **RECREATION DIVISION**

### **Youth Programs**

#### **The John Ryan Youth Center After School Program**

The Ryan Center After School Program focused on a variety of educational monthly themes including ***Science & Space Discovery, Under the Sea*** and ***Animal Kingdom***. Participants engaged in enriching activities such as planet mobiles, sea creature trivia and daily discussions about wildlife, while they also illustrated their own animal stories. Youth expanded their creativity through performing arts by engaging in an inflatable marching band concert and a puppet making activity that culminated in a puppet show. Valentine's Day was celebrated, while youth embraced the idea of friendship and participated in various Valentine activities including a Valentine dance party. The flourishing partnership with Harvest of the Month continues to offer participants enriching experiences related to nutrition, as youth took part in several cooking projects including fruit salsa and spinach pepper wraps. Emergency drills were executed each month to ensure preparedness in the event of an earthquake and a building fire.

#### **Eureka City Schools After School Programs**

The thriving partnership between the City of Eureka and Eureka City Schools continues to make possible five enriching After School Programs serving nearly 500 of Eureka's youth daily operated at Alice Birney Elementary, Grant Elementary, Lafayette Elementary, Washington Elementary and Zane Middle School. The quarter was brimming with enriched activities, offering participants a wide range of experiences as each site worked hard to plan and facilitate enriching clubs with topics including science, multi-culture, cooking, magic, theatre and service learning. Alice Birney Elementary also dedicated one day each week to math based activities including dice probability games, Sudoku, UNO and dominos, challenging participants to identify patterns in numbers and utilize their math skills. The successful partnership with



Humboldt State University continues to bring unique and dynamic experiences to the After School Program participants as students from their music department, art department, environmental education department, the Y.E.S. House and sports teams visit regularly to facilitate activities and give presentations. The Grant Elementary After School Program held a talent show for which youth and staff prepared for the entire month. In addition to offering youth an opportunity to demonstrate their special talents, the show also featured a performance by an HS jazz group and an art show displaying artwork from program participants. Each site also enjoyed a variety of Valentine celebrations with an emphasis on the value of friendship. Staff development was an additional focus, while the Recreation staff attended an All Staff Training that covered topics including safety, behavior guidance, classroom management, game facilitation, group management techniques and fresh activity ideas.

### **The Roller Skating Program**

The City of Eureka Roller Skating Program held at the Municipal Auditorium offers community members of all ages a family oriented fun recreation experience. Participation levels continually increased throughout the last quarter, while many people attended the program for the first time. In addition to the Birthday Party on Wheels Program which offers families an exceptional birthday celebration experience, many special events were also held. A ***Jump & Jive Sock Hop Night*** took place, complete with 50's music and many participants dressed in 50's attire including poodle skirts and greased hair. In the spirit of the program's ***Flashback February*** month, a disco event took place and the Muni was transformed by 70's disco music and games. A ***Very Merry Un-Birthday to You*** event was also hosted, complete with a Mad Hatter Wonderland theme and cake for all. Each of these events offered the participants a unique and enjoyable skating experience.

### **G.U.L.C.H. Teen Program**



The City of Eureka G.U.L.C.H. Teen Program focused on their Tuesday night **Fresh Voices** Music Program, which offers Eureka Teens ages 12-17 the opportunity to write lyrics, learn how to utilize their voice, and record original songs on professional equipment. The decision was made to move the program from Saturday afternoon at Cooper Gulch to Tuesday evenings the John Ryan Youth Center this last quarter and it has proven to be an effective move. Participation levels have continually grown with new teens signing up every week. The G.U.L.C.H. also had two articles featured in the Times-Standard, one on Fresh Voices and the other on an upcoming Teen Filmmaking Workshop that

starts April 17<sup>th</sup>.

### **F.U.N. Play Center**

After a six month hiatus (due to the Adorni gym repairs) the Play Center is back in full swing, with families eager to offer their children, crafts, songs, enrichment activities and a safe place to engage with other children. We have had students and teachers from the PAL (Partners in Autism and Learning) classrooms of the Humboldt County Office of Education attend the F.U.N. Play Center in attempts to help integrate the students into the larger population of children age 0-5. Harvest of the Month began its taste testing program for participants in March, offering samples of foods that families and their children might

not otherwise be exposed to. This program will continue into the summer occurring on the third Monday of every month.

### **Hoopsters Youth Basketball**

The month of February was full of games and practices for all the divisions of Hoopsters. The season began to wind down in the month of March. Each division had completed their regular season schedule and have started or finished up their post season tournament. The top three teams from each tournament will receive either trophies or medals. We also conducted a free throw contest for the top shooters during the tournament championship games for the 3<sup>rd</sup>-8<sup>th</sup> grade divisions. The 9<sup>th</sup>-12<sup>th</sup> graders competed in a 3-point contest during their tournament championship games. All free throw and 3-point contestants will receive a trophy or medal and get to choose a prize. The prizes consist of free entrance into Hoopsters for next season, a \$15 gift certificate to Sport & Cycle, or a free basketball. Registration for the 2013 Hoopsters Program will begin in October. In an effort to continue to improve the culture of the youth sports league, brochures were handed out to the families that included tips on how to be a supportive fan as well as a fun basketball word search. By completing the word search and turning it in to the Adorni Center, the fan would receive a Team Hoopsters wrist band.



Participation in youth activities exceeded 53,124 during the quarter.

## **Adorni Recreation Center**

### **Facility Rentals – Municipal Auditorium & Parks**

There were no park rentals this quarter as the rental of City Parks typically decreases due to the winter weather. The Municipal Auditorium was a venue for the Redwood Coast Jazz Festival.

### **Fitness Program**



This quarter the Adorni Center fitness activities were highlighted by our annual January special membership promotion. The promotion contributed greatly to the 59 new memberships started during the quarter. Overall, monthly memberships averaged two hundred sixteen (216) this quarter with an average monthly membership renewal rate of 96% among active members. The program also attracted 146 drop-in fitness participants. In an effort to continue to provide excellent service and a high quality fitness experience, we have continued the staff development of the Adorni Center Fitness Instructors. Three of our instructors received new specialized training and certification in Zumba Toning and we are now proud to offer the community both Zumba Toning and Zumba Gold Toning classes.

### **Special Event and Conference Room rentals**

The Adorni Center was a venue for two large special events during the quarter. The Center hosted a community celebration on Martin Luther King Day in January, and was a venue for the Redwood Coast Jazz Festival in March. In addition to the two large events, many smaller social groups and businesses hosted smaller meetings at the facility. The Adorni Center's conference room was rented 69 times during the quarter.

### **Open Gymnasium**

Many of the Adorni Center participants have expressed how pleased they are with the quality of the new basketball court floor and how excited they were to be able to use the gym again after the long closure while repairs were performed in 2011. In addition to drop-in Basketball, the Adorni Center now offers drop-in Pickleball once a week. The Open Gymnasium Program had 406 youth participants and 448 adult participants this quarter.

### **Community Classes**

Community Classes continue to grow in popularity. We had fantastic participation levels this last quarter. Classes such as Kids Zumba and Soccer continue to have high participation levels, some sessions even requiring wait lists. Creative Dance has a small but dedicated group attending each session. In addition, Adult Ceramics had a great 4 week class session making wonderful items. The high quality of instructors and low cost to participate contribute to the popularity of these classes. With the Spring/Summer session coming soon, some new classes are being offered include I Can Skate Too!; Hip Hop Dance; and a Teen Filmmaking Workshop.

## **Adult Programs**

### **Men's Open Basketball**

The Men's Open Basketball League was back in 2012 after taking a year off due to budget cuts. The season got underway on January 9<sup>th</sup>. The 16 team league played mostly on Monday, Tuesday and Friday nights at the Adorni Center. The regular season came to a conclusion on March 21<sup>st</sup>. The post season tournament started on March 27<sup>th</sup> and the championship game was on April 3<sup>rd</sup>. The post season tournament was double elimination and the top three finishers received trophies.

### **Women's Winter-Spring Volleyball**

The Women's Volleyball League was back after being cancelled due to budget cuts last season and from being cancelled due to gym repairs last fall. The season began on January 12<sup>th</sup>. The 5 team league played a twelve game season with games being played on Thursday nights. Since we only had 5 teams in the league, one team per week played a double header to ensure that each team got to play once per week. The season came to a conclusion on March 15<sup>th</sup>. The next Women's Volleyball Program will begin in mid-September. We plan to offer a women's pre-season volleyball tournament on Saturday, August 25<sup>th</sup> & Sunday August 26<sup>th</sup>.

Adult attendance approached 3,148 participants during the quarter.

## **Revenues**

Recreation Division revenues totaled \$195,834.11 during the first quarter of 2012.

## **ZOO DIVISION**

### **Attendance**

Total zoo attendance 1<sup>st</sup> Quarter = **13,397** guests

Free admission 1<sup>st</sup> Quarter = **684** guests, through ZEAP program and “Inability To Pay”

Rentals hosted by zoo staff = 3

Approximately 23% of paid admissions (non-members) were Eureka residents. Approximately 46% were from outside Humboldt County.

Overall attendance this Quarter was up by 15% over same quarter last year.

### **Education & Outreach**

School **field trips** totaling 26 students visited the Zoo, with 2 tours provided by staff.

Education staff attended the Project WET facilitator training, and provided another Frog Watch training session to the HSU herpetology class.

Outreach by Zoo staff included the North Coast Youth Summit, HSU Volunteer Fair, Girl Scouts 100<sup>th</sup> birthday event at CR, and two presentations to Rotary and sorority clubs.

Zookeepers hosted several job shadow students from Arcata High School and Freshwater School.

### **Projects & Activities**

Greenway Partners in Arcata was the successful candidate team for project management of the upcoming **Watershed Heroes Project**. They began surveys for a demolition plan and worked on labor compliance requirements. A one-day workshop was held with Zoo staff and ten other community partners to develop interpretive plans for the Watershed Heroes Project. Interpretive planner, Emily Routman, was contracted to facilitate this workshop. A Zookeeper spent one day observing the operation of the river otter exhibit at the Oakland Zoo.

The Conservation Advisory Committee selected three grants from a pool of 11 applications to award a Conservation Fund grant. Awarded projects included Humboldt Wildlife Care Center’s Eaglecam that will stream images from a wild local eagle nest; educational posters for the region’s school kids on CA

Condor re-introduction to the North Coast; and a survey for invasive bullfrogs in a Eureka wetland by an HSU graduate student.

A retrofit to more energy-efficient light fixtures in the Barnyard was facilitated by Redwood Coast Energy Authority.

### **Animal Collection**



Animal care staff was thrilled to witness the birth of two Patagonian cavy on exhibit one morning in January. These are the first of the species born at Sequoia Park Zoo, and the little ones were a very welcome addition to our cavy exhibit. Mom and youngsters have done very well and visitors have appreciated the rodent cuteness.

Three abandoned chickens were found starving in the park behind the zoo; after no responses to our “found” ads, the hens were added to the Barnyard collection once their quarantine period cleared.

A male Indian munjac (small deer) was donated from the San Francisco Zoo as a potential addition to our Red Panda exhibit.

One of our beloved Alpacas became suddenly ill in February, and died after exploratory surgery removed an impaction. A post-mortem necropsy exam revealed extensive tumors to be the actual cause of his symptoms.

The Zoo donated one of its garter snakes to the Turtle Bay Exploratorium in Redding.

### **Volunteer Support**

Volunteer support was recruited at HSU’s Volunteer Fair by the Zoo Foundation’s Volunteer Coordinator, who then oriented several new students to the Zoo Crew program. Time was generously donated for animal care support, landscaping, animal observations, small construction projects, and more.

### **Events**

The Zoo continued the **Conservation Lecture** series through March. Three lectures included “Emerging Wildlife Diseases” by HSU’s Dr. Rick Brown, “CA Condor Recovery” by Chris West, Senior Biologist with the Yurok Tribe, and “A Tale of Two Owls” about the conflicts and management issues between Spotted and Barred owls, by Lowell Diller of Green Diamond. All lectures were very well attended, and the last one was filmed for screening on Access Humboldt and YouTube.

## **ENVIRONMENTAL PROGRAMS DIVISION**

The Environmental Programs Division provides oversight of the City’s recycling/waste diversion programs, administers the City’s solid waste disposal contracts, and assists with trail development, grant



management and committee staff supports. The following is a brief description of the projects and programs administered by the Environmental Programs Division for the first quarter of 2012:

### **Recycling/Waste Diversion**

Since the implementation of the Mandatory Garbage and Recycling Collection Ordinance, recycling tonnages have significantly increased. Recycling has been made available to all City facilities. Mandatory residential and multi-family recycling programs are in full effect. The commercial recycling program will be included in this fiscal year's upcoming rate review for Council's consideration. If approved, the commercial program will continue to increase the City's diversion rate. These programs have contributed to the City coming into compliance with the State's ambitious waste diversion mandate, AB 939, for 2009 and 2010. The 2011 report is still pending.

While the Environmental Programs Division realizes that meeting the AB 939 mandate and lessening the City's environmental impact is a top priority, the Division also realizes that doing so cannot be at the expense of our rate payers. Staff will continue to work diligently with Recology and Humboldt Waste Management Authority (HWMA) to research cost savings measures and avoid significant cost increases.

### **Public Recycling Education Program**

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs, green waste, food waste (home composting) and other related measures. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

The Environmental Programs Division is starting to develop a recycling curriculum that will be incorporated into Sequoia Park Zoo's educational programs. Incorporating recycling education into the Zoo's programs will go a long way towards reducing costs associated with public education and outreach. The program will also be more effective by reaching more students than the previous program.

### **Regional Food Waste Diversion Facility**

The City continues to coordinate efforts with the Humboldt Waste Management Authority (HWMA) on the development of a regional food waste digester project. The City of Eureka has teamed with HWMA in completing the Initial Study and CEQA review. The projected location ("Crowley Property") for the facility will be adjacent to the City's existing Wastewater Treatment Plant (WWTP). The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in maintaining compliance with the State's ambitious diversion goals. The project proposes to construct five in-vessel digesters for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals, institutions and eventually residents. Methane generated from the process will provide power for the City's WWTP, creating a very energy efficient system. Any excess methane will be converted to energy and either sold back to PG&E or used as credit for other City facilities.

### **Backyard Composting Bins**

In 2012, the Division is continuing its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Environmental Programs Division (441-4184) at City Hall.

### **Elk River Wildlife Trail Project**

Over the last two years, Environmental Programs and Redwood Community Action Agency (RCAA) staffs have acquired over 1.7 million dollars in grant funding for the construction of the Hiksari' Trail / Elk River Access Area. Environmental Programs and Community Development have completed CEQA review and all other necessary environmental permitting. The multi-use trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard paved surface of ten feet for bikes, wheelchairs and also accommodating infrequent maintenance and emergency vehicles and a four foot wide adjacent section of unpaved surface for walkers and joggers. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art and restrooms), improvements to an existing footpath loop, and accommodation for paddlers.

Staff worked with LACO Associates to develop site plans, drawings and construction specifications for the Truesdale Vista Point. They were completed in September 2011. The funding for this project (\$480,000) was granted to the City by the Coastal Conservancy.

Construction of this trail will begin in May/June of this year.

### **Parcel 4 Feasibility Study**

The Environmental Programs staff applied for and was awarded \$525,000 for the Eureka Waterfront Access Project. \$30,000 of the grant was allocated for a natural resource enhancement and public access development feasibility study for Parcel 4. Redwood Community Action Agency and Greenway Partners were awarded the contract and developed feasible project elements and plan view maps. Staff will present the study to Council sometime this year.

Environmental Programs staff is also applying for a USEPA Brownfield Assessment Grant to determine if contamination is present on-site.

### **Humboldt Coastal Trail Implementation Strategy**

RCAA received a grant from the State Coastal Conservancy to work collaboratively with local, state and federal agencies to develop an implementation strategy for building California Coastal Trail (CCT) segments in Humboldt County. This implementation strategy prioritizes recommended trail segments and makes recommendations of programmatic initiatives to increase the efficiency of the CCT's development. Environmental Programs staff has provided all pertinent information and guidance pertaining to Eureka for this Strategy.

Environmental Programs staff and RCAA have developed 75% design and permitting for the CCT segment from C Street Plaza to the foot of Del Norte through Conservancy funding. Recently, Environmental Programs staff was allocated Transportation Enhancement funding to finalize design and permitting. Once complete, these documents will allow the Environmental Programs Division to seek funding for construction of this segment of the CCT.

## **STORMWATER DIVISION**

The Stormwater Division is working closely with the other regional municipalities to prepare for the provisions of the next Phase II Stormwater Permit. Stormwater Division staff is the Chairperson for the North Coast Stormwater Coalition. The Coalition meets monthly to discuss regional stormwater issues and general permit issues. The Phase II Permit renewal is in draft form and will be going out for comment in June. It is tentatively scheduled to be adopted in November. The next permit will have new provisions that will need to be addressed, and the Stormwater Division is proactively preparing to comply with those provisions.

The Stormwater Division is also working hard to comply with the illicit discharge detection and elimination MCM of the SWMP. Since the inception of the stormwater program, the Stormwater Division has established a stormwater discharge control ordinance, two stormwater hotlines and an erosion control ordinance and permitting program. All stormwater complaints are documented in a database and investigated. All erosion control permit applications are filed within the same database and tracked through building inspections and hotline complaints.



Resident cleaning paint utensils into the gutter and eventually into Humboldt Bay.



Close up.

These programs have effectively helped prevent polluted stormwater runoff from entering our waterways. Since the inception of the stormwater program, the Stormwater Division received and responded to hundreds of complaints via the hotline and webpage. During this quarter, eleven complaints were received and responded to. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help protect water quality in our local waterways and Humboldt Bay.

## **STREETS/ALLEY DIVISION**

Thirty-seven (37) tons of hot mix and 2.5 tons cold mix were used to patch potholes and ditch lines city-wide.

Approximately 2,499 culverts and drop inlets city-wide were inspected and cleaned. Culverts and drop inlets were also vectored.

Crews replaced 8 sections of 18" cross culverts and 8 sections of 14" culverts. Also replaced were 40' of 10" culvert at Huntoon & L Street.

There were 56 signs repaired/replaced and 18 new ones were installed.

Crews used 20.25 gallons of white paint, 3.75 gallons of red paint and 2 quarts of yellow paint for street painting.

Seventy-four (74) tree wells were cut and concrete removed from sidewalks.

The guardrail on Campton Road, just south of Fern, was repaired using two sections of rail, one end terminal and two posts.

## **WATER DISTRIBUTION**

- Renewals/Leaks - 32
- New Services - 1
- Main Breaks/Repairs - 3
- Fire Hydrants - 1
- Fire Services - 1

Noteworthy jobs for the 1<sup>st</sup> quarter of 2012 included a new 4 inch fire service on B Street that will serve the renovated building that use to be the home to Empire Furniture. Also this quarter, we have upgraded the fire hydrant that is located on the 2900



block of Ocean Avenue from an old Dry Barrel to a brand new Wet Barrel. This includes a completely new isolation valve and break-off /check-valve assembly. We had three water main breaks this quarter. One was at 10<sup>th</sup> and K Street which we believe was related to hydrant flushing by the Fire Dept in the area. This was an 8 inch

line that failed but was repaired by the water crew in a very timely matter.

The other two water main issues were located at Russ and Dolbeer Street which was repaired by packing material around the Bell and Spigot joint, and in the 3300 block of Williams Street which was a 2 inch that had failed due to corrosion of the galvanized piping. A leak detection company out of the State of



Washington visited the area for the first time to help with detecting water loss in our distribution system. After surveying over 14 miles of piping, the results were amazing in the fact that only 13 gallons per minute were identified as water loss with all the areas identified being repaired by the water crew within the week. The water crew is very proud of these results and is continuing the hard work to limit water loss by reacting quickly to even the smallest of leaks in our system. This was the first visit of what will become probably two visits per year in the future as money was budgeted to help in this area.



We continue our fire hydrant maintenance program which involves repairs requested by the Fire Department upon completion of flushing activities this year. We also continue to upgrade the appearance of the hydrants around town by painting those hydrants that begin to look poorly. We have had many positive comments from the public regarding the appearance of these hydrants after the painting and will continue along as this is a very large task. We also continue to target old galvanized services for replacement along with other service requests we receive that keeps us busy as usual.

## **WASTEWATER COLLECTION**

- Hydro cleaned 50,237 feet of sewer mainline.
- Rodded 9,139 feet of sewer mainline.
- Televised 5,326 feet of sewer mainline.
- 7- Main & lateral repairs
- 4- Lateral service installations.

### **LIFT STATIONS**

- Replaced one check valve at California lift station.
- Cleaned wet wells at all lift stations.
- Replaced heater overloads at K street lift station.
- Cleaned out check valves at California Street stations.

### **SCADA SYSTEM**

We are still working with Arcsine on our new operating system as well as standardizing our programmable logic controller or pump controllers. The new operating system should be happening in the spring or summer.

Mercer Frasier has completed phase one of the Martin Slough gravity line project. They still need to pull a ball through the new main and televise.



### **GULCH LINE**

We replaced 30' of 6" main in the gulch line that runs from Harris and B down through the gulch to the bottom of Lowell Street. This was a definite I@I reduction spot.





Lowell  
Gulch



Lowell  
Hole



## **UTILITIES OPERATIONS DIVISION**

### **Wastewater Treatment Plant Operations and Maintenance**

In addition to the normal day to day operations, preventive maintenance and routine upkeep, the crew conducted numerous small repairs and projects throughout the treatment facility.

One project completed was the installation of a 40 HP blower to replace an existing original 100 HP unit. City staff worked in conjunction with RCEA (Redwood Coast Energy Authority) along with PG&E to receive over \$8,000 in rebates after installing the new air blower at Elk River WWTP. This blower is used for various processes at the facility and runs continuously. The energy savings for the City of Eureka will cover the city's share of the purchase and installation costs at an estimated three year payback period. The unit is expected to be in service for another 25 years before needing replacement. Staff also repaired numerous gasket leaks in the air conveyance piping system.

The Public Works Water Distribution Crew assisted Elk River staff in repairing a water pipe supplying the Hill Street sewer lift station located on Tydd Street. Other maintenance included electrical repairs, maintenance on one the main plant valves, plus rust removal and painting projects. Additional work is being conducted on updating some of our safety policies.

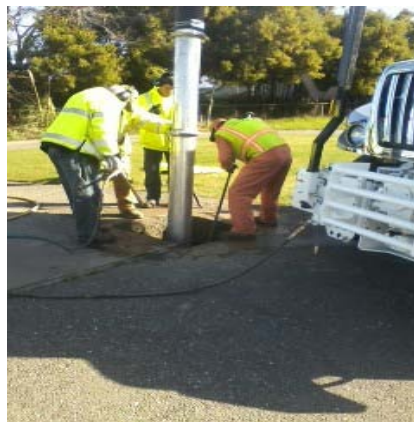
Due to the extreme rainfall plant operations, staff was busy dealing with high flow conditions at both the pump stations and treatment facility.

Annual reports for the Regional Water Quality Control Board and the Environmental Protection Agency were sent to the respective agencies as required by regulation.

Operations Staff conducted a plant tour for fifth grade Washington Elementary School students and parents. The tour was pre-arranged and utmost care was taken to insure the safety of all.



**New 40 HP Blower Installation at Elk River WWTP**



**Water Crew Repairing Broken Line at Pump Station**

### Laboratory

All laboratory testing required in the NPDES permit for the Discharge Monitoring Report (DMR) for both the EPA and RWQCB was conducted. As required by the discharge permit, additional effluent testing was conducted due to the rainfall and subsequent high flows to the treatment plant. Due to the excessive flows, not all discharge parameters were met for the month of March. Additional drinking water sampling was also conducted after staff responded to water quality complaints related to the hydrant flushing program.

Routine drinking water testing continued with city staff conducting analysis for bacteriological, chlorine, fluoride, hardness, pH, alkalinity, conductance, turbidity, and temperature all conducted on a weekly basis. The sample sites are predetermined but are rotated to insure that water quality is consistent throughout the City of Eureka. At least forty testing sites are typically visited during a monthly time period. The results of these tests are also reported to the California Department of Public Health in Redding on a monthly basis.

The City of Eureka hosted a confined space and lockout/tag out safety training put on by the local section (North Coast) of the California Water Environment Association.



**Washington Elementary Students and Parents after Elk River WWTP Tour**

### **Pretreatment**

#### **(Permitted Industries)**

Eight inspections and seven wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

#### **(Non-Permitted Industries)**

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. One non-permitted industry was inspected.

A Verbal Warning Notice of Violation was issued to the Humboldt County Jail for discharge of a substance that caused a sewer blockage.

#### **(Fats, Oil, and Grease (FOG))**

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices (BMP). Twenty-seven (27) grease interceptors and traps were inspected for fats, oil, and grease.

An inspection conducted on 3/13/12 confirmed that Speedy Taco installed a grease removal device as required.



An inspection conducted on 3/5/12 confirmed that Panda Cafe installed a grease trap device as required.



**Routine Staff Inspection of Mechanical Grease Removal System Needing Service**

### **Water Treatment**

In addition to normal operations, maintenance, and repairs staff stayed busy with numerous additional projects listed below.

Staff has been working with our SCADA contractor Arcsine with a recent radio path study. This information is needed to determine the best and most efficient ways for the SCADA remote station locations to communicate with each other.

The city of Eureka Water Division recently submitted update information to the Department of Water Resources. This was necessary to renew the city's Water Rights License. The information is submitted annually and using a new electronic reporting system.

Staff also recently worked with ISO (Fire Insurance Underwriters) providing water supply data needed to assess the water system. Water system and the Fire Department are the main components of how the ISO rates the community in regards to a numerical rating with a lower number reflecting a better score. These rating systems are used to help determine local insurance costs

A recent water loss audit was conducted and staff is currently reviewing the information to help determine which areas of the water system to focus on looking to achieve the most cost effective benefits.

A recent development was the formation of a sinkhole located near the 20 million gallon water storage facility on W Street. Staff is still investigating possible causes and the most effective ways to deal with the problem.

# **SUCCESSOR AGENCY, ECONOMIC DEVELOPMENT & HOUSING ACTIVITY REPORT 7/1/11 TO 3/31/12**

The Eureka Redevelopment Agency was responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency was to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating redevelopment, housing and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency applied for additional funding from both state and federal sources for housing and economic development activities.

As of February 1, 2012, the Eureka Redevelopment Agency no longer exists due to ABx1 the "Dissolution Act". The "Successor Agency" Staff are currently in the process of complying with the Dissolution Act requirements. This includes establishing and preparing agendas/staff reports for the "Oversight Committee", and providing information to the State Department of Finance, State Controller and County Auditor Controller. The non redevelopment funded activities, previously housed in the Redevelopment Agency are now referred to as City's Economic Development & Housing Department. The following lists the cumulative activities from July 1, 2011 through March 31, 2012 as well as each program's objectives.

## **REDEVELOPMENT GENERAL ADMINISTRATION**

### ***PROGRAM OBJECTIVES:***

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies and invest in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.
- Comply with California Redevelopment Law requirements.

### ***PROGRAM ACHIEVEMENTS:***

#### **ADMINISTRATION**

- ◆ ***2011-12 Statement of Indebtedness***—prepared the 2011-2012 Statement of Indebtedness with the Finance Department, as required by California Redevelopment Law.
- ◆ ***2010-11 Annual Report of Financial Transactions***—prepared the 2010-11 Annual Report with the Finance Department, as required by California Redevelopment Law.



- ◆ **Redevelopment Advisory Board (RAB)**—prepared staff reports and agendas as needed.
- ◆ **Eureka Art and Culture Commission**—Staff serves as City Liaison on the Eureka Art and Culture Commission. Distributes agendas and minutes to commission members, attend monthly Board Meetings, and take minutes.
- ◆ **California Redevelopment Association and League of California Cities challenge to the Redevelopment Legislation (ABX1 26 & ABX1 27)**—Staff provided information to support the challenge.
- ◆ **ABX1 26 and ABX1 27**—In order to comply with ABX1 26 and ABX1 27 Staff prepared the following for Agency/Council approval:
  - **Enforceable Obligation Payment Schedule**
  - **City Council Ordinance to “Elect and Implement Participation by the City of Eureka and the Eureka Redevelopment Agency in the Alternative Voluntary Redevelopment Program”**
  - **Agency Transfer Agreement with the City of Eureka**
  - **City of Eureka Remittance Payment Amount Appeal** (Department of Finance accepted the appeal and reduced the initial payment amount by approximately \$900,000).
  - **City of Eureka Redevelopment Successor Agency and Housing Establishment**
  - **Amended Enforceable Obligation Payment Schedule**
- ◆ **“Successor Agency”**—Staff prepared the following to comply with the requirements of the “Dissolution Act”
  - **Insufficient Funds**—Finance prepared and delivered letter to County Auditor/Controller stating that the Eureka Successor Agency has received insufficient tax increment to cover its obligations for January – June 2012.
  - **Recognized Obligation Schedules (ROPS)**—Finance prepared draft ROPS for Oversight Board review and approval.

## PRIVATE DEVELOPMENT ACTIVITY

- ◆ **Exclusive Right to Negotiate (ERTN)**
  - **Dock B Coastal Dependent Industrial Property, David Schneider**—Mr. Schneider proposes to construct a cargo storage area which could accommodate up to 300 containers, 5 million board feet of logs or cargo associated with a 600 foot cargo ship. The following activities occurred in 2010-2011:
    - ✓ A \$10,000 deposit was received from the developer
    - ✓ Developer applied for a Coastal Development Permit
    - ✓ Coastal Development Permit went to Council in January, 2011
    - ✓ Updated appraisal has been completed
    - ✓ DDA went to Council Agency Board in July.
    - ✓ Staff is working on resolving title issues on the property with Humboldt Land and Title.
  - **Mission: SwimPossible**—The organization is in the process of fund raising and are required to provide a status report to the RAB at 6 (December 21, 2011) and 9 months (March 21, 2012) from the date of ERTN approval. If the developer is unable to secure funding within the 1 year time period the RAB will recommend to the City Council and Agency Board that the ERTN be withdrawn.

- **Old Town Carriage Company**—The Old Town Carriage Company project includes deconstructing the H.H. Buhne Warehouse building and using salvageable components of the building to construct a new building on the corner of Waterfront Drive and “C” Streets. The first floor will be the stable for the horse and carriage business with the second floor providing living quarters for the caretaker. The following activities have occurred:
  - ✓ Developer is working with an architect and an engineer to design the building
  - ✓ A business plan is being completed
  - ✓ Financing options are being explored
  - ✓ Negotiation regarding the property price and terms has been concluded.

◆ ***Disposition and Development Agreements (DDA)***

- **Redwood Coast Hotel**—Staff met with the Developer as needed. The City has contracted with ESA to prepare an EIR for the proposed project.
- **Open Door Community Health Centers**—ERTN for the purchase and development of Agency property on Tydd Street for a community health center. The following activities occurred:
  - ✓ Six month ERTN with Open Door Community Health Centers approved on November 16, 2010. Facility will be a 30,000 square foot health center.
  - ✓ A deposit of \$10,000 was received from developer.
  - ✓ Appraisal was completed.
  - ✓ All items required by the ERTN have been received. Design, permitting and other required items are being performed concurrently.
  - ✓ Development & Disposition Agreement approved by the Council/Agency Board on June 7, 2011, and property purchase has been completed.
  - ✓ Official Groundbreaking was held in October.

- ◆ ***Facade Improvement Program (co-administered with Eureka Main Street)***—Program has been eliminated due to the elimination of Redevelopment.

**PUBLIC WORKS PROJECTS\*\***

The Eureka Redevelopment Agency is providing a major portion of the funding for the design and construction of the following public works projects:

◆ ***“C” Street Development Projects***

- **Fisherman’s Terminal**—Construct seafood buying, processing and retail facility at the foot of “C” Street. City and Agency staff met with prospective tenants to determine their needs and lease space configuration. Major tenants are committed and construction is in process. Staff continues to work on securing a tenant for the café/seafood counter. Ribbon cutting occurred on September 1, 2011. Notice of Completion was approved September 6, 2011. EDA grant closeout documentation was submitted November 1, 2011. We are awaiting document approval and release of grant retention.

\*\* Sections 332255 and 33421.1 of the Health and Safety Code require the Redevelopment Agency and City Council to make certain findings prior to committing funds for the design and construction of public improvements. When projects are scheduled to proceed, findings will be presented to the Agency Board and Council for approval.

## NON-HOUSING GRANT ACTIVITY

- ◆ **CDBG Public Hearings**—On February 9, 2012, staff held a CDBG public hearing to discuss the Fiscal Years 2011 & 2012 CDBG program activities and solicit citizen input. On April 3, 2012, staff held a CDBG Public Hearing before the City Council to adopt a resolution approving the Submittal of a 2012 SuperNofa grant application. If awarded the City would receive a total up to \$1,600,000 to assist in funding the following CDBG eligible activities: Homeownership Assistance and Housing Rehabilitation, Planning and Technical (PTA), Economic Development and Public Services. There is a 5% match (or \$5,000) required for the PTA of \$100,000.

The five major activity categories are Housing-New Construction, Housing-Rehabilitation, Public Facilities/Public Services, Public Improvements, and Planning. Projects funded with CDBG allocations must carry out one of three National Objectives, as follows: Benefit to Targeted Income Group (TIG) people, elimination of slums or blight, and meeting urgent community development needs.

On July 26, 2011, staff held a CDBG public hearing to discuss the Fiscal Years 2010 & 2011 CDBG program and solicit citizen input on the following activities.

1. **Annual Grantee Performance Reports for CDBG Program Income Business Revolving Loan Account and Housing Revolving loan Account.** Repaid funds available for business and housing loans.
  2. **Final Grantee Performance Report for CDBG Grant #04-STBG-1959**, Phase I construction of a new Alzheimer's Day Center; acquisition and rehabilitation of a Veterans Transitional Housing facility; and a Lead Based Paint Evaluation and Mitigation Grant Program.
  3. **Final Grantee Performance Report for CDBG Grant #07-EDOC-3159**, Phase II construction of new Alzheimer's Center.
  4. **Annual Grantee Performance Report for CDBG Grant #09-STBG-6037**, rehabilitation of Veterans Transitional Housing Facility and Services, and Humboldt Community Access and Resource Center (HCAR)/ Sunrise Plaza building improvements.
- ◆ **Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building**—As a 10% Set-Aside Activity of the CDBG FY 2008/09 General Allocation grant, \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center ("HCAR") in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is a total of \$300,000 of the City's Program Income. Adams Construction was the successful bidder on this project and began construction September 26, 2011. All improvements have been completed with the exception of a few minor items. This CDBG grant was scheduled to expire on 12/31/11, but has been extended until 12/31/12 in order for the funds allocated for Veteran's Program Services Activity to be fully expended.

The City is required by the State CDBG program to conduct on-site monitoring visits with CDBG Subrecipients who are granted CDBG funds to carry out a CDBG activity. A monitoring visit has been scheduled for Tuesday, May 1, 2012 at the Humboldt Community Access Resource Center to review CDBG administrative and regulatory compliance.

- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center***—Construction of a new Alzheimer's Center. The City of Eureka secured over \$1.5 million dollars from the State CDBG Program toward the completion of this project. Fifteen full-time equivalent jobs were required to be created within 36 months of grant expiration date which is June 30, 2012. Eight of those jobs were required to be filled by low income persons (TIG persons). HSRC successfully created all required jobs, plus 12 additional jobs, by the end of February 2011. All required CDBG Closeout documents were submitted to the State for approval in July 2011. The city awaits final closeout approval from the State.
- ◆ ***Fisherman's Terminal Building, Economic Development Administration (EDA), Public Works Assistance Grant***—Staff submitted an application to the Economic Development Administration for the construction of the Fisherman's Terminal Building. The following actions were completed:
  - ✓ We received a letter notifying us that the \$2,400,000 application was approved for American Recovery and Reinvestment Act (ARRA) Funding on September 18, 2009.
  - ✓ The time schedule specified by the award required that we start construction no later than January 18, 2010. A project management conference call was held to discuss the details of the special conditions that needed to be met before and after the start of construction.
  - ✓ Special conditions were satisfied and on December 15, 2009, the contract was awarded to Randy Hill Construction, Inc., the low bidder on the project
  - ✓ Construction started on schedule and the building has been completed
  - ✓ Notice of Completion was approved September 6, 2011.
  - ✓ Grant close out has been submitted to and approved by EDA.
  - ✓ LEEP Gold certification has been received.

## ECONOMIC DEVELOPMENT

### ***PROGRAM OBJECTIVES:***

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

## ***PROGRAM ACHIEVEMENTS:***

### **FOREIGN TRADE ZONE**

- ◆ ***Administration***—No Activity.

### **REVOLVING BUSINESS LOAN PROGRAM**

- ◆ ***2010 Enterprise Fund Grant***, —Staff submitted an application to the CDBG Program for a \$500,000 Revolving Loan Fund. The following actions were completed during this quarter:
  - ✓ Received a letter notifying the City that the \$500,000 application was approved.
  - ✓ A press release was printed in the Times Standard announcing the award. Thirteen potential borrowers expressed interest. Staff met with each one to discuss the program requirements and provided them with a loan application.
  - ✓ Staff is working on complying with the State requirements needed prior to Release of Funds.
  - ✓ Staff has completed all Special Conditions and is waiting for Release of Funds.
  - ✓ Letter was received from HCD approving Release of Funds.
  - ✓ Staff is preparing a Request for Proposal to acquire a list of consultants who are qualified to complete Underwriting for the City's RLF.
- ◆ ***CDBG Economic Development Allocation, Over the Counter Component***—Staff is working with several businesses to identify potential funding sources for business expansion.
- ◆ ***Administration***—continued to monitor open loans and market program to lending institutions and potential borrowers. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka. The following loan was approved:
  - ***Mycelia Sands*** ~ a commercial mushroom business that has been working to get production underway for over a year. The first cultivation is expected in February. Two to three jobs are estimated to be created.
  - ***Mycelia Sands*** has begun processing and selling their mushrooms.

### **ENTERPRISE ZONE PROGRAM**

- ◆ ***California Enterprise Zone Board (CAEZ)***—Attend quarterly board meetings and actively supported/opposed legislation affecting Enterprise Zone incentives. Testified at State Committee Hearings and met with Legislators and their Staff. EZ Program was slated for elimination but through the efforts of businesses and CAEZ the program was saved.
- ◆ ***Eureka Enterprise Zone Activity***
  - ***Administration***—Administer and market the program in compliance with the State rules and regulations.
    - ✓ ***Employee Hiring Credit Vouchers Issued***—Staff issued 369 Employee Hiring Credit Vouchers to EZ businesses during this period. Businesses located in the EZ continue to learn about the program and the benefits it offers.
    - ✓ ***Business License Waivers Issued***—35
    - ✓ ***Business Information Packets Distributed***—13
    - ✓ ***EZ Outreach***—Attendance at various workshops gave staff an opportunity to discuss the benefits of the EZ and educate business owners interested in applying for the State tax credits.



- ✓ **Expansion of the Enterprise Zone 2011** – This expansion process was started in 2010 and was delayed due to the State moratorium on Enterprise Zone program activities. The process recently began again, and will include ‘satellite areas’ of unincorporated areas of the county. Areas chosen will include highest concentration of businesses and/or locations with businesses that have employees. This process will include working with the county economic development department and will include a MOU with the county. Staff has begun gathering aerial maps to locate areas zoned commercial/industrial.

## **EUREKA MAIN STREET PROGRAM**

- ◆ ***Board of Directors***—City liaison.

## **CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY (CEDA)**

- ◆ ***California Enterprise Development Authority Board***—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB's) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

## **CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT**

- ◆ ***California Association for Local Economic Development (CALED) Board***—Board Chair. Actively supported/opposed legislation affecting economic development in the State.

## **UPSTATE CALIFORNIA ECONOMIC DEVELOPMENT COMMISSION**

- ◆ ***Upstate California Economic Development Commission—UCEDC***—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends quarterly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshow for targeted industries and authorizing our executive director to increase outreach efforts. Current projects include updating our regional website, completing a current marketing piece and establishing a Work Plan. During the year, staff prepared responses to requests for information regarding business relocation benefits and potential available sites.

## **MARKETING**

- ◆ ***Business Leaders Luncheon***—Staff is organizing a Business Leaders Luncheon as part of the County CEDS process. This luncheon will be held at the Wharfinger Building on Friday, June 8<sup>th</sup>. The two panels of experts will be separately presenting: Diversified Healthcare and Tourism.
- ◆ ***Super Region Transportation***—Staff worked with consultants and Super Region Staff to organize a City Hosted meeting to be held on Tuesday, May 8<sup>th</sup> at the Bay Room of the Wharfinger Building.

- ◆ **Business Outreach**—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.

Another outreach component is ‘One to One Business Meetings’. Staff sets up meetings with local businesses and the City Manager, Economic Development & Housing Director and Economic Development Coordinator to meet with those businesses. These meetings have been positive in nature.

- ◆ **Website Update**—Economic Development and Housing information will be combined with the City of Eureka’s website.

- ◆ **Business Friendly Plan**—Staff is interviewing businesses and utilizing information gathered from the business survey compiled by Mountain Solutions to create ‘Business Support Initiatives’. These initiatives will be used to encourage businesses to grow and prosper in Eureka.

## HOUSING

### PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka’s fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka’s existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community’s supply of very low or low-income housing.

### PROGRAM ACHIEVEMENTS

- ◆ **CDBG Housing Rehabilitation Program Income 1989, 1994 (Fund #271)**

➤ Housing Rehabilitation Completed (Swanson)	
➤ Housing Loans Monitored	16
➤ Housing Pending Applications (Schmitz)	1
➤ Housing Loans Declined	2
➤ Housing Rehabilitation Under Construction	0
➤ Housing Rehabilitation Relocation Grants Completed (Swanson)	1
➤ Housing Rehabilitation Waiting List (Low Income/New Guidelines & Env. Pending)	2

- ◆ **HUD Rental Rehab (Fund #285)**

➤ Rental Rehab Projects Monitored	0
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- ◆ **Low and Moderate Income Housing Program (Fund #290-295)**

➤ Owner Occupied Housing Rehabilitation Completed	0
➤ Owner Occupied Housing Pending Applications	0

➤	Rental Rehabilitation Loans Pending	0
➤	Rental Rehabilitation Loans Monitored	9
➤	Paint-up Fix-up Grants Completed	0
➤	First Time Homebuyer Loans Completed	0
➤	First Time Homebuyer Loans Monitored	75
➤	Owner Occupied Housing Loans Monitored	11
➤	Housing Loans Canceled	0
➤	Relocation Grants Approved	0
➤	Subordinations Processed (Two Pending)	2
➤	Housing Rehabilitation Waiting List (Moderate Income)	4

◆ ***RCAA HOME Program Owner Occupied Housing Rehabilitation***

➤	Housing Rehabilitation Loans Monitored	11
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◆ ***RCAA HOME First Time Homebuyer Program***

➤	First Time Homebuyer Loans Monitored	8
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◆ ***Local Housing Program (#291)***

➤	Wheelchair Ramp Grants	0
➤	Dumpsters Provided	11
➤	Senior Home Repair Grants	47
➤	Paint-up Fix-Up Grants	0
➤	Housing Rehabilitation Projects under Construction	0
➤	Housing Rehabilitation Completed	0
➤	Housing Loans Monitored	5
➤	Rental Loans Monitored	1
➤	Graffiti Grants (City Wide Graffiti Day 8-11-2011)	12
➤	Waiting List (Moderate Income Households Only/Lack of Funds)	5

◆ ***CalHome Program 06-CalHOME-198***

➤	Housing Rehabilitation Projects under Construction	1
➤	Housing Rehabilitation Completed	1
➤	Pending Applications	0
➤	Housing Loans Monitored	7
➤	Applications Withdrawn	2

◆ ***Other Miscellaneous Loan Activities***

➤	Loan Payoffs Processed	0
➤	Foreclosures In Progress	3
➤	Completed Loan Extensions	3
➤	Agency Owned Properties Through Default	3
➤	Loan in Default Requiring Assumptions/Sale/Loan Increases	5

## ***HOUSING REHABILITATION/NEIGHBORHOOD UPGRADE ACTIVITY***

- ◆ ***CalHome Owner Occupied Rehabilitation Grant Program*** - The City was awarded a CalHome grant of \$600,000 for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 \$35,000 owner occupied rehabilitation loans. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years and will be

administered by the City. Ten percent of the total grant will be for activity delivery costs associated with the loans. Two loans were completed in 2009. Seven in FY 2010-11. Two projects are nearing completion for 2011-12. An amendment to the Standard Agreement extended the program deadline from June 28, 2010 to June 28, 2011, and a second amendment was received extending the deadline to June 28, 2012. Intense radio ads have been running from February through April 2012.

- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds***—\$120,000 was budgeted for owner occupied rehabilitation loans this fiscal year. These funds are revolving funds which accumulate from repayments of past CDBG program loans. As the balance increases, these funds are then expended for allowable program uses. CDBG Program Income funds have been used this fiscal year to finance rehabilitation work for CalHome loans with construction costs over the allowable \$35,000 CalHome maximum loan limit. One remaining loan is pending an Engineer's report to begin construction bidding to determine cost. New Guidelines and the Environmental documents were prepared for the 2012 CDBG SuperNOFA and currently under review and must be approved by CDBG as a requirement of further fund expenditures. (The previous guidelines incorporated Eureka Redevelopment Agency guidelines and are now obsolete.) There are currently two applicants on the waiting list.
- ◆ ***HOME Program Income Fund***—The City has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid, the funds are deposited into this revolving program income account to be reused for other program eligible purposes. For Fiscal Year 2010-11, \$600,000 was budgeted for loans. Funds are anticipated to be used for owner occupied housing rehabilitation or for an affordable housing or rental rehabilitation project. The HOME Program Housing Rehabilitation Program Guidelines and Environmental Reviews are currently under review by the HOME Program.
- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation***—Of the \$40,000 budgeted for the LOCAL owner occupied rehabilitation loan program for FY 2011-12, none of the funds have been expended. One loan in the amount of \$40,000 is available to a moderate income household. These funds are reserved for *moderate* income households who are not located within the Low and Moderate Income Housing Fund (LMIHF) target area, thus requiring LOCAL funding. With the suspension of LMIHFs, there are currently five LOCAL owner occupied rehabilitation loans being monitored with revenue generated into this account only upon repayment of the loans. Therefore, it is critical to limit the number of grants in the future and to use repayments for loans which are required to be repaid.
- ◆ ***Low and Moderate Income Housing Fund (LMIHF)/Owner Occupied & Rental Rehabilitation***—Although, \$150,000 was budgeted for owner occupied rehabilitation loans, the State has suspended any expenditure of program funds and no new contracts are to be executed until further notice. The waiting list consists of four owner occupied rehabilitation applicants.
- ◆ ***“Rubottom Cottage” Relocation Consideration, 2189 Tydd Street***—A pre-1917 era home on the parcel adjacent to the proposed Open Door Clinic development on Tydd Street is currently under review for an Historic Survey. The outcome of the historic survey will determine whether this property retains enough historic significance to require retention of the residence vs. possible demolition. This residence is an approximate 724sf, 2 bedroom, 1 bath cottage which is being considered for relocation to a City owned parcel at 631 Myrtle Avenue in Eureka. The cost of the new site parcel, rehabilitation, relocation, and site improvements is estimated at approximately \$174,000 (which includes an attached garage). It is unlikely that the costs will support the sales price in this market. As LMIH funds are currently frozen, the funding source is undetermined and the historic status has yet to be determined.

## ***2012 CDBG SUPERNOFA APPLICATION***

The City of Eureka Housing staff submitted an application to the State on April 6, 2012 for CDBG Housing Combo funding in the amount of \$1,000,000 (\$600,000 for Homebuyer/\$400,000 for Housing Rehabilitation). These funds may be transferred between the Homebuyer and Rehabilitation programs, with CDBG authorization. The completed CDBG Homebuyer with Rehabilitation Guidelines and associated documents are to provide low income households the funds necessary to purchase single family residences within the city limits and to provide health and safety repairs to bring newly purchased homes into compliance with local Building Codes. Staff also completed new CDBG Housing Rehabilitation Guidelines to fund health and safety repairs to low income households located within the City limits. These documents were necessary to update obsolete guidelines and for inclusion in the City's SuperNOFA application to score readiness points.

## ***FIRST TIME HOMEBUYER DOWNPAYMENT ASSISTANCE PROGRAM***

- ◆ ***Low and Moderate Income Housing Funds/First Time Homebuyer's Downpayment Assistance Program***—In FY 2011-12, \$300,000 was budgeted for the rehabilitation and sale of the three Agency acquired foreclosure properties. Due to the Redevelopment Agency eliminations by the State, all Low and Moderate Income Housing Funds have been suspended until further direction by the State Department of Finance. A small budget remains for maintenance and administrative duties. The Housing duties and existing loan assets are currently being transferred to the City of Eureka (Housing) Successor Agency. The City Council directed the transfer of duties and assets on January 10, 2012, but will also require an action by the newly developed Oversight Board expecting to meet for the first time in May 2012. The Low and Moderate Income Housing Fund and LOCAL funds are the only programs to assist those households who are moderate income. As the Housing Successor Agency responsibilities and duties are still being defined, staff is focusing on the management of loan default activities, loan servicing (subordinations/payoffs), and acquired property management.
- ◆ ***CDBG Application for a Planning & Technical Assistance Grant for Humboldt Bay Housing Development Corporation***—Humboldt Bay Housing Development Corporation approached the City to request funding from the State of California Community Development Block Grant (CDBG) Program for a Planning and Technical Assistance Grant for a Feasibility Study of an Acquisition and Rehabilitation Program of Vacant Foreclosed Single Family Homes Suitable for Placement into an Existing or a Community Land Trust First Time Homebuyer Program. City Housing staff completed the application which was submitted in May 2011. In September, the City was notified that the State CDBG Program had received a nearly identical application from Humboldt County. As only one application could be funded, the State CDBG Program Representative contacted the County and the City, and it was agreed that the activity would be implemented by the County, and the results of the planning study would represent the City of Eureka data and should be shared between the jurisdictions.

## ***GRANT PROGRAM ACTIVITY***

- ◆ ***Dumpsters***—The City, in cooperation with Eureka City Garbage, provides free dumpsters to low income homeowners and neighborhoods upon request (based upon need). City staff also works with the City's Fire and Building Departments to assist in providing dumpsters for Nuisance Abatement residential problem properties within the city limits. Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. Eleven dumpsters have been provided since July 1, 2011, and 17 free dumpsters are available until January 1, 2013.



- ◆ ***Graffiti Clean Up Program***—The City, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the Eureka city limits. The kits are available to eligible property owners at \$5 per kit and consist of 1 quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign. To date one kit has been provided. (See Graffiti Clean Up Day below, under Community Activity.)
- ◆ ***Paint Up/Fix Up Program***—\$25,000 was budgeted for FY 2011-12 from the LOCAL fund, and an additional \$25,000 was budgeted from the Low and Moderate Income Housing fund. Due to the elimination of Redevelopment Agencies, the Low and Moderate Income Housing funds were frozen by the State and the LOCAL funds were also frozen due to the dwindling funds which are felt to be better served as loans which can be repaid. The program did provide matching grants of up to 20% of eligible exterior residential repair costs, up to a maximum of \$2,500 for qualified low income homeowners and landlords who rent to qualified income eligible tenants. Staff will seek other funding sources in the future for grants, perhaps CDBG program income funds. There are currently 108 applicants on the waiting list and one is expected to be expended this year on a current CalHome Borrower from a previous commitment.
- ◆ ***Senior Home Repair Program***—In FY 2011-12 the City appropriated \$10,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the "Senior Home Repair Program". These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. To date, \$6,003.51 has been expended on 47 seniors in need of repairs to help them retain occupancy in their homes.
- ◆ ***Wheelchair Ramp Grant Program***—This grant program provides funding for residential wheelchair ramp projects from \$2,500 for moderate income households and up to \$3,500 for low income households. For Fiscal Year 2011-12, \$5,000 has been budgeted for the combined wheelchair ramp program, graffiti kit program, and dumpster costs (over the 20 free dumpsters provided by City Garbage). Therefore, it is likely that only one household in need of a wheelchair ramp can be assisted this year. This fiscal year, two applications have been sent, but none returned.

## ***AFFORDABLE RENTAL HOUSING ACTIVITY***

- ◆ ***Redwood Community Action Agency***—A letter was received from RCAA requesting development of a 16-24 unit affordable supportive housing facility for adults on the parcel at Sunny & Myrtle Avenue currently in use as a business parking lot and anticipated trail head parking lot. City staff sent out a Project Referral to City Departments for comments before determining the viability of a Disposition of Property process before City Council. Redwood Coast Regional Center may be partnering for a 20% tenancy. Households targeted would be the Income Group of 80% or less. This parcel will have to be determined to be surplus by the City Council to be determined eligible for disposition or development.

## ***TRANSITIONAL HOUSING ACTIVITY***

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—Redevelopment staff continues to monitor this Community Development Block Grant funded project. On July 17, 2008, the City of Eureka received notification that Eureka had been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. One Million Dollars will be used to assist

the North Coast Veterans Resource Center (the “NCVRC”) in the financing of Phase II of the rehabilitation of a Veteran’s Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran’s project in the amount of \$201,000 which was used to assist the Veteran’s in the acquisition of the facility site. The center was completed and opened on March 12, 2011, and will provide 34 beds for homeless Veteran’s, as well as program services to all Veterans. This CDBG grant was scheduled to expire on 12/31/11, but has been extended until 12/31/12 in order for the funds allocated for Veteran’s Program Services activity to be fully expended.

The City is required by the State CDBG program to conduct on-site monitoring visits with CDBG Subrecipients who are granted CDBG funds to carry out a CDBG activity. A monitoring visit has been scheduled for Thursday, May 3, 2012 at the north Coast Veterans Resource Center to review CDBG administrative and regulatory compliance.

## ***LOAN SERVICING***

- ◆ ***Annual Monitoring of Loan Term Compliance for All First Time Homebuyer Program Borrowers, Owner Occupied Rehabilitation loans, and Rental Rehabilitation Loans.***-All 145 loans in the City’s AmeriNational Community Services loan portfolio are monitored annually, for program compliance (i.e. property taxes and active insurance policies). Most insurance monitoring for loan compliance is provided by AmeriNational Community Services, a third party vendor. Owner occupancy is verified on all single family residences (Homebuyer & Rehabilitation) by City staff. Those properties with recorded affordable rents and low income tenants must be monitored regularly by City staff for compliance. All First Time Homebuyer’s must provide proof of residency annually to City staff. Loan subordinations, defaults, maturities, extensions, modifications of terms, and all other aspects of loan servicing are handled by City staff.

## ***DEFAULTS/FORECLOSURES***

- ◆ ***Default/Foreclosures Update***

Three Homebuyer Loan (LMIHF) defaults were analyzed and authorized for the City foreclosure process. AmeriNational Community Services, who processes foreclosures for the City, was notified to begin the foreclosure process. The Borrower will still have approximately six months to bring the loan current before a sale at the Court House steps. If no offer to buy, the property will transfer to the Successor Agency (upon Oversight Board approval of Housing Asset Transfer) in order to be sold to the public or to another Homebuyer. (Details of current and future Housing Asset uses are still being developed by the State Department of Finance.)

One Homebuyer Loan (LMIHF) is in default for non-occupancy by the Borrower (Deceased) and the son is (who continued to occupy the home as his primary residence) is working to transfer the property into his name to assume the loan.

One HOME rehabilitation loan is in default for non-compliance with occupancy. Homeowner is deceased and son and daughter (who continue to occupy the home as primary residence) are in the process of paying for the transfer of clear title or payoff of loan.

One CDBG tax default rehabilitation loan may possibly receive a loan increase to bring the five year property tax delinquency current. Loan increase in progress.

One HOME rehabilitation loan is in default for non-compliance with occupancy. Homeowner is in care home and family is cleaning and preparing home for sale. Currently listed for sale on market.

Once LOCAL rehabilitation loan is in default for non-occupancy by the Borrower (Deceased) and the son is applying to assume the loan. Living Trust can clear title transfer for minimal fee at Title Company.

## ***AGENCY ACQUIRED PROPERTIES***

- ◆ ***Agency Acquisition of Property at 1710 16<sup>th</sup> Street, Eureka***–On June 15, 2010, the First Time Homebuyers of 1710 16<sup>th</sup> Street in Eureka became 3 months delinquent on their 1st mortgage and requested the Agency allow a short sale. The Eureka Redevelopment Agency suggested a “Deed in Lieu of Foreclosure”. The homeowner had lost his employment and was leaving the area to pursue gainful employment, thus was unable to place the property on the market for sale as they would not be in the area and they felt there was no equity in the property to benefit them. As they felt they were upside down in their home, they agreed to a “Deed in Lieu of Foreclosure”. The City acquired ownership on June 15, 2010, and paid the first mortgage in full. The property has been cleaned, rekeyed, maintained, and has provided relocation for a homeowner who is undergoing major residential rehabilitation of her property under the Agency’s CalHome and CDBG program. The temporarily relocated tenants vacated in July and the property is currently receiving only emergency maintenance until funding is available for rehabilitation and sale to a First Time Homebuyer, or is sold to the public “as is”.
- ◆ ***Agency Acquisition of Property at 2315 Pine Street, Eureka***–The First Time Homebuyer of this property was delinquent with first mortgage payments and the Agency filed foreclosure and acquired the property on August 20, 2010 due to a lack of buyers at the Trustee’s Sale. The “Trustee’s Deed Upon Sale” was recorded on September 28, 2010, transferring ownership to the Eureka Redevelopment Agency. The First Mortgage lien holder was paid in full by the Agency and the property is now under Agency ownership. The tenants vacated the property on January 31, 2011, after the property suffered a suspicious fire in the master bedroom causing approximately \$20,000 in damage. This property is receiving emergency maintenance only until funding is available for rehabilitation and sale to a First Time Homebuyer, or being sold to the public “as is”.
- ◆ ***Agency Acquisition of Property at 3405 Glen Street, Eureka***–The First Time Homebuyer of this property was delinquent with first mortgage payments and agreed to a “Deed in Lieu of Foreclosure” as he had suffered a disabling injury and could no longer work. The property was transferred to the Agency on May 3, 2011, and the tenant vacated on May 31, 2011. The First Mortgage lien holder was paid in full by the Agency and the property is now under Agency ownership. This property is receiving emergency maintenance only until funding is available for rehabilitation and sale to a First Time Homebuyer, or will be sold to the public “as is”.

## ***CDBG-PROGRAM INCOME OWNER OCCUPIED RELOCATION***

- ◆ ***Residential Owner Occupied Rehabilitation Relocation***–The property owner of 1135 McCullen Avenue in Eureka received a Building Department “Notice to Abate” and was unable to fund required repairs. As an option to a “Receivorship” for rehabilitation, the Borrower was qualified as an eligible CalHome and CDBG Program Income loan recipient. Borrower has been approved for a \$35,000 CalHome and \$50,000 CDBG-PI rehabilitation loan to complete substantial rehabilitation of the existing residence. Due to the substantial repairs to this home, the

homeowner was authorized for a \$5,000 maximum temporary relocation grant to temporarily reside at Agency owned property until rehabilitation was completed on July 21, 2011. Tenants vacated property in July, 2011.

## ***HOUSING ADVISORY BOARD ACTIVITY***

- ◆ ***Housing Advisory Board***—Among the accomplishments, the HAB continues to upgrade the City's housing stock by providing low interest loans to low income residents through the Housing Rehabilitation loan programs, Senior Home Repair Program, Rental Housing Program, Wheelchair Ramp Grant Program, the implementation of the Housing Element and Implementation Plan, Lead Based Paint Hazard Reduction Grant program, Temporary Relocation Program, and general loan servicing of the approximate 143 loan files, and other general business related to loan and grant implementation.

### ***July 11, 2011 Regular Board Meeting:***

- ***Oath of Office: New Boardmembers Jim Snow & Margaret Stevens***
- ***Approval of May 16, 2011 Minute Order***
- ***Ralston-CDBG Loan Maturity Extension Request Approved***
- ***2010-2011 Objectives & Achievements***
- ***2011-1012 Proposed Budget Allocations***
- ***2011 Income Limits***
- ***Residential Rehabilitation Program Questionnaires: McIntyre, Patton, Wildearth***

### ***August 8, 2011 Regular Board Meeting Canceled Due to a Lack of Items***

### ***September 12, 2011 Regular Board Meeting Canceled Due to a Lack of Items***

### ***October 10, 2011 Regular Board Meeting:***

- ***Approval of July 11, 2011 Minute Order***
- ***CDBG-PI Loan Term Extension Bertha Yost***
- ***Residential Rehabilitation Program Questionnaires: Werth***

### ***November 14, 2011 Regular Board Meeting Canceled Due to a Lack of Items***

### ***December 12, 2011 Regular Board Meeting Canceled Due to a Lack of Items***

### ***January 9, 2012 Regular Board Meeting Canceled Due to a Lack of Items***

### ***February 13, 2012 Regular Board Meeting (Canceled Due to a Lack of Quorum-Items Tabled to March 12, 2012 Meeting) Discussed the following with no action:***

- ***Future of Redevelopment (Elimination of Agencies By State 1/31/2012 & Establishment of City of Eureka Successor Agencies 2/1/2012)***
- ***Homeownership Guidelines Workshop***
- ***Residential Rehabilitation Program Questionnaires: Swanson***

### ***March 12, 2012 Regular Board Meeting:***

- ***Approval of October 10, 2011 & February 13, 2012 Minute Orders***
- ***Approval of "Draft" CDBG Homebuyer Program Guidelines, Loan Servicing Policies and Procedures and Attachments***

## ***HOUSING ADVISORY BOARD MEMBERS***

- ◆ ***Board members***—The Housing Advisory Board is to have seven members and a majority vote. A four member unanimous vote is required to take action on all items before the Housing Advisory Board. The Board currently consists of six members, with one vacancy.

## ***ADDITIONAL PUBLIC INVOLVEMENT***

- ◆ ***Graffiti Clean-Up Day*** - On August 11, 2011, the City partnered with the Eureka High School's Mutli-Cultural Club, the Eureka Rescue Mission, Eureka Main Street, Deo's Sandwich Shop, and City Garbage to sponsor its first Graffiti Clean-Up Day. The volunteers helped rid the community of graffiti at the Adorni Ampitheater and many miscellaneous locations in Old Town, and around neighborhoods in Eureka. The response was so well received, it is anticipated that a second day may be established next year.

## ***STAFF TRAINING***

CRA/Cal-ALHFA Affordable Housing Conference in Anaheim, October 25, 2011  
HOME Construction Management Class in Chico, November 30, 2011.  
CDBG SuperNOFA Workshop in Arcata January 1/26/2012

## ***HOUSING PROGRAM MARKETING***

- ◆ ***Marketing***—Once a year, the Agency mails marketing packets to a list of public offices, schools, agencies, and media and also sends out Contractor Outreach. The Agency ran intense radio ads in the months of November 2011 and from February through March to advertise for the remaining 5-6 CalHome rehabilitation loans and to set up a Waiting List for the 2012-2013 CDBG Homebuyer/Rehabilitation Programs. The benefits of the Housing Programs are listed in the publication, "Humboldt Kid's Digest" and the "Senior Digest".